



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANGAS 1st DISTRICT ENGINEERING OFFICE
Brgy. Lanatan, Balayan, Batangas, Region IV-A



Name of Procuring Entity :	DPWH Batangas 1st DEO, Brgy. Lanatan, Balayan, Batangas.	Purchase Request:	25-03-008 OS
Revised on :	Date : March 26, 2025	ABC:	PHP 192,900.00
Standard Form/Title :			
Contract Name:	Purchase of ICT Supplies to be used in DPWH - Batangas 1st DEO	Office/End User:	Administrative Section
Contract ID No. :	25GDB0022		
Mode of Procurement:	SMALL VALUE PROCUREMENT		
COMPANY NAME :		PhilGEPS No.:	
ADDRESS :		TIN No.:	
TEL. NO./FAX NO.:		TIN No.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative **not later than 10:00 A.M. of April 2, 2025** in the return envelope attached herewith, to the BAC Secretariat, DPWH-Batangas 1st District Engineering Office, Brgy. Lanatan, Balayan, Batangas.

TERMS and CONDITIONS

1. All entries must be legibly written.
2. Delivery period within **35 calendar days** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies and matls.; one (1) month for Services/ Repairs/ Maintenance; one (1) year for equipment from date of acceptance by the end-user.
4. Price validity be the period of **sixty (60 c.d.)** calendar days.
5. Certified True Copy of **(1) Certification of PhilGEPS Platinum Registration, (2) Mayor's Permit and (3) Omnibus Sworn Statement** shall be attached upon submission of the quotation.
6. **DTI/SEC and Latest Tax Clearance** shall be submitted before the award of Purchase Order (P.O.)
7. Bidders must quote for all the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground from disqualification.
8. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
9. Submit Canvass in a sealed envelope well indicated of Company Name and Address, Project Title and ID No., recipient BAC/Procuring Entity.

LUISA M. SINOY
BAC Chairperson

ITEM NO.	ITEMS AND DESCRIPTIONS	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Epson Ink, 6641, Black	10	pcs		
2	Epson Ink, 003, Black	10	pcs		
3	Epson Ink, 003, Cyan	10	pcs		
4	Epson Ink, 003, Magenta	10	pcs		
5	Epson Ink, 003, Yellow	10	pcs		
6	PFI - 8740 MBK (700ml) Canon TZ5300	2	box		
7	PFI - 8740 BK (700ml) Canon TZ5300	2	pcs		
8	PFI - 8740 Cyan (700ml) Canon TZ5300	2	pcs		
9	PFI - 8740 Magenta (700ml) Canon TZ5300	2	pcs		
10	PFI - 8740 Yellow (700ml) Canon TZ5300	2	pcs		
Total:					

Amount in Words:

Please specify brand names & model, if applicable

Brand Name: _____
Model: _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel No. (043) 703-0004
btg1deo@gmail.com

Signature over Printed Name / Date

Tel No./Cellphone No./E-mail Address

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity] [insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of the Project] of the [Name of the Procuring Entity] accompanied by the duly notarized Special Power of Attorney, Board/ Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by **itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office/ Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office / Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office/ Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

DPWH-G&S-18: The Omnibus Sworn Statement is a written undertaking issued by the prospective bidder or its duly authorized representative that it is not "blacklisted" or barred from bidding by the government; each of the documents submitted is an authentic copy of the original, complete, and all statements provided are true and correct; it is authorizing the Head of the Procuring Entity or his duly authorized representative(s) to verify all the documents submitted; the signatory is the duly authorized representative of the prospective bidder, it complies with the disclosure provision under Section 47 of RA 9184 in relation to the provisions of RA 3019; the responsibilities of a bidder provided in the PBDs; existing labor laws and standards; it did not give or pay any amount or any form of consideration, to any person or official, personnel or representative of the government in relation to any procurement or activity.

7. [Name of Bidder] complies with existing labor laws and standards;
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Make an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project]; and
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert name of Bidder's Authorized Representative]

Bidder's Representative/Authorized Signatory

[Insert signatory's legal capacity]

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is / are personally known to me and was/ were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant's exhibited to me his/her [insert type of government identification card used] with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____. Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

DPWH-G&S-18: The Omnibus Sworn Statement is a written undertaking issued by the prospective bidder or its duly authorized representative that its is not "blacklisted" or barred from bidding by the government; each of the documents submitted is an authentic copy of the original, complete, and all statements provided are true and correct; it is authorizing the Head of the Procuring Entity or his duly authorized representative(s) to verify all the documents submitted; the signatory is the duly authorized representative of the prospective bidder, it complies with the disclosure provision under Section 47 of RA 9184 in relation to the provisions of RA 3019; the responsibilities of a bidder provided in the PBDs; existing labor laws and standards; it did not give or pay any amount or any form of consideration, to any person or official, personnel or representative of the government in relation to any procurement or activity.