

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
SURIGAO DEL SUR II DISTRICT ENGINEERING OFFICE
Bislig City, Surigao del Sur

Name of Procuring Entity: **Department of Public Works & Highways**

Request for Quotation (P.R. No.) : 2025-07-090

Revised on :

Date : July 1, 2025

Standard Form/Title **REQUEST FOR QUOTATION**

Office/End-User : Planning & Design Section

COMPANY NAME :

ADDRESS :

T.I.N. No. :

Tel. No./Fax No. :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of **JUL 3 4 2025** in the return envelope attached herewith, to the BAC Secretariat, DPWH, Bislig City.

1. All entries must be typewritten or legibly written.
 2. Delivery period within ten (10) w.d. upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
 4. Price validity shall be for a period of one hundred twenty (120) calendar days.
 5. G.EPS Registration Certificate shall be attached upon submission of the quotation.
 6. Bidders submit original brochure showing certifications of the product, If applicable.
 7. Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 284,416.45**

ANASTACIA C. SALAS

OIC-Asst. District Engineer
(BAC Chairman)

Purpose : For use in the Planning & Design Section for the 3rd quarter CY-2025.

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL PRICE
1	Air Freshener	3	cans		
2	Alcohol 70% Isoprohyl 500ml	5	btl		
3	Clip Backfold 12mm, 12s/box	5	box		
4	Clip Backfold 51mm, 12s/box	5	box		
5	Pencil Mongol No. 2	2	box		
6	Arch Folder (ISO requirement)	100	pcs		
7	Folder, Tagboard, legal size, 100pcs/pack	2	pack		
8	Documentary Long Envelope, Expandable Brown	2	pack		
9	Glue, Elmers 130ml	3	btl		
10	Marking Pen, Permanent Marker Black	4	pcs		
11	Envelope Mailing Long White	2	pack		
12	Fastener, Plastic	5	box		
13	Transparent Index Tab	5	pack		
14	Sticker Paper	5	pack		
15	Bond Paper A4	100	rms		
16	Bond Paper A3, 80gsm	50	rms		
17	Mylar Drafting Film A2 size	50	roll		
18	Tape Masking 1", 24mm	10	roll		

Brand and Model :

Warranty :

Delivery Period :

Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above.

Printed Name/Signature/Date

Tel. No./Cellphone No./E-Mail Address

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Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL PRICE
19	Tape Transparent 1", 24mm	10	roll		
20	Puncher (Heavy Duty 2holes)	2	pcs		
21	Stapler with Remover, Big (Heavy Duty)	1	pc		
22	Record Books	10	pcs		
23	Disinfectant Spray 340gsm	2	can		
24	Glass Cleaner 500ml (Spray Type)	5	btl		
25	Dishwashing Liquid 500ml	5	btl		
26	Tissue Paper	30	roll		
27	Bathroom Soap, regular size, 70gsm	2	pcs		
28	Toilet Deodorant Cake 99% 50grms	3	box		
29	Toilet Bowl and Urinal Cleaner	3	btl		
30	Toilet Brush w/ Holder	2	set		
31	Detergent Powder 1.5kg	3	pack		
32	Zonrox Bleach	2	gal		
33	Umbrella Nails #2	5	kls		
34	Spray Paint Red	20	btl		
	X-X-X-X-X-X-X-X-X-X				

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