



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
ISABELA 2nd DISTRICT ENGINEERING OFFICE  
Roxas, Isabela

Page 1 of 3

Name of Procuring Entity: DPWH – ISDEO

Purchase for Quotation (P.R. No.) : 2024-11-097

Revised on:

Date : November 19, 2024

Standard Form/Title : REQUEST FOR QUOTATION

Office/End-User : DPWH-ISDEO

**COMPANY NAME**

**ADDRESS**


**TEL. NO./FAX No.**

**TIN:**

Please quote your lowest price on the item (s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **November 25, 2024** In the return envelope attached herewith, to the Goods & Services Division, Procurement Services DPWH-Isabela 2nd District Engineering Office, Roxas, Isabela

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 C.D.** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered (if applicable)
8. The approved budget ceiling for this procurement is **Php537,500.00**

  
**ROLLY M. GABAUTAN**  
Chief, Quality Assurance Section  
BAC Chairperson

| ITEM NO. | ITEM & DESCRIPTION  | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|------|------|------------|-------------|
| 1        | <b>XEROX PRINTER</b>  | 1    | UNIT |            |             |
|          | • Type - A3 Color Laser Multifunctional   |      |      |            |             |
|          | • Score Function - Print, Copy, Scan, Send, Store and Optional Fax  |      |      |            |             |
|          | • Control Panel - 10.1" TFT LCD WSVGA Color Touch Panel   |      |      |            |             |
|          | • Memory - Main CPU: 2GB; Image Processing CPU: 1GB + 0.5GB   |      |      |            |             |
|          | • Network - Standard: 1000Base-T/100Base-TX/10Base-T  |      |      |            |             |
|          | Optional: Wireless LAN (IEEE802.11b/g/n)  |      |      |            |             |
|          | Standard: USB2.0x1(Host),USB3.0x1(Host),USB2.0x1(Device)  |      |      |            |             |
|          | Optional: Serial interface,Copy Control Interface   |      |      |            |             |
|          | • Paper Supply Capacity - Standard: 1,200 sheets (2x550 sheet cassettes, 1x100-sheet multi-purpose tray)                                |      |      |            |             |
|          | • Paper Outlay Capacity - Standard: 250 sheets  |      |      |            |             |
|          | • Supported Media Types - Multi-Purpose Tray:   |      |      |            |             |
|          | Thin,Plain,Heavy*,Recycled,Coated*,Color,Tracing,Bond,Transparency,Label,Pre-Punch,Letterhead,Envelope                                  |      |      |            |             |
|          | *SRA3 is unsupported for coated(257-300gsm) and Heavy (257-300gsm) paper  |      |      |            |             |
|          | Upper Cassette: Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-Punched, Letterhead, Envelope                              |      |      |            |             |
|          | Lower Cassette: Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-punched,Letterhead, Envelope*                              |      |      |            |             |
|          | *Envelope Feeded Attachment A (standard) is required.   |      |      |            |             |
|          | • Supported Media Sizes - Multi-Purpose Tray:   |      |      |            |             |
|          | Standard Size: SRA3,A3,A4,A4R,A5,A5R,A6R,B4,B5,B5R,Foolscap,India Legal,F4A   |      |      |            |             |
|          | Custom Size: 98.4 x 139.7 mm to 320mm x 457.2mm   |      |      |            |             |
|          | Free Size: 100x148mm to 304.8x457.2mm   |      |      |            |             |
|          | Envelopes: COM10 No.10, Monarch, ISO-C5, DL   |      |      |            |             |
|          | Envelope Custom size: 98x98mm to 329x457.20mm   |      |      |            |             |
|          | Upper Cassette:   |      |      |            |             |
|          | Standard size:A4,A5,A5R,B5  |      |      |            |             |
|          | Custom Size: 105x148mm to 297x215.9mm   |      |      |            |             |
|          | Envelope: ISO-C5  |      |      |            |             |
|          | <b>Lower Cassette:</b>  |      |      |            |             |
|          | Standard Size: A3,A4,A4R,A5,A5R,A6R,B4,B5,B5R,Foolscap,India Legal,F4A  |      |      |            |             |
|          | Custom Size: 105x148mm to 304.8x457.2mm   |      |      |            |             |
|          | Envelopes*:COM10 No.10, Monarch,DL  |      |      |            |             |
|          | *Envelope Feeded Attachment A (standard) is required  |      |      |            |             |
|          | • Supported Media Weights - Multi-purpose Tray*: 52 to 300 gsm  |      |      |            |             |
|          | Upper/Lower Cassettes: 52 to 226 gsm  |      |      |            |             |
|          | Duplex: 52 to 220 gsm   |      |      |            |             |
|          | *SRA3 is unsupported for coated (257-300 gsm) abd Heavy (257-300gms) paper.   |      |      |            |             |
|          | • Dimension (WxDxH): 565 x 719 x 891mm  |      |      |            |             |
|          | • Installation Space (WxD): 978x1116mm (with DADF-BA1 + righth cover open+ multi-purpose tray extension extended + paper cassette open) |      |      |            |             |
|          | • Weight: Approx.79kg* including toner *including NPG-88 Tone BK/C/M/Y  |      |      |            |             |



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2. Delivery period within **30 C.D.** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
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4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered (if applicable)
8. The approved budget ceiling for this procurement is **Php537,500.00**

  
**ROLLY M. CABAATAN**  
Chief, Quality Assurance Section  
BAC Chairperson

| ITEM NO. | ITEM & DESCRIPTION   | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|------|------|------------|-------------|
|          | • Printing Speed(BW and CL,1-sided) - iR-ADV DX C39221: up to 22ppm (A4,A5,A5R,A6R); up to 15ppm (A3); up to 20ppm (A4R)   |      |      |            |             |
|          | • Print Resolution (dpi) - 1200x600, 1200x1200 (half Speed)  |      |      |            |             |
|          | • Page Description Languages - Standard:UFR II, PCL6   |      |      |            |             |
|          | • Direct Print (RUI) - Supported Files; PDF, EPS, TIFF/JPEG and XPS  |      |      |            |             |
|          | • Operating System - UFR II: Windows 8.1/10/server 2012/ server 2012 R2/ Server 2016/ Server 2019, MAC OS X (10.11 or later)   |      |      |            |             |
|          | PCL: Windows 8.1/10/server 2012/ server 2012 R2/ Server 2016/ Server 2019  |      |      |            |             |
|          | PS: Windows 8.1/10/server 2012/ server 2012 R2/ Server 2016/ Server 2019, MAC OS X (10.11 or later)  |      |      |            |             |
|          | PPD: Windows 8.1/10, MAC OS X (10.11 or later)   |      |      |            |             |
|          | <b>3. Copy Specifications</b>  |      |      |            |             |
|          | • Copy Speed (BW and CL,1-sided):R-ADV DX C39221: up to 22ppm (A4,A5,A5R,A6R); up to 15ppm (A3); up to 20ppm (A4R)   |      |      |            |             |
|          | • First-Copy-Out Time (A4,BW/CL): Approx. 6.1/8.4 seconds or less  |      |      |            |             |
|          | • Copy Resolution (dpi): 600x600   |      |      |            |             |
|          | • Multiple Copies: up to 999 copies  |      |      |            |             |
|          | • Magnification- Variable Zoom: 25% to 400\$ (1% increment)  |      |      |            |             |
|          | Preset reduction/enlargement: 25%,50%,61%,70%,81%,86%,100%(1:1),115%,122%,141%,200%,400%   |      |      |            |             |
|          | <b>4. Scan Specifications</b>  |      |      |            |             |
|          | • Type - Standard: Color Flatbed Scan unit   |      |      |            |             |
|          | • Document Feeder Paper Capacity - up to 100 sheets  |      |      |            |             |
|          | • Supported Media Sizes - DADF-BA1:A3,A4,A4R,A5,A5R,B4,B5,B5R,B6   |      |      |            |             |
|          | Custom Size: 139.7x128mm to 297x431.8mm  |      |      |            |             |
|          | • Scan Speed - 1-sided Scanning: 70/70 (300x300dpi, send); 51/51 (600x600 dpi, copy)   |      |      |            |             |
|          | 2-sided Scanning: 35/35 (300x300 di, send); 25.5/25.5 (600x600 dpi,copy)   |      |      |            |             |
|          | • Scan Resolution - Scan for Copy: 600x600   |      |      |            |             |
|          | <b>5. Finishing (Optional)</b>   |      |      |            |             |
|          | • Inner Finisher - Collate: The Printouts are collated into sets arranged in order to the original   |      |      |            |             |
|          | Group: All printouts of the same original page are grouped into sets   |      |      |            |             |
|          | Offset: Each printout group is shifted into alternating layers   |      |      |            |             |
|          | Staple+Collate" The printouts are collated into sets arranged in page order and stapled (corner/double)  |      |      |            |             |
|          | Staple+Group: All printouts of the same original page are grouped into sets and stapled (corner/double)  |      |      |            |             |
|          | Staple Free: The printouts are crimped and bound without using a staple. You can easily split the paper by pressing the crimp partwith your fingers.   |      |      |            |             |
|          | This function is useful for saving staples and also binding printouts briefly.   |      |      |            |             |
|          | <b>6. Environment Specifications</b>   |      |      |            |             |
|          | • Operating Environment - Temperature: 10 to 30°C; Humidity: 20 to 80% RH (Relative Humidity)  |      |      |            |             |
|          | • Power Requirement - 220-240V, 50/60 Hz, 5A   |      |      |            |             |
|          | • Power Consumption - Maximum: 1500 W; Standb: approx. 40.7 W*1; Sleep mode:Approx. 0.8W*2   |      |      |            |             |
|          | *1 Reference value: measure one unit; *2 0.8W sleep mode is not available in all circumstances due to certain settings   |      |      |            |             |
|          | Brand and Model: Must be an International Brand Name with an existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life.   |      |      |            |             |
|          | The manufacturer's certificate is required, and must be with the original signature, E-signature is not acceptable. Certificate from the manufacturer stating the bidder is an authorized document solutions provider.   |      |      |            |             |
|          | Regulatory: Energy Star certified (with Energy Star Stamp). For Items that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement. |      |      |            |             |





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**ROLLY M. CABAUATAN**  
Chief, Quality Assurance Section  
BAC Chairperson

| ITEM NO. | ITEM & DESCRIPTION   | QTY. | UNIT | UNIT PRICE     | TOTAL PRICE |
|----------|--|------|------|----------------|-------------|
|          | Documentation and Media: All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media, and a hard copy version where available.   |      |      |                |             |
|          | Warranty and Maintenance: The Supplier is required to provide a 3-yr warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR). The supplier must also provide a Direct Manufacturer's certificate as proof of Authorized Dealer or Distributor. |      |      |                |             |
|          | Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day. Physical Branch in Region II                    |      |      |                |             |
|          | Inclusions:  |      |      |                |             |
|          | 1 Extra Set Black, Cyan, Magenta, Yellow Cartridge   |      |      |                |             |
|          | 1 Extra Black toner cartridge  |      |      |                |             |
|          | 1 Maintenance box  |      |      |                |             |
|          |  |      |      |                |             |
|          |  |      |      |                |             |
|          | Purpose: Purchase & Delivery of one (1) unit Xerox Printer for daily documents printing, copying and scanning of Quality Assurance Section, DPWH-ISDEO, San Antonio, Roxas, Isabela  |      |      |                |             |
|          |  |      |      |                |             |
|          | Note: Delivery is at the Office of the Supply Officer  |      |      |                |             |
|          | Inclusive of Withholding Tax, VAT and Labor Cost   |      |      |                |             |
|          | The awarding of this RFQ will be on a package basis.   |      |      |                |             |
|          | Prospective Suppliers must quote for all items, otherwise they will be subjected for disqualification.   |      |      |                |             |
|          |  |      |      | <b>TOTAL P</b> |             |

Brand and Model :

Warranty :

Delivery Period :

Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. CP No. & E-mail Address