



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Batanes District Engineering Office
Basco, Batanes



Name of Procuring Entity	: DPWH-BDEO	(PR No.) RFQ No.	: 2025-03-0029
Revised on	:	Date	: March 19, 2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End User	: CONSTRUCTION SECTION
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX NO. :		TIN NO. :	

Please quote your lowest price on the item(s) listed below, subject to the **TERMS AND CONDITIONS** stated below and submit your quotation duly signed by your representative not later than **10:00 AM** of **March 24, 2025**.

TERMS AND CONDITIONS

- All entries must be **TYPE WRITTEN** or **ELIGIBLY WRITTEN**.
- Delivery must be completed within 45 (C.D.) from receipt of the approved Notice to Proceed (NTP). Failure to deliver without valid reason will result in administrative penalties as per Sec.69 of the Revised IRR-RA 9184.
- WARRANTY** shall be for a minimum of three (3) months for SUPPLIES & MATERIALS; one (1) year for EQUIPMENT; one (1) year for IT Equipment from date of acceptance by the end-user
- Price Validity** shall be for a period of **sixty (60)** calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/Latest Income Tax return/Tax Clearance and DTI shall be attached upon submission of the quotation.
- For Small Value with **ABC above Php 50,000.00**, **Omnibus Sworn Statement** shall be attached and submitted.
- Bidders shall submit original **BROCHURES** showing certificate of the product **IF APPLICABLE**.
- Please indicate the **BRAND** for each items being offered if applicable.
- The approved budget ceiling for this procurement is **P162,374.93**


RODERICK V. HORNEDO
BAC, Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
1	Stickynote stylish film index(sign here)	20	pcs		
2	Folder long (white)	1	reams		
3	Folder short (white)	1	reams		
4	Office Scissor (Large)	4	pcs		
5	Date Stamp 4mm "Jan 1 2025" format	2	pcs		
6	Stamp " DPWH Batanes DEO Construction Section Certified True Copy Name: Designation: Date: (Font: Tahoma Font size: 11)	2	pcs		
7	Stamp pad felt (black)	2	pcs		
8	Stamp pad felt (blue)	2	pcs		
9	Stamp pad ink black 50ml	1	pc.		
10	Stamp pad ink, blue 50ml	1	pc.		
11	Metal ruler 12"	3	pcs		
12	Rotary Sharpener (Sharpener Manual)	2	sets		
13	Ballpen c30.3, color black	2	boxes		
14	Correction tape (8m)	30	pcs		
15	Permanent marker, fine (black)	2	boxes		
16	Permanent marker, broad (black)	2	boxes		
17	Permanent marker, ink (black)	2	pcs		
18	Scotch tape(Clear tape) 1"	10	rolls		
19	Laminating film 250 micron a3 sizes	3	packs		
20	White board 60cmx90cm	2	pcs		
21	White board marker	2	boxes		
22	White board ink	1	pc.		
23	White board erase	1	pc.		
24	Battery LR6 E91/BP2 AA 2 pc per pack	10	packs		
25	Thermal hard cover a4 portrait (for logbook cover)color blue	50	pcs		
26	Cutter heavy duty with blade (18mm)	3	pcs		
27	Paper shredder machine(heavy duty)	1	unit		
28	Computer wireless mouse - Ergonomics wireless mouse with nano receiver, 5-level 4000 DPI 6 Buttons, 2.4G USB Cordless	15	pcs		
29	Harddrive 1 tera byte	3	pcs		
30	Extension cord with universal heavy duty outlet, 15meters. Cord length with overheating protection button with 4 socket.	4	pcs		
31	Cutting Mat green (a3 sizes)	2	pcs		
TOTAL:					

Brand & Model:

Warranty:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Condition I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the **Terms and Conditions** specified by **DPWH**.

Printed Name/Signature/Date
Tel. No./Cellphone/Email Address