



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
AGUSAN DEL SUR 1st DISTRICT ENGINEERING OFFICE
Patin-ay, Prosperidad, Agusan del Sur, Region XIII



Name of Procuring Entity :	DPWH - DEO1 Agusan del Sur	Request for Quotation (P.R. No.):	24-04-0032
Revised on:		Date:	April 30, 2024
Standard Form/Title	REQUEST FOR QUOTATION	Office/End-User:	DPWH-ADS1
COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX No.:	TIN:		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your duly signed by your representative not later than 2:00 pm of May 24, 2024 in the return envelope attached herewith, to the Procurement Unit DPWH DEO-1, Patin-ay, Prosperidad, Agusan del Sur.

TERMS and CONDITION:

- All entries must be typewritten or legibly written.
- Delivery period within 26 calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate, Mayor's Permit, DTI, BIR Certificate, **IFPS, Income Tax /Business Returns, shall be attached upon submission of the quotation/Omnibus Sworn statement**
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php596,517.00**
- A warranty security in the form of retention money on special bank guarantee is required for manufactured goods/supplies:

MAURO S. AGUERO, JR.
Assistant District Engineer
BAC Chairperson

ITEM No	STOCK No.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	OSC-001	Acetate	50	pcs.		
2	OSC-017	Battery, AA (4pcs./pack), alkaline	15	pack		
3	OSC-018	Battery, AAA (4pcs./pack), alkaline	19	pack		
4	OSC-439	Ballpen Black,	3	box		
5	OSC-440	Ballpen Blue,	2	box		
6	OSC-615	Binder Screw 2 1/2"	200	pcs.		
7	OSC-630	Binder Screw 4"	200	pcs.		
8	OSC-239	Bookpaper, A4 80gsm	994	reams		
9	OSC-240	Bookpaper, Folio subs. 20	131	reams		
10	OSC-242	Bookpaper, A3	40	reams		
11	OSC-041	Cartolina	30	pcs.		
12	OSC-048	Chalk	1	box		
13	OSC-054	Clear Book Refill (Thick) long JC305B -10/pcs./pack-seaguit	70	pack		
14	OSC-444	Clip Backfold 19mm	25	box		
15	OSC-445	Clip Backfold 25mm	26	box		
16	OSC-446	Clip Backfold 32mm	26	box		
17	OSC-447	Clip Backfold 50mm	32	box		
18	OSC-068	Correction Tape	162	pcs.		
19	OSC-097	Correction Pen	1	box		
20	OSC-107	Data File Folder w/ Finger Ring Legal	130	pcs.		
21	OSC-141	Envelope, Long, Brown, Expanded	322	pcs.		
22	ICT-010	Flash Drive 64GB	6	pcs.		
23	OSC-145	Folder Expanded, long (green)	50	pcs.		
24	OSC-155	Folder White Long	6	ream		
25	OSC-158	Folder, Plastic long	30	pcs.		
26	OSC-170	Glue (big)	10	bottle		
27	ES-021	Heavy Duty Extension Cord with Switch and 5 meters wire voltage surge protector for computer	4	pcs.		
28	OSC-189	Laminating Film, long	1	ream		
29	OE-015	Laminating Machine	1	pc.		
30	OSC-201	Mailing Envelope, long	1750	pcs.		
31	OSC-208	Marker, fluorescent, yellow	5	pcs.		
32	OSC-206	Marker, fluorescent, orange	17	pcs.		
33	OSC-205	Marker, fluorescent, green	23	pcs.		
34	OSC-548	Marker, White Board, Black	5	box		
35	OSC-549	Marker, White Board, Blue	5	box		
36	OSC-547	Marker, flourescent, 3 assorted colors per set	10	set		

Brand and Model

Delivery Period

Warranty:

Price Validity:

After having carefully read and acceptance your General Conditions, I / We quote you on the items at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, It means that I concur with the Terms and Conditions specified by DPW.



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- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php596,517.00**
- A warranty security in the form of retention money on special bank guarantee is required for manufactured goods/supplies:

MAURO S. AGUERO, JR.
Assistant District Engineer
BAC Chairperson

ITEM No	STOCK No.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
37	OSC-234	Paper Clip small	18	box		
38	OSC-233	Paper Clip big	18	box		
39	OSC-237	Paper Fastener, Plastic, short	43	box		
40	OSC-238	Paper Fastener, Plastic, long	4	box		
41	OSC-235	Paper Fastener, Metal, short	12	box		
42	OSC-252	Pencil	20	box		
43	OSC-210	Permanent Marker Black	25	pcs.		
44	OSC-210	Permanent Marker Blue	15	pcs.		
45	OSC-443	Permanent Marker Refill, Blue	1	pc.		
46	OSC-443	Permanent Marker Refill, Black	1	pc.		
47	OSC-631	Photopaper double sided (A4) 250gsm	20	pack		
48	OSC-632	Photopaper double sided (A4) 220gsm	20	pack		
49	OSC-255	Photopaper, A4 ordinary	6	pad		
50	OSC-256	Photo Sticker	10	pad		
51	OSC-272	Puncher, HD	1	pcs.		
52	OSC-282	Record Book, 150 leaves	10	pcs.		
53	OSC-289	Ring Binder 1 1/2 inches	5	pcs.		
54	OSC-566	Ring Binder 4 inches	5	pcs.		
55	OSC-295	Rubber Eraser	16	pcs.		
56	OSC-648	Rubberized Stamp (Received)	1	pc.		
57	OSC-649	Rubberized Stamp (Released)	1	pc.		
58	OSC-650	Rubberized Stamp (Certified True Copy)	1	pc.		
59	OSC-297	Sacks (Red and Blue)	100	pcs.		
60	OSC-037	Scientific Calculator (FX-911ES Plus)	7	pcs.		
61	OSC-300	Scissors, big, heavy duty	8	pcs.		
62	OSC-450	Sign Pen, Black 0.5mm	12	box		
63	OSC-450	Sign Pen Blue 0.5mm	12	box		
64	OSC-314	Sign Pen, Green 0.5mm	3	box		
65	OSC-514	Sign Pen, Refill Black 0.5mm	4	box		
66	OSC-514	Sign Pen, Refill Blue 0.5mm	6	box		
67	OSC-469	Sign Pen, Black 0.7mm	7	box		
68	OSC-469	Sign Pen, Blue 0.7mm	10	box		
69	OSC-514	Sign Pen, Refill Black 0.7mm	2	box		
70	OSC-514	Sign Pen, Refill Blue 0.7mm	2	box		

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71	OSC-307	Sign Pen , G-tech, blue, .4	3	box		
72	OSC-307	Sign Pen, G-tech, black .4	8	box		
73	OSC-320	Stamp Pad, big	1	pc.		
74	ICT-061	SSD External Storage Drive, 1TB	1	pcs.		
75	OSC-457	Stamp Pad Ink Violet 30mL.	3	bottle		
76	OSC-457	Stamp Pad Ink Violet 500mL.	1	bottle		
77	OSC-326	Stapler w/remover, heavy duty	8	pcs.		
78	OSC-325	Stapler, heavy duty	6	pcs.		
79	OSC-323	Staple Wire Bronze	47	box		
80	OSC-651	Staple Wire HD 3LS 10mm (121FA-H)	6	pc.		
81	OSC-521	Sticky Notes 4.4x2.5cm	14	pad		
82	OSC-458	Sticky Notes (Post It) (3"x4")	5	pad		
83	OSC-458	Sticky Notes (Post It) (3"x3")	44	pad		
84	OSC-487	Tape, Double Sided, Small (thick),	17	rolls		
85	OSC-335	Tape, Double Sided, small, thin, gelatin tape	6	rolls		
86	OSC-484	Tape, Double Sided, big, thin	7	rolls		
87	OSC-132	Tape, Duct 2" 3m (color gray)	13	pcs.		
88	OSC-513	Tape Dispenser, table top for 24mm width tape	4	pc.		
89	OSC-441	Tape Masking 24mm, 50meters Length	22	rolls		
90	OSC-442	Tape Masking 48mm, 50meters Length	12	rolls		
91	OSC-339	Tape, Packaging 48mm	6	pcs.		
92	OSC-340	Tape, Transparent 1 inch	21	pcs.		
93	OSC-342	Tape, transparent, 2 inch	2	pcs.		
94	OSC-100	Utility Knife Cutter (18mm wide blade)	2	pcs.		
95	OSC-399	White Board	9	pc.		
96	OSC-399	White Board Stationary (50cm x 70cm)	1	pc.		
97	ICT-029	Wired Mouse	2	pcs.		
98	ICT-019	Wireless Keyboard K270	5	pcs.		
99	ICT-043	Wireless Mouse B170	5	pcs.		
100	ICT-088	1 TB Ultra 3D NAND SATA III SSD 2.5 inch Solid State Drive	3	pcs.		
101	ICT-089	2.5 to 3.5 inch HDD Adapter Hard Drive Caddy HDD Support SATA 3.0 Support 7/9.5/12.5mm 2.5 inch SATA hdd and SSD	4	pcs.		
102	ICT-091	64 GB Ultra Flair SDC273-064G-G46B USB 3.0 Flash Drive (Speed Up to 150MB/s)	6	pcs.		
103	ICT-072	16 GB DDR4 RAM for Laptop	1	pcs.		
104	ICT-120	128 GB Micro SD Card for Drone	3	pcs.		
		X-X-X-X-X-X				
		For use in DPWH Agusan del Sur 1st District Engineering Office				

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