



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Batanes District Engineering Office
Basco, Batanes



Name of Procuring Entity	DPWH-BDEO	(PR No.) RFQ No.	2025-03-0032
Revised on		Date	March 19, 2025
Standard Form/Title	REQUEST FOR QUOTATION	Office/End User	ADMINISTRATIVE SECTION - HRMU
COMPANY NAME		TIN NO.	
ADDRESS			
TEL. NO./FAX NO.			

Please quote your lowest price on the item(s) listed below, subject to the **TERMS AND CONDITIONS** stated below and submit your quotation duly signed by your representative not later than **10:00 AM** of **March 24, 2025**

TERMS AND CONDITIONS

- All entries must be **TYPE WRITTEN** or **LEGIBLY WRITTEN**.
- Delivery must be completed within 45 (C.D.) from receipt of the approved Notice to Proceed (NTP). Failure to deliver without valid reason will result in administrative penalties as per Sec.69 of the Revised IRR-RA 9184.
- WARRANTY** shall be for a minimum of three (3) months for SUPPLIES & MATERIALS; one (1) year for EQUIPMENT; one (1) year for IT Equipment from date of acceptance by the end-user.
- Price Validity** shall be for a period of **sixty (60)** calendar days.
- G-IPS Registration Certificate/Mayor's Permit/Latest Income Tax return/Tax Clearance and DTI shall be attached upon submission of the quotation.
- For Small Value with **ABC above Php 50,000.00**, **Omnibus Sworn Statement** shall be attached and submitted.
- Bidders shall submit original **BROCHURES** showing certificate of the product **IF APPLICABLE**.
- Please indicate the **BRAND** for each item being offered if applicable.
- The approved budget ceiling for this procurement is **P291,650.00**

Roderick V. Hornedo
RODERICK V. HORNEADO
BAC, Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
1	Desktop Computer (with Complete Accessories) Processor & Chipset: Core-I3 (13th Gen or its equivalent, minimum of 4 cores and 4.50 Ghz max turbo frequency) Internal Memory Storage: 8GB DDR4 Display & Graphics: 21 inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated Graphics Memory Audio: Integrated Sound Card with Internal/External Speaker Expansion Slot: 4 slots on-board, at least 1 PCI Express slot Cooling System: Air Cooling System I/O Ports: Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45) Network Interface Casing: Integrated Gigabit Ethernet Two (2) external drive bays SOFTWARE Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus free. Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines. ACCESSORIES Keyboard: Manufacturer's Standard (same brand as the computer) Mouse: Optical with a mouse pad (same brand as the computer) Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop). Power Supply: Manufacturer's Standard Cables and Connectors: All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange). OTHER REQUIREMENTS Brand and Model: Must be globally recognized brand of computer and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The manufacturer's certificate is required. Brand and Model: Must be globally recognized brand of computer and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The manufacturer's certificate is required. All components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For laptops that do not carry an Energy Star Label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: All Equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.	1	set		

Item No	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
	Warranty and Maintenance: The supplier must provide a one (1) year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). In any case that the laptop needs to be pulled out for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.				
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am to 5:00 pm) 5 days a week (Monday to Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.				
2	Multifunction Inkjet Printer (A3)	1	unit		
	SPECIFICATIONS				
	Print Technology: Inkjet (Color)				
	Print Speed: Minimum Speed of 30ppm or 17 ipm; speed measured using A4 letter size paper				
	Print Quality: 4800 x 1200 dpi				
	Copy Speed: Minimum speed of 30 cpm or 11 ipm; speed measured using A4/letter size paper				
	Scan Resolution: 1200 dpi				
	Scan Features: Multisheet scan to single PDF File; Scan to Network Folder; Scan to USB/Memory Device				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 5,000 pages per month				
	Memory: Manufacturer's Standard				
	Ink/Toner System: Continuous Ink Supply System or Ink Tank System (Original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.				
	Network Interface: Fast Ethernet				
	I/O Ports: USB 2.0 (Type A); Ethernet (RJ-45)				
	PAPER HANDLING				
	Duplex Printing: Automatic two sided printing				
	Paper Trays: Two Trays; Standard Input Tray (250 sheets), Multipurpose tray (50 sheets)				
	Maximum Media Size: A3 (11.7in x 17in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.				
	SOFTWARE				
	Supported OS: Windows 11, 10				
	Drivers: Original CD/DVD copy or in any electronic media storage				
	ACCESSORIES				
	Cables and Connectors: All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
	OTHER REQUIREMENTS				
	Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The manufacturer's certificate is required.				
	Regulatory: ENERGY STAR certified (with Energy Star Stamp). For laptops that do not carry an Energy Star Label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media: All Equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance: The supplier must provide a one (1) year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am to 5:00 pm) 5 days a week (Monday to Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.				
3	DOCUMENT SCANNER (Sheetfed, A4)	unit	1		
	Scan Technology: Sheetfed Scanner				
	Sensors: Contact Image Sensor (CIS); Multi-feed detection sensor				
	Scan Speed: 40 ppm				
	Color Depth: 24-bit				
	Scan Resolution: 600 dpi				
	Document Processing Function: Optical Character Recognition (OCR)				
	Duty Cycle (Daily): 6,5000 pages				
	File Format: PDF, Searchable PDF, JPG, BMP, TIFF				
	File Destination: USB, Network Folder, Scan to Email, Scan to Management Software				

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