




November 27, 2024

NOTICE OF ALTERNATIVE METHOD OF PROCUREMENT


In accordance with Section 53.9 of the revised Implementing Rules and Regulations (IRR) of RA 9184, notice is served that this office will procure through Small Value Procurement (SVP) and invite prospective suppliers to quote for the **Supply and delivery of Office Supplies for use of DPWH – MNDEO for 4th Quarter C.Y. 2024** with an Approved Budget for the Contract (ABC) of Nine Hundred Ninety Nine Thousand Six Hundred Sixty Eight Pesos and 25/100 Only (Php. 999,668.25), details are as follows:

DESCRIPTION	QTY.	UNIT
CLIP, backfold, 32mm	80	box
CLIP, backfold, 50mm	80	box
ENVELOPE, pay, 500 pcs. per box	30	box
FASTENER, metal	100	box
FOLDER, with tab, legal, 100 pcs. per pack	10	pack
MARKER, fluorescent, 3 pcs. per set	50	set
MARKER, permanent, felt tip, bullet type, black	50	piece
NOTE PAD, stick on, 3" x 3"	100	pad
PAPER, multi-purpose, 70gsm (min), A4	1,000	ream
RECORD BOOK, 300 pages	200	book
SIGN PEN, 0.5mm, black	300	piece
SIGN PEN, 0.5mm, blue	200	piece
SIGN PEN, 0.5mm, red	50	piece
STAPLER, standard type	50	piece
LAMINATING FILM, 250 micron, A3 size	3	pack
CUTTER KNIFE, heavy duty	50	piece
PENCIL SHARPENER, 1 piece in individual plastic case	10	piece
FLASH DRIVE, 64GB	20	piece
PAPER, multi-purpose, 70gsm (min), A3	80	ream
PAPER, coated glossy, A3 size, 100gsm	40	pack
PAPER, photo, A4 size, 200gsm	40	pack
PANEL COLOR RIBBON YMCKO, 300 images per roll	4	roll
CALCULATOR, desktop, 12 digits, AS-120 II	20	unit
DATA FOLDER, red, 23cm x 38cm, legal size	100	piece
COMPUTER MOUSE AND KEYBOARD SET USB type, membrane keyboard with numpad	20	set
RULER, plastic, 12in	50	piece
BALLPEN, black, 12 pieces per box	100	box
LOOSELEAF COVER, 50 sets per bundle	15	bundle
EXTERNAL HARD DRIVE. 1TB	5	unit

The bid quotation forms can be obtained and to be submitted in a sealed envelope at the Procurement Unit of this Office, located at C-4 Road, Brgy. Bagumbayan North, Navotas City, not later than 10:00 AM of **December 3, 2024**. The contract will be awarded to the firm who possesses all the required qualifications and submitted a price quotation found to be most advantageous to the government.


EMERLYNDA C. VILLARUEL
OIC – Assistant District Engineer
BAC Chairperson 

NOTED:


MAGELAN V. ARCEGA
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