



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL 2nd DISTRICT ENGINEERING OFFICE
Sibulan, Negros Oriental, Region VII



Name of Procuring Entity :	Request for Quotation (P.R. No):	2024-05-108
Revised on:	Date :	May 2, 2024
Standard Form/Title:	REQUEST FOR QUOTATION	Office/End-User :

COMPANY NAME:

ADDRESS:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00P.M.** In the return envelope attached herewith, to the BAC Secretariat, DPWH, NO2DEO, Cagmating, Sibulan, Neg. Or.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period** within _____ upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:
(3 mnth) / **Expendable Supplies** (consumed in used w/in 1 year like fuel, spareparts and etc.)
(1 year) / **Non-Expendable Supplies** (serviceable in more than 1 year like furniture, fixtures & etc.)
(3 years) / **IT Equipment** (computers, printers and etc.)
- Price validity** shall be for a period of sixty(60) calendar days.
- PhilGEPS Registration/Mayor's Permit & DTI, Income/Business Tax shall Return and Omnibus Sworn Statement shall be attached upon submission of quotation.
- Bidders shall submit original brochures of the product, if applicable.
- Please indicate the "**BRAND NAME/MODEL**" for each items being offered.
- The approved budget ceiling (ABC) for the procurement is P

841,797.38

LOWELL O. RAAGAS

BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	A3 x 50m, Eco Paper White, C3	50	roll		
2	30" x 50m, Eco Paper White, C3	50	roll		
3	24" x 20m, Mylar, 100 microns, C3	50	roll		
4	Alcohol, (68%-70%,scented, 500ml, doz.)	12	bottles		
5	Arch File (blue A4)	1,000	pcs		
6	Arch File (blue long)	300	pcs		
7	Ballpen-black 0.5 (pilot)	30	dozens		
8	Ballpen-black 0.3 (pilot)	30	dozens		
9	Ballpen refill-black (pilot)	10	dozens		
10	Ballpen refill-blue (pilot)	10	dozens		
11	Ballpen-uniball 1 (black)	100	pcs		
12	Ballpen-uniball refill 1 (black)	100	pcs		
13	Binder clamps (12s)	50	boxes		
14	Binder clip (big/small)	20	boxes		
15	Binder clip 3/4 inch	24	boxes		
16	Brown envelope long	5	dozens		
17	Brown envelope A4	5	dozens		
18	Bond Paper (A3,substance 20)	150	reams		
19	Bookpaper-short (sub 20/80/m2-acid free)good quality	50	reams		
20	Marker pen extra fine (black for Mylar Signature)	50	pcs		
21	Columnar 15 columns	12	pcs		
22	Cartolina (assorted)	100	pcs		
23	Correction tape, 1pc in individual plastic (8m)	170	pcs		
24	Date stamp PAID D480 (JOY)	5	pcs		
25	Double sided foam tape	50	pcs		

For use in this district office.

Brand and Model : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC Secretariate:
Tel.No. (035)522-0635

Printed Name/Signature/Date
Tel. No./Cellphone No./E-mail Add.