



**INVITATION TO BID FOR THE SUPPLY/DELIVERY OF VARIOUS OFFICE SUPPLIES FOR
USE IN VARIOUS OFFICES OF DPWH SAMAR 1ST DEO FOR THE 2ND QUARTER OF 2025**

1. The DPWH Samar 1st District Engineering Office, through SUB-ALLOTMENT ADVICE Nos. SR2025-02-006044 issued on February 19, 2025 intends to apply the sum of **One Million Eight Hundred Twenty Five Thousand Fifteen Pesos (P1,825,015.00) Only**, being the Approved Budget for the Contract (ABC) to payments under the contract for the Purchase of various office supplies under **Contract ID No. 25GIJ003**. Bids received in excess of the ABC shall automatically rejected at bid opening.
2. The DPWH Samar 1st District Engineering Office now invites bids for the above Procurement Project. Supply/Delivery of the Goods is required to start within **thirty (30) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project equivalent to at fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instruction to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from BAC for Goods Secretariat and inspect the Bidding Documents at the address given below during Monday to Friday at 8:00AM to 5:00PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 8, 2025 to March 27, 2025** from the given address and website/s below & upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (**Php. 5,000.00**). The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person.
6. The Department of Public Works and Highways, Samar 1st District Engineering Office, Calbayog City, Samar and/or through livestreaming via YouTube page <https://www.youtube.com/channel/UCqd9PWLEfPpB7qxqVsgbfyg> will hold a Pre-Bid Conference on **March 13, 2025 @3:00PM** at Conference Room, DPWH Samar 1st District Engineering Office, Calbayog City, Samar, which shall open to prospective bidders.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SAMAR 1ST DISTRICT ENGINEERING OFFICE
Calbayog City, Samar



8. **Bid opening** shall be on **March 27, 2025 at 9:00 AM** at Conference Room, 2nd Floor, DPWH-Samar 1st District Engineering Office, Brgy. San Policarpo, Calbayog City, Samar and/or through livestreaming via YouTube page <https://www.youtube.com/channel/UCqd9PWLEfPpB7qxqVsgbfyg>. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity. Late bids shall not be accepted.
9. The DPWH-Samar 1st District Engineering Office reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

BAC Chairperson:

RAYMOND JAY R. PANLILIO

Assistant District Engineer

Address: DPWH-Samar 1st DEO, Calbayog City

Telephone No. (055)2091473 local 68011

Email address: lazana.albert@dpwh.gov.ph

BAC Secretariat Head:

ANNA MELISSA M. IGNACIO

Procurement Staff Office

Address: DPWH-Samar 1st DEO, Calbayog City

Tel. Nos (055)2091473; 2094627 local 68010

Email address: ignacio.anna_melissa@dpwh.gov.ph

11. You may visit the following websites for downloading of Bidding Documents:

Philippine Government Electronic Procurement System (PhilGEPS) @

<https://notices.philgeps.gov.ph/>

and Department of Public Works & Highways (DPWH) website @

<https://www.dpwh.gov.ph/DPWH/business/procurement/gs/advertisement>

Approved by:

Noted by:

RAYMOND JAY R. PANLILIO

BAC Chairperson

RAULITO F. YANGZON

OIC-District Engineer

Date of Issue: **March 7, 2025**