



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 4TH DISTRICT ENGINEERING OFFICE
Valencia City, Bukidnon



Name of Procuring Entity: BUKIDNON 4TH DEO Request for Quotation (P.R. No.): KN5-2025-06-054
Revised on: Date: June 2, 2025
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: DPWH BUKIDNON 4th DEO

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of **JUN 11 2025**, the return envelope attached herewith, to the BAC Secretariat, BAC - Bidding Rm. DPWH Bukidnon 4th District Engineering Office, Valencia City Gymnasium and Cultural Center, Valencia City, Bukidnon,.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **thirty (30) c.d.**, upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and **Omnibus Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above P500K.**
6. The Approved budget ceiling for this procurement is **Php 984,316.67**
7. RFQ must be signed by an authorized signatory.
8. Bidders shall submit original brochures of the product (if applicable)
9. Please indicate the brand for each items being offered.
10. Bidder/s shall submit sealed quotation.

RICHARD L. HERNANDEZ
Assistant District Engineer
BAC Chairman

Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
PS-T-0034	Toner Cartridge Black - CT202496	10	pc	P	P
PS-T-0035	Toner Cartridge Cyan - CT202497	10	pc	P	P
PS-T-0036	Toner Cartridge Magenta - CT202498	10	pc	P	P
PS-T-0037	Toner Cartridge Yellow - CT202499	10	pc	P	P
PS-W-0002	Waste Toner - CWAA0885	8	pc	P	P
TOTAL AMOUNT					P
Please write total amount in words					
Place of Delivery: Valencia City, Bukidnon					
Please specify brand name, if applicable.					

PURPOSE: For use in the daily operation of DPWH Bukidnon 4th District Engineering Office for 2nd Quarter of 2025

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:
Tel. No. (088) 537 1424

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address