



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
**SURIGAO DEL NORTE 1ST
DISTRICT ENGINEERING OFFICE**

REGIONAL OFFICE XIII
Dapa, Siargao Island, Surigao del Norte

Name of Procuring Entity: DPWH-Surigao del Norte 1st DEO	Request for Quotation (P.R No):	ADMXIII-24-04-0110
Revised on:	Date:	April 29, 2024
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User:	ADMINISTRATIVE SECTION
COMPANY NAME :		
ADDRESS :		
TEL. NO./FAX NO. :	TIN:	

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am May 10, 2024 in the return envelope attached herewith, to the Procurement Unit, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 45 C.D. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 320,000.00**


QUINTINIANO C. ARMENDAREZ, JR.

BAC Chairperson

The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items. otherwise they will be subjected for disqualification.

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	DEKSTOP COMPUTER for Administrative use Core-i5 (12th Gen), 6 scores and 64-bit or its equivalent 8- GB DDR4, 1TB 7200RPM HDD, 21-inch Diagonal Full-High Definiton Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory, Integrated Sound Card with internal/ external speaker, 4 slots on-board, at least 1 PCI Express slot, 6 USB (2 Front, 4 rear atleast 1Type-C), VGA. Audio, HDMI/ Display Port, Ethernet (RJ-45), Integrated Gigabit Ethernet, Two (2) external drive bays, Licensed OEM Windows 11 Professionals 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drives and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Microsoft Office Standard (latest version under Cloud Solution Provider (9CSP) Agreement. The licenses must be perprtual and transferable. It must be licensed and named after DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primarily domain dpwh.gov.ph. the supplier must present a certificate as a Certified CSP District Partner in the Philippines. Manufacturer's Standard (same brand as the computer), Optical with mouse pad (same brand as the computer), Optical with mouse pad (same as brand as the computer, 2MP FHD, Headset with Microphone (1-meter cable length with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered dekstop) Manufacturer's Standard, All necessary cables and connectors; patch cord (CAT6), factory crimped with RJ-45 connector, 5 meters, preferably color range)	1	unit		
2	MULTIFUNCTION LASER PRINTER (Color, A3)	1	unit		

Laser (color) 30ppm / cpm speed measured using A4 size color 600 x 600 dpi multi-sheet scan to single PDF File, 100,000 pages, 1GB, Genuine Toner (high yield; Toner must be available nationwide. Certificate of Authenticity is required. Gigabit Ethernet, USB 2.0; Ethernet (RJ-45) Automatic two-sided printing, Two Trays (Standard Input Tray, Multi-purpose tray), A3 (11.7in x 17in, Paper Bond, light, heavy, plain, recycled, rough, multi-purpose tray, Windows 11,10,8.1 (32 & 64 bit), Original CD/ DVD Copy or in any electronic media storage. Must be compatible with 32-bit operating system. Pre-installed toner with additional one (1) high yield genuine toner per color, All necessary cables and.				
Purpose: For Human Resource Management Development Unit, Admin, Section use				
Brand and Model: _____		Warranty: _____		
Delivery Period: _____		Price Validity: _____		
Place of Delivery: <u>To be delivered at DPWH - SDN 1st DEO, Dapa, SDN</u>		Terms of Payment: <u>Cash on delivery NOT applicable</u>		
<p>After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Condition specified by the DPWH.</p>				
Tel. No.: _____ Telefax: _____		_____ Printed Name/Signature/Date		
		_____ Tel. No./Cellphone No./E-mail Address		



**Standard Technical Specifications for
ICT Equipment**

Issue Date:

03 10 24

Doc. Code:

DPWH-IMS-OMP-IMSPPS-04-08i

Revision No.

5

Page No.

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Name of Equipment: MULTIFUNCTION LASER PRINTER (Color, A3)

Description: For document printing, copying and scanning

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

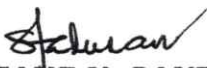
Warranty and Maintenance: The Supplier is required to provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

Prepared by:

Checked by:


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Chief, Business Innovation Division
AGIL WFC


RHALF B. CAWALING
Director, Information Management
Service

Approved by:


ADOR G. CANLAS, CESO IV
Undersecretary, Technical Services
and Information Management Service



**Standard Technical Specifications for
ICT Equipment**

Name of Equipment: MULTIFUNCTION LASER PRINTER (Color, A3)

Description: For document printing, copying and scanning

Main Equipment Components

Specification

General

Print Technology

Laser (Color)

Print and Copy Speed

30 ppm/cpm; speed measured using A4 size paper

Print Quality

600 x 600 dpi

Scan Resolution

600 dpi

Scan Features

Multi-sheet scan to single PDF file

Monthly Duty Cycle

100,000 pages

Memory

1GB

Toner System

Genuine Toner (high yield); Toner must be available nationwide. Certificate of Authenticity is required.

Network Interface

Gigabit Ethernet

IO Ports

USB 2.0; Ethernet (RJ-45)

Paper Handling

Duplex Printing

Automatic two-sided printing

Paper Trays

Two Trays (Standard Input tray, Multi-purpose tray)

Maximum Media Size

A3 (11.7in x 17in)

Media Type

Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.

Software

Supported OS

Windows 11, 10, 8.1 (32 & 64 bit)

Drivers

Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.

Accessories

Specification

Toner

Pre-installed toner with additional one (1) high yield genuine toner per color

Cables and Connectors

All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)



**Standard Technical Specifications for
ICT Equipment**

Issue Date:	03 19 24
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Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Main Equipment Components		Specification
Computer	<i>Processor & Chipset</i>	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent
	<i>Internal Memory</i>	8 GB DDR4
	<i>Storage</i>	1TB 7200RPM HDD
	<i>Display & Graphics</i>	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory
	<i>Audio</i>	Integrated Sound Card with internal / external speaker
	<i>Expansion Slot</i>	4 slots on-board, at least 1 PCI Express slot
	<i>I/O Ports</i>	6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Integrated Gigabit Ethernet
	<i>Casing</i>	Two (2) external drive bays
	Software	
	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories		Specification
	<i>Keyboard</i>	Manufacturer's Standard (same brand as the Computer)
	<i>Mouse</i>	Optical with mouse pad (same brand as the Computer)
	<i>Webcam</i>	2MP FHD
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)
	<i>Power Supply</i>	Manufacturer's Standard
	<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required.

Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



**Standard Technical Specifications for
ICT Equipment**

Issue Date:	08 18 24
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Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.

Prepared by:

Checked by:


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Chief, Business Innovation Division
KRA WFC


RHALF B. CAWALING
Director, Information Management Service

Approved by:


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