



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BENGUET 2ND DISTRICT ENGINEERING OFFICE
Natublung, Buguias, Benguet, Cordillera Administrative Region



Name of Procuring Entity: Department of Public Works and Highways - Benguet 2nd District Engineering Office

Request for
Quotation
(P.R. No.):

RFQ No. 2025-02-0006 dated February 24, 2025
PR No. PR2025-02-010 dated February 13, 2025

Revised on:

Date:

Standard Form/Title: REQUEST FOR QUOTATION
(SHOPPING)

Office/End User: QUALITY ASSURANCE SECTION

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO. :

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of **March 04, 2025** in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH-BSDEO.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
 2. Delivery period within 15 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
 4. Price Validity shall be for a period of sixty (60) calendar days.
 5. G-EPIS Registration Certificate and Mayor's Permit shall be attached upon submission of the sealed quotation.
- NOTE: Please submit three (3) duly certified photocopies of each document stated in term and condition no. 5 and original copy of this accomplished RFQ & two (2) certified photocopies
6. Bidders shall submit original brochures of the product.
 7. Please indicate the brand for each item being offered.
 8. The approved budget ceiling for this procurement is

Php342,560.00

PATERNO C. GONZALO
Administrative Officer V
BAC Chairperson

Item No.	ITEMS & DESCRIPTIONS	Brand/Model	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Puncher, heavy duty, with two-hole guide		10	piece		
2	Ballpen Organizer, stainless, circle		20	piece		
3	Backfold Clip, 51mm		40	box		
4	Correction tape, film base type, (TM 8m)		80	piece		
5	Tape, duct (packing tape), blue, 3"		10	roll		
6	Extension Cord, wheel, 10m		2	piece		
7	Extension Cord, 3m		5	piece		
8	File Rack, single metal mesh file holder, legal		17	piece		
9	File Rack, 5-7 layers, plastic, navy blue, legal		10	piece		
10	Mouse Pad with Keyboard shortcuts design, anti-slip, 400x900x2m		16	set		
11	Computer Keyboard with mouse, black, multi-media, plug and play		10	piece		
12	Wifi Receiver Transmitter, Wireless Network Card Computer External, 2.4G/5G USB		5	piece		
13	Drawer, steel (3-drawer, mobile pedestal, metal, ivory)		3	piece		
14	Projector, heavy duty		1	set		
15	Marker, whiteboard, black		10	box		
16	Marker, whiteboard, blue		10	box		
17	Marker, whiteboard, red		10	box		
18	Microphone, UHF Wireless Mic, rechargeable, 2pcs/set		1	set		
19	Toner, cyan (for fujixerox APEOS C2560)		1	piece		
20	Toner, magenta (for fujixerox APEOS C2560)		1	piece		
21	Toner, yellow (for fujixerox APEOS C2560)		1	piece		
22	Speaker and Amplifier, 1000RMS, 50HZ-20KHZ Frequency Response 94 DB Sensitivity and Bass-Reflex Enclosure (for medium hall)		1	set		
23	Digital Recorder, heavy duty		3	piece		
24	Steel File Cabinet, 4-layer vertical in central locking system		1	piece		
25	Toilet Tissue Paper, 4ply, thick, 10rolls/pack		30	pack		
26	Heater, heavy duty		5	unit		
27	White Board, Magnetic Dry Erase, 90 x 140cm		2	piece		
TOTAL						

Brand and Model: _____

Warranty: _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

For further information, please refer to:

CARMENCITA P. TICTIC
HEAD - BAC Secretariat
[(+63)908 816 6091]
dpwhbng2bac@gmail.com

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address