



Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Cagayan Third District Engineering Office
Tuguegarao City, Cagayan Valley, Region II



BAGONG PILIPINAS

Name of Procuring Entity:	DPWH-Cagayan Third Engineering Office	Request For Quotation (PR NO.):	2025.03.0005
Revised on:		Date:	MAR 04 2025
Standard Form/Title:	REQUEST FOR QUOTATION	Office/End user:	DPWH-CTDEO
COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX NO.:		Tin:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition stated below and submit your quotation duly signed by your representative not later than **MAR 07 2025 @ 9:30 AM** and opening immediately In return envelope attached herewith, to the **BIDS AND AWARDS COMMITTEE-CAGAYAN THIRD ENGINEERING DISTRICT**

TERMS and CONDITIONS:

1. All Entries must be typewritten or legibly written.
2. Delivery periods within 30 upon receipt of the approved funded Purchase Order (P.O) Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
3. Warranty shall be for minimum of three(3) months for supplies & materials, from date of acceptance by the End-User (3) Years for Office Equipment
4. Price validity shall be for a period of sixty(60) calendar days
5. G-Eps Registration Number, Mayor's Permit, DTI, Omnibus Sworn Statement and Income Tax Return shall be attached shall be attached upon submission of the quotation.
6. The approved budget ceiling for this procurement is: **999,075.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email
10. Please indicate the brand for each item being offered (if applicable)

VALERICO E. BADUA, JR.
Chief, Quality Assurance Section
BAC Chairman

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Alcohol 70% Ethyl	20	gallon		
2	Ballpen FlexStick, Black	20	boxes		
3	Ballpen FlexStick, Blue	20	boxes		
4	Battery Energizer AA 4pcs/pack	100	packs		
5	Battery Energizer AAA 4pcs/pack	100	packs		
6	Bleaching Liquid	50	gallon		
7	Cable Tie, Black 8"	10	packs		
8	Cable Tie, Label	10	packs		
9	Cable Tie, White 5"	10	packs		
10	Clear Folder Blue, Legal	20	pcs		
11	Clip Folder A4 Port Folio Double Strong Clip	100	pcs.		
12	Coffee Broiler 14.5 liters	1	pcs.		
13	Color Pencil (12pcs/pack)	30	packs		
14	Colored Paper (Cyber Green)	5	packs		
15	Colored Paper (Yellow Lemon)	5	packs		
16	Columnar Book (4 COLUMNS)	2	pcs.		
17	Columnar Book (12 COLUMNS)	2	pcs.		
18	Detergent Powder	50	packs		
19	Dishwashing Liquid	50	packs		
20	Disinfectant Spray Crispy Linen 340grams	30	cans		
21	Doormat	50	pcs		
22	Double Sided Tape	50	rolls		
23	Duct Tape 48mm 25Meters	50	rolls		
24	Eraser Whiteboard	10	pcs		
25	Extension Wire (Universal)(Heavy Duty)	10	pcs		
26	Fastener, Metal	50	boxes		
27	Flash Drive 16gb Data Traveler Exodia Onyx	30	pcs		
28	Flash Drive 32gb Data Traveler Exodia Onyx	30	pcs		
29	Flash Drive 8gb 3.0 (Cap less jet flash)	15	pcs		
30	Flat Rubber Band 350 grams	10	boxes		
31	Floor Cleaner	20	gallons		
32	Furniture Polish 330ml	50	cans		
33	Glue (Elmers)	25	jars		
34	Glue Gun	3	pcs		
35	Glue Sticks	10	packs		

36	Index Tab Colored	20	boxes	
37	Index Tab White	20	boxes	
38	Key Board Wireless	15	pcs	
39	Laundry Brush	10	pcs	
40	Maestro Carbonless Paper White	3	pcs	
41	Maestro Carbonless Paper Yellow	3	pcs	
42	Marker, Fluorescent (3 colors/set) (Stabilo)	20	sets	
43	Marker, Permanent Black, Bullet Type	120	pcs	
44	Marker, Permanent Blue, Bullet Type	120	pcs	
45	Marker, White Board Black, Bullet Type	120	pcs	
46	Marker, White Board Blue, Bullet Type	120	pcs	
47	Money Counter Machine	1	pcs	
48	Mop, Rotating 360	10	pcs	
49	Mouse Pad Ordinary	20	pcs	
50	Mouse Wireless B170	20	pcs	
51	Multi-Insect Killer Water Base 600ml	30	can	
52	Photo Paper Ordinary	30	packs	
53	Photo Paper RC-Satin 5760 DPI	30	packs	
54	Push Pin	10	boxes	
55	Rags	50	bundle	
56	Record Book 150pgs with Page #	10	pcs	
57	Scientific Calculator FX-911ES	10	pcs	
58	Sign Here (Sticky Note) Removable Adhesive	100	pcs	
59	Sign Pen Vsign Signature 1.0mm, Blue	600	pcs	
60	Sliding Folder	10	pcs	
61	Sponge with Scrubber	50	pcs	
62	Stamp Pad	10	pcs	
63	Stamp Pad Ink (Purple)	30	pcs	
64	Stapler with Remover Max HD/5050R	30	pcs	
65	Staple Wire	50	pcs	
66	Sticker Paper	50	packs	
67	Sticky Note Pad 2x3(Super Stick) 100pgs/Pad	100	pcs	
68	Sticky Note Pad 3x3(Super Stick) 100pgs/Pad	100	pcs	
69	Sticky Note Pad 3x4(Super Stick) 100pgs/Pad	100	pcs	
70	Tape Mounting 2"	30	rolls	
71	Tie Wire	10	packs	
72	Tissue Pull-Ups 3ply (10pax/bundle)	100	bundle	
73	Trash Can with Rollers 50 liters	1	pcs	
74	White Board 45x60cm	10	pcs	
75	White Board with Stand and Roller 60x90cm	3	pcs	
76	White Board with Stand and Roller 90x140cm	3	pcs	

25GBD04 - PURCHASE OF OFFICE SUPPLIES AND CONSUMABLES WHICH ARE NOT AVAILABLE IN THE PROCUREMENT SERVICE (PRS) DBM FPR USE OF DIFFERENT SECTIONS IN THE DISTRICT

The awarding for this RFQ will be on a lump-sum basis

Prospective Suppliers must quote for all of the Items.

Otherwise they will be subjected for disqualification.

Brand and Model:

Delivery Period:

30

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No./cellphone/E-mail Address