



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BENGUET 2ND DISTRICT ENGINEERING OFFICE
Natlubleng, Buguias, Benguet, Cordillera Administrative Region



Name of Procuring Entity: Department of Public Works and Highways - Benguet 2nd District Engineering Office

Request for Quotation (P.R. No.): **RFQ No. 2024-06-031** dated June 11, 2024
PR No. PR2024-06-046 dated June 06, 2024

Revised on: _____ Date: _____

Standard Form/Title: **REQUEST FOR QUOTATION (SHOPPING)** Office/End User: **MAINTENANCE SECTION**

COMPANY NAME: : _____

ADDRESS: : _____

TEL. NO./FAX NO. : _____ TIN: _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of envelope attached herewith, to the BAC Secretariat for Goods, DPWH-BSDEO.

June 19, 2024 in the return

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price Validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate and Mayor's Permit shall be attached upon submission of the sealed quotation.

NOTE: Please submit three (3) duly certified photocopies of each document stated in term and condition no. 5 and original copy of this accomplished RFQ & two (2) certified photocopies)

- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- Cost of Bidding Document:

Php1,000.00

9. The approved budget ceiling for this procurement is

Php163,925.00

PATERNIO C. GONZALO
Administrative Officer V
BAC Vice - Chairperson

Item No.	ITEMS & DESCRIPTIONS	Brand/Model	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ink Refill, Epson, 003, Black		30	bottle		
2	Ink Refill, Epson, 003, Magenta		10	bottle		
3	Ink Refill, Epson, 003, Yellow		10	bottle		
4	Ink Refill, Epson, 003, Cyan		10	bottle		
5	Marker, fluorescent, 3 colors/set		20	set		
6	Marker, Permanent, Black, chisel tip		2	box		
7	Marker, Permanent, Blue, chisel tip		2	box		
8	Marker, Whiteboard, black, chisel tip		5	box		
9	Marker, Whiteboard, black, bullet tip		5	box		
10	Note Pad, Stick-on, 50mmx76mm (2"x3") min		20	pad		
11	Note Pad, Stick-on, 76mmx100mm (3"x4") min		20	pad		
12	Paper Clip, Gem Type, 33mm, 50pcs/box		5	box		
13	Post-it/Sign Here (Film Index), 100pcs/box		10	set		
14	Push Pin, with flat Plastic Head, 100pcs/case		5	case		
15	Puncher, heavy duty, HD75XL (7CM)		5	piece		
16	Sticker Paper, 8-1/4, matte, 10 sheets/pack		30	pack		
17	Tape, Transparent,width:48mm		10	roll		
18	Tape, Packing, width:48mm		5	roll		
19	Battery, Dry Cell,AA, 2pcs/pack		5	pack		
20	Flash Drive, 64GB with OTG plug & play		20	piece		
21	UPS (3000VA), Heavy Duty		2	unit		
22	Toilet Tissue Paper, 4 ply, 12 rolls/pack		12	pack		

TOTAL						

Brand and Model: _____

Warranty: _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

For further information, please refer to:

ABRAHAM S. OSBEN
HEAD - BAC Secretariat
[(+63)907 547 6647]
osben.abraham@dpwh.gov.ph

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address