Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Cagayan Third District Engineering Office
Tuguegarao City, Cagayan Valley, Region II

2025 · 03 · 0002

Name of Procuring Entity:	DPWH-Cagayan Third Engineering Office	Request For Quotation(PR NO.)	
Revised on:		Date: MAR 0 4 2025	
Standard Form/Title:	**REQUEST FOR QUOTATION**	Office/End user:	**ASSISTANT DISTRICT ENGINEER**
COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX NO.:		Tin:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition stated below
and submit your quotation duly signed by your representative not later than **MAR 0 7 2025** @ 9:30 AM AND OPENING IMMEDIATELY
In return envelope attached herewith, to the **BIDS AND AWARDS COMMITTEE-CAGAYAN THIRD ENGINEERING DISTRICT**

TERMS and CONDITIONS:

1. All Entries must be typewritten or legibly written.

2. Delivery periods within _____30_____ upon receipt of the approved funded
Purchase Order(P.O) Administrative penalties pursuant to Sec. 69 of the revised
IRR-RA 9184 shall imposed for non-delivery without valid reason.

3. Warranty shall be for minimun of three(3) months for supplies & materials,
from date of acceptance by the End-User (3) Years for Office Equipment

4. Price validity shall be for a period of sixty(60)calendar days

5. G-Eps Registration Number, Mayor's Permit, Omnibus Sworn Statement and Income Tax Return shall be attached shall be
attached upon submission of the quotation. DTI/SEC and Latest Tax Clearance shall be submitted before Award of Purchase
Order (P.O)

6. The approved budget ceilling for this procurement is: **300,000.00**

7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and
to reject all bids at any time prior to contract award without thereby incurring any liability to
the affected bidder

8. Bidder/s may submit an open or sealed quotation.

9. RFQ can be submitted in person or thru registered mails, facsimile or email

10. Please indicate the brand for each item being offered(if applicable)

VALERICO E. BADUA, JR.
Chief, Quality Assurance Section
BAC Chairman

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multi Functional Colored Photocopier				
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				

25GBD01- PURCHASE OF ONE (1) MULTI FUNCTIONAL COLORED PHOTOCOPIER MACHINE FOR USE IN THE ASSISTANT DISTRICT ENGINER'S OFFICE

The awarding for this RFQ will be on a lump-sum basis				
Prospective Suppliers must quote for all of the Items.				
Otherwise they will be subjected for disqualification.				

Brand and Model:		Warranty:	
Delivery Period:	30	Price Validity:	

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at
prices note above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur
with the Terms and Conditions specified by DPWH.

_____
Printed Name/Signature/Date

_____
Tel. No./cellphone/E-mail Address

Heavy Duty Printer with Advance PDF Software

Main Unit	
Type	A3 Color Laser Multifunctional
Core Function	Print, Copy, Scan, Send, Store, and Optional Fax
Control Panel	7-inch TFT LCD WVGA Color Touch panel
Memory	Main CPU: 2GB
Storage	Standard: 64GB eMMC (available space 30GB) Optional: 256GB SSD
Network	Standard: 1000Base-T/100Base-TX/10Base-T Wireless LAN (IEEE 802.11 b/g/n) Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host), USB 2.0 x1 (Device) Optional: Serial Interface, Copy Control Interface
Paper Output Capacity	Standard: 1,200 sheets (100 sheets multi-purpose tray, 2 x 550 sheets paper cassette) Maximum: 2,300 sheets (with Cassette Feeding Unit-AW1)
Supported Media Types	Multi-purpose tray: Thin, Plain, Heavy, Recycled, Coated1, Color, Tracing, Bond, Transparency, Labels, Pre-punched, Letterhead, Envelope, Postcard. SRA3 is unsupported for Coated (257 to 300 gsm) Upper Cassette: Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-punched, Letterhead, Envelope, Postcard, Envelope Feeder Attachment Kit B (standard) is required except ISO-C5. Lower Cassette: Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-punched, Letterhead, Envelope1, Postcard, Envelope Feeder Attachment Kit A (standard) is required.
Supported Media Sizes	Multi-purpose tray: Standard size: SRA3, A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R Custom size: 98.4 x 139.7 mm to 320.0 x 457.2 mm Free size: 100.0 x 148.0 mm to 304.8 x 457.2 mm Envelopes: COM10 No.10, Monarch, ISO-C5, DL Envelope custom size: 98.0 x 98.0 mm to 320.0 x 457.2 mm Upper Cassette: Standard size: A4, A5, A5R, A6R, B5 Custom Size: 105.0 x 148.0 mm to 297.0 x 215.9 mm Lower Cassette: Standard size: A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R Custom Size: 105.0 x 148.0 mm to 304.8 x 457.2 mm Envelopes1: COM10 No.10, Monarch, DL 1Envelope Attachment A (standard) is required.
Supported Media Weights	Multi-purpose tray: 52 to 300 gsm SRA3 is unsupported for Coated (257 to 300 gsm). Paper weight supported with Media Adjustment Kit-A1: 60 to 300gsm. Upper/Lower Cassette: 52 to 256 gsm Duplex: 52 to 220 gsm

Dimensions (W x D x H)	With Platen Cover-Y3: 565 x 659 x 788 mm With DADF-BA1: 565 x 687 x 891 mm
Installation Space (W x D)	Basic: 978 x 1,088 mm (with Platen Cover-Y3 + right door & multi-purpose tray opened + paper cassette opened) Fully Configured: 1,286 x 1,116 mm (with DADF-BA1 + Inner Finisher-L1 + Copy Tray-T2 extended + paper cassette opened)
Weight	With Platen Cover-Y3: 565 x 659 x 788 mm With DADF-BA1: 565 x 687 x 891 mm
Printing Specifications	
Print Speed (BW and CL, 1-sided)	1-sided: Up to 26 ppm (A4) Up to 15 ppm (A3) Up to 20 ppm (A4R)
Print Resolution (dpi)	1200 × 600, 1,200 × 1,200 (half speed)
Page Description Languages	Standard: UFR II, PCL6 Option: Adobe PostScript 3
Operating System	UFRII: Windows® 8.1 /10 / Server 2012 / Server 2012 R2 / Server 2016/Server 2019, MAC OS X (10.11 or later) PCL: Windows® 8.1 /10 / Server 2012 / Server 2012 R2 / Server 2016/Server 2019 PS: Windows® 8.1 /10 / Server 2012 / Server 2012 R2 / Server 2016/Server 2019, MAC OS X (10.11 or later) PPD: Windows® 8.1/10, MAC OS X (10.11 or later)
Copy Specifications	
Copy Speed (BW and CL, 1-sided)	1-sided: Up to 26 ppm (A4) Up to 15 ppm (A3) Up to 20 ppm (A4R)
First-Copy-Out Time (A4, BW/CL)	Approx. 7.0/8.7 seconds or less
Copy Resolution (dpi)	600 x 600
Multiple Copies	Up to 999 copies
Magnification	Variable zoom: 25% to 400% (1% Increments) Preset reduction/enlargement:25%, 50%, 61%, 70%, 81%, 86%, 100% (1:1), 115%, 122%, 141%, 200%, 400%
Scan Specifications	
Type	DADF-BA1(2-sided to 2-sided)
Document Feeder Paper Capacity	up to 100 Sheets
Supported Media Sizes	Document Feeder media size: A3, A4, A4R, A5, A5R, B4, B5, B5R, B6 Custom size: 128.0 x 139.7 mm to 297.0 x 431.8 mm
Scan Speed	1-sided Scanning: 70/70 (300 x 300 dpi, send), 51/42 (600 x 600 dpi, copy) 2-sided Scanning: 35/35 (300 x 300 dpi, send), 25.5/25.5 (600 x 600 dpi, copy)
Scan Resolution	1-sided Scanning: 70/70 (300 x 300 dpi, send), 51/42 (600 x 600 dpi, copy) 2-sided Scanning: 35/35 (300 x 300 dpi, send), 25.5/25.5 (600 x 600 dpi, copy)
Environment Specifications	

Operating Environment	Temperature: 10 to 30 ºC Humidity: 20 to 80 % RH (Relative Humidity)
Power Requirements	220-240V, 50/60Hz, 5A
Power Consumption	Maximum: Approx. 1,500W Sleep Mode: Approx. 0.8W1 10.8W is not available in all circumstances due to certain settings.
Additional Software Features	- Microsoft Office-style ribbon user interface to minimize the learning curve and maximize productivity. - Integrated create and convert add-ons for Microsoft Word, Excel, PowerPoint, Outlook, and Internet Explorer - Supports Evernote, Box, Google Drive, Microsoft OneDrive, and Dropbox cloud storage services. - PDF/A compliance checking for PDF/A-1, PDF/A-2, PDF/A-3 and PDF/A-4 - One-click professional scanning with auto find-and-mark technology. - Create and apply self-sign digital signatures. - Sign or send PDFs for signature with the integrated eSignature service. - Microsoft Crypto API/third-party digital signature compatibility - Add, manage, view, and navigate document digital signatures. - Redact text and graphics from PDF files. - Apply redaction text properties including color, redaction codes, and custom overlay text. - Convert PDF to Word (.doc, .docx) - Convert PDF to Excel workbooks and worksheets (.xls, .xlsx) - Convert PDF to PowerPoint (.pptx) - Convert PDF to WordPerfect (.wpd) - Convert PDF to XPS (.xps) - Convert XPS to PDF - Auto-detects scanned (image) PDF files and offers to convert them to searchable PDF files. - Convert scanned color (image) PDF files to compressed MRC-PDF files (average 8x smaller) - Batch conversion of PDF files to target formats. - Superior conversion accuracy with OmniPage OCR engine - Retains hyperlinks (.doc,.docx,.wpd, .xls, .xslx) - Convert a select area of a page using OCR and convert to Word, Excel, PowerPoint, or WordPerfect—for scanned (image) PDF files as well as text-based PDF files. - Save, track, and open revisions within a PDF document.

Brand and Model:

Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required, must be with original signature.

Regulatory:

ENERGY STAR certified (with Energy Star Stamp) or equivalent. For items that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media:

All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.

Certificate from the Manufacturer of the printer that the bidder is an authorize Distributor/Reseller for Printer and Software.
Certificate from the Manufacturer that the bidder is an authorize SERVICE PROVIDER partner.
Certificate from the Manufacturer that the bidder is an authorize DOCUMENT SOLUTION partner.
Certificate from the Manufacturer that the Machine to be delivered is brand new.

Warranty and Maintenance:

The Supplier is required to provide a 3-yr warranty for parts and onsite labor from the Date of the Inspection and Acceptance Report (IAR) regardless of copy counter. The supplier must also provide a Manufacturer's Certificate as proof of Authorized Dealer or Distributor.

Technical Support:

Must have a physical store in the region for the local technical support which may include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day, free of charge.