



Republic of the Philippines  
Department of Public Works and Highways  
**OFFICE OF THE DISTRICT ENGINEER**  
Batanes District Engineering Office  
Basco, Batanes, Region II



Name of Procuring Entity	: DPWH-BDEO	(PR No.) RFQ No.	: 2025-03-0033
Revised on	:	Date	: 19 MAR 2025
Standard Form/Title	: <b>REQUEST FOR QUOTATION</b>	Office/End User	: MAINTENANCE SECTION
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN NO.:	:

Please quote your lowest price on the item(s) listed below, subject to the **TERMS AND CONDITIONS** stated below and submit your quotation duly signed by your representative not later than **10:00 AM** of **24 MAR 2025**.

**TERMS AND CONDITIONS**

- All entries must be **TYPE WRITTEN** or **LEGIBLY WRITTEN**.
- Delivery must be completed within 45 (C.D.) from receipt of the approved Notice to Proceed (NTP). Failure to deliver without valid reason will result in administrative penalties as per Sec.69 of the Revised IRR-RA 9184.
- WARRANTY** shall be for a minimum of three (3) months for **SUPPLIES & MATERIALS**; one (1) year for **EQUIPMENT**; one (1) year for **IT Equipment** from date of acceptance by the end-user.
- Price Validity** shall be for a period of **sixty (60)** calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/Latest Income Tax return/Tax Clearance and DTI shall be attached upon submission of the quotation.
- For Small Value with **ABC above Php 50,000.00**, **Omnibus Sworn Statement** shall be attached and submitted.
- Bidders shall submit original **BROCHURES** showing certificate of the product **IF APPLICABLE**.
- Please indicate the **BRAND** for each items being offered if applicable.
- The approved budget ceiling for this procurement is **P572,996.50**

  
**RODERICK V. HORNEO**  
BAC, Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
1	Double Adhesive Tap, 1" thick	6	rolls		
2	Masking Tape 2"	5	rolls		
3	Duct Tape, 2" wide, gray	5	rolls		
4	Packaging Tape 2"	5	rolls		
5	Scotch Tape 1" transparent	5	rolls		
6	Scotch Tape 2" transparent	5	rolls		
7	Ballpen (OG-5), Black	2	boxes		
8	Ballpen (Gel 0.5) Black	2	boxes		
9	Ballpen (Fine ) Black	2	boxes		
10	Ballpen (black, Hi-techpoint 0.70), Signing Pen	2	boxes		
11	Permanent Marker, Broad Black	1	boxes		
12	Correction Tape J-807, 10mx5mm	12	pcs		
13	Whiteboard Marker, black	1	box		
14	Whiteboard Marker, blue	1	box		
15	Multi-Purpose Paper A4 (80 gms)	100	boxes		
16	PVC Cover A4	200	pcs		
17	Arch File 3" Legal Size, Blue	50	pcs		
18	Logbook ( 216mm x 279mm)	4	pcs		
19	Logbook ( 135mm x 210mm), 500pp, 5.5mm x 32 lines	4	pcs		
20	Engineer's Cross Section Notebook, Red hard cover	20	book		
21	Sticky Note (5"x3") self adhesive, color Assrtd.	15	pads		
22	Sticky Note (3"x3") self adhesive, color Assrtd.	15	pads		
23	Paper Fastener, Plastic, 7 cm (50sets/box)	3	boxes		
24	Staple wire # 35	10	boxes		
25	Staple wire 23/17 (5/8"), chisel pointed, 1000pcs/box	5	boxes		
26	Utility Knife/Cutter, Heavy Duty, blade size: 19x61mm, with 6 extra blade	4	sets		
27	Ruler, 1 foot long, plastic	6	pcs		
28	Scissor 6", Black, heavy duty	2	pcs		
29	DPWH Logo, reflectorized, 2-1/2" diameter, waterproof	100	pcs		
30	Clip Board, A4 size, plastic, blue	10	pcs		
31	Cork board, 2ft x 4ft with wooden frame, brown	1	pcs		
32	Acrylic Wall Frame 3mm clear/blue (front & back panel), stand-off bolts, screws & tux for wall mounting, photo insert, with clips (memo, Department Order, Announcement, DIME & EB, 2ft x 4ft size, with DPWH logo background	2	pcs		
33	Acrylic Wall Frame 3mm clear (front & back panel), stand-off bolts, screws & tux for wall mounting, photo insert, A3 size	10	pcs		
34	Acrylic Wall Frame 3mm clear (front & back panel), stand-off bolts, screws & tux for wall mounting, photo insert, A4 size	1	pcs		
35	Large cork board alternative-12 panels pack felt wall tiles 11.8" x 11.8" x 0.35" thk, gray, with safe removable adhesive tabs, thick high density felt panels and 48pcs of double sided acrylic tape, mat.: polyester	1	pcs		
36	Document A4 size frame with glass cover, black	10	pcs		
37	Specialty Paper, white, A4 size	200	pcs		
38	Glue gun large with 5 pcs glue stick	1	pcs		
39	Adhesive Index Label (Please sign here)	50	pads		
40	Stapler, Heavy duty, 50R with remover, wire size: no.35, insertion depth: 64mm, loading capacity: 50 staples, stapling capacity: 30 sheets	5	pcs		



41	Epson Ink # 008, black, genuine, 127ml	25	tubes		
42	Epson Ink # 008, cyan, 70ml, genuine	20	tubes		
43	Epson Ink # 008, yellow, 70ml, genuine	20	tubes		
44	Epson Ink # 008, magenta, 70ml, genuine	20	tubes		
45	Epson Ink # 664, black, 70ml, genuine	10	tubes		
46	Epson Ink # 664, cyan, 70ml, genuine	10	tubes		
47	Epson Ink # 664, yellow, 70ml, genuine	10	tubes		
48	Epson Ink # 664, magenta, 70ml, genuine	10	tubes		
49	Ink Maintenance box, Epson C9345, PXMB9, Original (For Epson L1550 printer)	5	pcs		
50	White board 1-1/2ft x 2ft	3	pcs		
51	White board eraser	3	pcs		
52	Puncher, 2 hole, heavy duty with precise paper metal guide, hole dia.: 7mm, hole distance: 70mm, Depth: 12mm, removable chip tray	2	pcs		
53	Industrial Gun Tacker Stapler, Staple Gun Tacker, Quick Jam Release, 4-14mm, adjustable driving force, made of all steel construction, high quality, staple wire: 0.7mm, crown: 11.3mm, length: 4-8mm, with 5 boxes extra staples (2400pcs/box)	2	pcs		
54	Wired optical mouse, 3 buttons, USB connectivity, optical tracking, 800 dpi resolution	6	pcs		
55	Batteries AA Alkaline, 4pcs/pack 1.5V Max, mercury free	2	pcs		
56	Batteries AA Alkaline, 4pcs/pack 1.5V Max, mercury free	2	pcs		
57	Flashdrive 16Gb USB 3.0, red	10	pcs		
58	Flashdrive 64gb USB 3.0, red	10	pcs		
59	Pressurized Air Freshener (scented gel-glade)	12	pcs		
60	12L Stainless Steel Cylindrical Step/foot pedal Bin, Round Trash Can	5	pcs		
61	Alcohol, 70 % Isopropyl	12	pcs		
62	Broom, (ting-ting)	10	pcs		
63	Broom soft ( tambo)	2	pcs		
64	Curtain, -L-245 cm, W-150 cm ( Dark Gray)	1	pcs		
65	Detergent Powder (10kgs)	2	pcs		
66	Diswashing Paste, 400g, lemon	15	pcs		
67	Diswashing Liquid, 780ml, Antibacterial Blue, safeguard scent hygiene fresh	12	bots		
68	Multi-Purpose Cleaner, 3.7L, Lavender scent	6	bots		
69	Disinfectant powder cleaner	5	jars		
70	Disinfectant Liquid ( 1000ml), lemon scent	12	gal		
71	Dishwashing Foam with abrasive (big)	12	pcs		
72	Dishwashing Foam (big)	12	pcs		
73	Steel Wool	5	pcs		
74	Air Freshener Spray, 320ml scented	6	pcs		
75	Muriatic Acid	2	gals		
76	Interfolded paper towels, 175 pulls/pack	30	packs		
77	Toilet Tissue, 2 ply, 12 rolls/pack	5	packs		
78	Garbage Bag Large (26x32"), thick, black, rolled 50 pcs/reel	10	packs		
79	Doormat, Cloth, Large	5	pcs		
80	Toilet , Deodorant Cake	12	pcs		
81	Soap, Germicidal 135g	5	pcs		
82	Plastic Pots, white, durable, large size, 8.5d x 8.25h inch	6	pcs		
83	Plastic Pots, white, durable, large size, 6.5d x 7h inch	6	pcs		
84	Aluminum water kettle, 5L	1	pcs		
85	Heavy duty storage box 20L with handle	2	pcs		
86	Venetian Double Roller Blind, Dark Brown, 5ft x 6ft	1	sets		
87	Tire Black, 250 ml, pressurized spray	5	tubes		
88	Wet and Black Tire Shine, 680ml, pressurized spray	5	tubes		
89	Car Wax Luxe Leather Cleaner & Conditioner 473ml	2	gals		
90	Spillproof Organic Car Air Freshener, lemon scent, 42g	12	cans		
91	Staple gun tacker, heavy duty	2	pcs		
92	Tylon Measure Steel Push/pull meter, 5m, with lock and rubber case protection, metric & Inch continuous marking blade slide dual ruler retractable portable measure tape tool,	10	pcs		
93	Tylon Measure Steel Push/pull meter, 8m, with lock and rubber case protection, metric & Inch continuous marking blade slide dual ruler retractable portable measure tape tool,	10	pcs		
94	Powerbank, 20000mAh, 100 Hi-speed recharging, 2 high powered USB-C ports, 1 USB-A port, 200W total compact size:4.9x2.1x1.9", with travel pouch, 24-month warranty	6	pcs		
				<b>TOTAL:</b>	

Brand &amp; Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Condition I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the **Terms and Conditions** specified by **DPWH**.

Printed Name/Signature/Date  
Tel. No./Cellphone/Email Address