

: REQUEST FOR Q UOTATION

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

BILIRAN DISTRICT ENGINEERING OFFICE

REGIONAL OFFICE VIII Naval, Province of Biliran

Purchase Request (P.R. No.): Name of Procuring Entity: DPWH-BDEO

Date:

2025 - 05 - 0054

05 - 05 - 2025 OAS, BAC, FS, CONS, PDS, ADMIN,

MAINENANCE

Office/End-User:

Standard Form/Title COMPANY NAME

Revised on

ADDRESS

TEL. NO/FAX NO

T.I.N.

₱470,950.00

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions set herein and submit to the BAC Secretariat for Gods your Quotation duly signed by you or your authorized representative prior closing time at 09:00 A.M on 20 MAY 2025 after which opening of Bid will be conducted not later than 10:00 A.M., on the same day

TERMS and CONDITIONS

1. All entries must be typewritten or legibly written.

2. Delivery period within 30 Calendar days upon receipt of the approved funded

Purchase Order (PO). Administrative penalties pursuant to Sec. 69 of the

Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.

3. Warranty shall be for a minimum of three (3) months for supplies & materials:

4. One year for Equipment from date of acceptance by the end user. (Three years for IT Equipment)

5. Price validity shall be for a period of sixty (60) calendar days.

6. G-EPS Registration Certificate/Mayor's Permit /Tax Clearance / SPA / Company ID / Orgazitional chart / DTI / BIR Certificate of registration (COR) / ITR (if above 500 thousand approve ABC) shall be attached upon Submission of the quotation.

7. Statement of the prospective bidder that is not blacklisted or barred from bidding by the Government or any of its agencies, office, corporations or

LGU (Sec.25 .2.iv.1,R-IRR of RA No. 9184;9.2,COA Cir.2012-001)

8. Sworn affidavit of the bidder that it is not related to the head of the Procuring Entity (HOPE) by consanguinity or affinity up to the third civil

degree (Sec. 47, R-IRR of RA 9184; 9.2,COA Cir.2012-001)

9. Bidders shall submit original brochures showing certifications of the product.

10. Please indicate the brand for each items being offered.

11. The approved budget ceiling for this procurement is

12. To be delivered at DPWH, BDEO COMPOUND

Chief Construction Section (BAC, Chairperson)

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Multi Copy Paper 80 GSM (A3)	120	ream		
2	Photo Paper A4 10pcs./pack	45	pack		
3	Brown Envelope, Legal size	500	Pcs		
4	Refill (0.5mm) Black 12pcs./box Liquid Ink Rollerball Pen 0.5mm	4	box		
5	Refill (0.7mm) Black 12pcs./box Liquid Ink Rollerball Pen 0.7mm	6	box	1	
6	Sign Pen (0.7mm) Black 12pcs./box gel ink	23	box		
7	Sign Pen (0.5mm) Black 12pcs./box gel ink	20	box		
8	V10 Sign Pen (1.0mm) Black 12 pcs./box	5	box		
9	Correction Pen	112	box		
10	Correction tape (30Mx5mm)	55	pcs.		
11	A4 size Paper Cutter (Metal Base Sliding Paper Cutter)	2	pcs.		
12	Vellum Board A4 size 200gsm / 10 sheets per pack	20	pack		
13	Corner Puncher	3	pcs.		
14	Folder Tag Board legal 100pcs./pack brown	2	pack		
15	Folder Tag Board legal 100pcs./pack off white	8	pack		
16	Expanding Folder legal 100pcs./pack (Green)	1	pack		
17	Expanding Folder legal 100pcs./pack (white)	6	pack		
18	Envelope Expanding, A4 size	7	box		
19	Envelope, Expanding, legal 100pc/pack	3	box		
20	Permanent Marker 12 pcs./ box	2	box		
21	White board marker 12 pcs./ box	2	box		
22	Binding Tape 2" good quality	34	roll		
23	Gun Tacker including staple wire	1	pcs		
24	Heavy duty Stapler HD-021	1	unit		
25	Sticky Notes 3"x3" (100 sheets/pad)	5	pad		
26	Official Record Book 500 pages	20	pcs		
27	Staple Wire 23/13	17	box		
28	Staple Wire 23/17	16	box		
29	Sticky Note 3"x3" (pastel color)	3	pad		
30	Transparent tape 1"	70	roll		
31	Transparent tape 2"	20	roll		
32	Masking tape 1"	40	roll		
33	Marker Fluorescent, 3 color/set	2	set		
34	Scissor 6" heavy duty	11	each		
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35	Glue (130 grams net)	20	bot.				
36	Clip Back Fold 1 1/4" (32mm) 12 pcs./box	14	box				
37	Clip Back Fold 1 5/8" (41mm) 12 pcs./box	14	box				
38	Clip Back Fold 1/4" (15mm) 12 pcs./box	14	box				
39	Battery (AA)	28	packs				
40	Battery (AAA)	27	packs				
41	Paper clips (large)	10	box				
42	Paper clips (medium)	10	box				
43	Paper clips (small)	10	box				
44	Storage box (9.5x10x15 inch)	10	pcs				
45	Ball pen black (0.7mm) 12 pcs./box	15	boxes				
46	USB Flash Drive 2 GB	8	pc.				
47	Sticker Paper A4 size 20pcs/pack, good quality	10	pack				
48	DPWH Lanyard	100	pcs				
49	White board 4 ft X 4 ft including white frame	1	pcs.				
50	White board A3 Size including white frame	1	pcs.				
	Binding Machine 1 Hole Comb Binding Machine A4/A3 Size	1	unit				
51	Envelope, Mailing white, long, 500pcs/box	1	box				
52	Colored Paper, Neon Green, size A4,10 pcs./Pack	3	pack				
53		4			 		
54	Columnar Book, 12 columns		pcs.				
67	Engineering field book	40	pcs bot.				
54	Printer Ink 003 Black (L5290)	5		-			
55	Printer Ink 008 Black (L6550)	2	bot.				
56	Waste Ink Pad for Epson L3150	3	Pcs				
57	Maintenance box for C12C934591	5	Pcs				
58	Albatross	50	Pc				
59	Bleaching Solution (3785ml)	30	Gal				
60	Detergent/powder twin pack 67 grams./pack 12 pcs./dozen	60	Doz				
61	Mosquito killer/ Insect spray	20	Bot				
62	Fabric conditioner (24ml/pouch) 12 pouch./doz	50	Doz				
63	Toilet brush	12	Pc	-			
64	Hand wash soap liquid 255 ml 99% germ protection	20	Bot				
65	Trash Can with Cover Large Capacity 20Ltrs	10	Pc				
66	Construction Gloves	12	Pair				
	X-X-X-X-X-X						
Please	e see attached complete specifications) TOTAL AMOUNT :						
The au	varding for this RFQ will be on lump-sum basis. Prospective S		quote for a	all the iten	ns. Otherwise they w		
	be subjected for disqu						
fficial E	mail address dpwhbdeobac@gmail.com						
and and	Model :						
arranty							
	riod :						
elivery Pe							
ice Validi	ty : r having carefully read and accepted your General Conditions, I/We quote you on the item(s)						

Printed Name/Signature/Date Tel. No./Cellphone No./E-mail Address