



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LAGUNA 2ND DISTRICT ENGINEERING OFFICE
Los Baños, Laguna, Region IV-A



Name of Procuring Entity: **DPWH-LAGUNA 2ND DEO**

Revised on:

Request for Quotation (PR No.): **2025-03-026**

Standard Form/Title:

REQUEST FOR QUOTATION

Date: **March 12, 2025**

COMPANY NAME :

Office/End-user: **Administrative Section**

ADDRESS :

TEL. NO./FAX NO. :

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M. of March 19, 2025** in the return envelope attached herewith.

TERMS AND CONDITIONS:

- 1 All entries must be typewritten or legibly written.
- 2 Delivery period within **Sixty (60)** calendar days upon receipt of the approved funded Purchase Order (P.O.) administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
- 3 Warranty shall be for a minimum of three (3) months for supplies and materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.
- 4 Price validity shall be for a period of sixty (60) calendar days.
- 5 **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/DTI/SEC** shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures of the product.
- 7 Indicate the brand for each items being offered.
- 8 RFQ can be submitted in person or thru registered mails, facsimile or authorized email.
- 9 The approved budget ceiling for this procurement is **P 444,500.00**

JANNE R. GARCIA - ROSALES
BAC-Vice Chairperson

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1939	Participants (Strategic Planning) Package Inclusion: Hotel Room Accommodation (2 days and 1 night) Meals: 1 Buffet Breakfast, 2 Buffet Lunch, 1 Buffet Dinner, 2 Snacks Use of Function Room, Fully Airconditioned with Wifi Access, Use of Swimming Pool, Use of Indoor and Outdoor Sports, Use of Team Building Obstacle with Facilitator, Basic Lights and Sounds, 2 Projector and Screen, Round Table Center Piece and Banquet Chair	70	pax		
2473	Training Materials (Ballpen, Pencil, Envelope & Paper)	70	sets		
AMOUNT IN WORDS:					
					Total

Purpose: **Purchase of Meals and Training Materials including accommodation for the Employees 2025 Strategic Planning of DPWH Laguna 2nd District Engineering Office Brgy. Bambang, Los Baños, Laguna**

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/ We quote you on the item (s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel No. & Telefax No. : (049) 557-2315

Printed Name/ Signature/ Date

Tel. No./ Cellphone No./ E-mail Address