

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS SIQUIJOR DISTRICT ENGINEERING OFFICE Larena, Siquijor, Region VII



PURCH	ASE F	REQUEST	Appendix G		
				r No. 2001-04, S.	200
REQUISITIC	DINTING OI	FFICE: Maintenance Section	P.R. No. 20 2	24-06- 020	Date:
			SAI No.		Date:
			ALOBS No.		Date:
ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	ESTIMATED UNIT COST	ESTIMATED TOTAL
Office Sup	plies				
1	ream	PAPER, COPY, 70gsm size: 210mm x 297mm (A4)	350		
2	ream	A3 Bond Paper	150		
3	box	Carbon Paper Long Black (Plastofoil)	2		
4	pc.	Envelope for legal size documents	250		
5	bot	Rubing Alcohol 70%, scented (500ml)	130		
6	pc.	Folder, Fancy, for legal size documents 50pcs/pack	1000		
7	box	Staple Wire, Standard, No. 35	50		
8	box	FASTENER Plastic Coated, (2-3/4")	20		
9	pc.	CORRECTION TAPE Roller type (6m)	150		
10	pcs.	Stapler with remover #35	5		
11	pc.	Expandable Folder Long	500		
12	pc.	Ball Pen, Black	250		
13	pc.	Ball Pen, Blue	250		
14	pc.	PENCIL, lead w/ eraser, wood cased HB	24	1	
15	pc.	Sign Pen (0.3) (black)	200	 	
				SUB-TOTAL	
		Approved Budget for the Contract - P 850,130.00	NOTE: This	is to certify that the	L items are
		CHARGE TO: MNRB		uded in the approv	
			incit	APP of CY - 2024	
				AFF 01 C1 - 2024	•
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		\wedge		- h	· · · · · · · · · · · · · · · · · · ·
		JUNIFER A. ARMIROLA			1 m 1 a
		Administrative Officer III (Supply Officer II)		ELSA C. JUM	
		Administrative Officer III (Supply Officer II)		///ngineer II	
				Head, Procureme	nt Staff
		OV AC TO DEACONARI ENECO OF DRIVE			
		OK AS TO REASONABLENESS OF PRICE:		01/ 1 0 = 0	
				OK AS TO FU	NDS:
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					1)
		<u>ERMIE P. ĞØNGOB</u>		ARCELI M. CA	FIPAY
-		Engineer III		Accountant	III
•		Head, Price Monitoring			
		the Maintenance Section.			
	Requeste	ed by:	Approv	ed by:	
		1		econo de Feils	
	,	LATA			
Signature:	The state of the s	Marie		/ 1	
Printed Name:	GEMMA	G. CALIBO		YUSOPH D. RAS	UMAN

Designation:

Engineer III

Chief, Maintenance Section

District Engineer





Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS SIQUIJOR DISTRICT ENGINEERING OFFICE Larena, Siquijor, Region VII



SAL No. Date: Da	PURCH	ASE R	REQUEST	Appendix G- COA Circula	-6 r No. 2001-04, S.	200
TIEM NO. UNIT	REQUISITIO	NING OF	FICE: Maintenance Section			
17	ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	8	ESTIMATED TOTAL
18	16	pc.	Sign Pen (0.3) (blue)	100		-
19	17	pc.	Sign Pen (0.4) black	200		
20	18	pc.				
21		pc.	Sign Pen (0.5) (black)			
TAPE, Duct tape width 51mm		pc.				
pc. Calculator 12 Digits Two Way Power 24 bot Glue, big 25 box Binder Clips, (25mm) 1" 26 box Binder Clips, (37mm) 1 1/2" 27 box Binder Clips, (50mm) 2" 28 pcs. Envelope, Expanding, Kraftboard Long 29 pad Time Book & Payroll G.F. No. 7 (A) 30 bot. Epson 003 Ink Bottle (black) 65ml Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB IUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) BELSA C. JUMADLA Administrative Officer III (Supply Officer III) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIS P. GONGOB ERMIS P. GONGOB ERMIS P. GONGOB ERMIS P. GONGOB ARCELI M. CATTPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:	21	pc.	MARKER, PERMANENT, black, broad			
24 bot Glue, big 25 box Binder Clips, (25mm) 1" 26 box Binder Clips, (32mm) 1 1/2" 27 box Binder Clips, (50mm) 2" 28 pcs. Envelope, Expanding, Kraftboard Long 300 29 pad Time Book & Payroll G.F. No. 7 (A) 50 30 bot. Epson 003 Ink Bottle (black) 65ml 50 SUB-TOTAL Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB DINIFER A. ARMIROLA Administrative Office/ III (Supply Officer II) BERMIE, P. GONGOB ARCELI, M. CATEPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature: Approved by:	22	roll	TAPE, Duct tape width 51mm	10		
25 box Binder Clips, (25mm) 1" 5 26 box Binder Clips, (32mm) 1 1/2" 5 27 box Binder Clips, (50mm) 2" 5 28 pcs. Envelope, Expanding, Kraftboard Long 300 29 pad Time Book & Payroll G.F. No. 7 (A) 50 30 bot. Epson 003 Ink Bottle (black) 65ml 50 Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatir APP of CY - 2024.	23	pc.	Calculator 12 Digits Two Way Power			
26 box Binder Clips, (32mm) 1 1/2" 5 27 box Binder Clips, (50mm) 2" 5 28 pcs. Envelope, Expanding, Kraftboard Long 300 29 pad Time Book & Payroll G.F. No. 7 (A) 50 30 bot. Epson 003 Ink Bottle (black) 65ml 50 Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatir APP of CY - 2024. JUNIFER A. ARMIROLA Included in the approved updatir APP of CY - 2024. Administrative Office III (Supply Officer II) Head, Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIS P. GONGOB ARCELI M. CATTPAY Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:	24	bot	Glue, big	5		,
27 box Binder Clips, (50mm) 2" 5 28 pcs. Envelope, Expanding, Kraftboard Long 300 29 pad Time Book & Payroll G.F. No. 7 (A) 50 30 bot. Epson 003 Ink Bottle (black) 65ml 50 Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatire. CHARGE TO: MNRB included in the approved updatire. JUNIFER A. ARMIROLA ELSA C. JUMADLA Administrative Officer III (Supply Officer II) Head, Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB ARCELL M. CATEPAY Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:	25	box	Binder Clips, (25mm) 1"	5		
28 pcs. Envelope, Expanding, Kraftboard Long 29 pad Time Book & Payroll G.F. No. 7 (A) 30 bot. Epson 003 Ink Bottle (black) 65ml Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB DINIFER A. ARMIROLA Administrative Officer III (Supply Officer II) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIS P. GONGOB Engineer III Head, Procurement Staff Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:	26	box	Binder Clips, (32mm) 1 1/2"	5		
29 pad Time Book & Payroll G.F. No. 7 (A) 30 bot. Epson 003 Ink Bottle (black) 65ml Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB CHARGE TO: MNRB Included in the approved updatir APP of CY - 2024. JUNIFER A. ARMIROLA Administrative Office III (Supply Officer II) BERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB Engiheer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatir APP of CY - 2024. SUB-TOTAL SUB-TOTAL SUB-TOTAL APPROVED IN CHARGE TO: MNRB OK AS TO FUNDS: ARCELI M. CATIPAY Accountant III Accountant III Accountant III Approved by:	27	box	Binder Clips, (50mm) 2"	5		
29 pad Time Book & Payroll G.F. No. 7 (A) 30 bot. Epson 003 Ink Bottle (black) 65ml Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB CHARGE TO: MNRB Included in the approved updatir APP of CY - 2024. JUNIFER A. ARMIROLA Administrative Office III (Supply Officer II) BERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB Engiheer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatir APP of CY - 2024. SUB-TOTAL SUB-TOTAL SUB-TOTAL APPROVED IN CHARGE TO: MNRB OK AS TO FUNDS: ARCELI M. CATIPAY Accountant III Accountant III Accountant III Approved by:	28	pcs.	Envelope, Expanding, Kraftboard Long	300		
30 bot. Epson 003 Ink Bottle (black) 65ml Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB CHARGE TO: MNRB DUNIFER A. ARMIROLA Administrative Office III (Supply Officer II) Administrative Office III (Supply Officer II) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB ARCELI M. CATIPAY (Engineer III) Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:	29	9		50		
Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB DUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) BERMIE P. GONGOB ERMIE P. GONGOB ACCOUntant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved Budget for the Contract - P 850,130.00 NOTE: This is to certify that the items are included in the approved updatire. BLSA/C. JUMADLA ELSA/C. JUMADLA ELSA/C. JUMADLA Plagineer III Head, Procurement Staff OK AS TO FUNDS: ARCELI M. CATIPAY Accountant III Accountant III Approved by: Signature:	30			50		
Approved Budget for the Contract - P 850,130.00 CHARGE TO: MNRB DUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) BERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB ACCOUNTANT III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: APP of CY - 2024. NOTE: This is to certify that the items are included in the approved updatire. Included in the approved updatire. APP of CY - 2024. BELSA C. JUMADLA ELSA C. JUMADLA Head, Procurement Staff OK AS TO FUNDS: OK AS TO FUNDS: ARCELI M. CATIPAY Accountant III Purpose: For use in the Maintenance Section. Requested by: Approved by:					SUB-TOTAL	
CHARGE TO: MNRB included in the approved updatir APP of CY - 2024. JUNIFER A. ARMIROLA Administrative Office III (Supply Officer II) Begineer III Head, Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: BERMIE P. GONGOB ERMIE P. GONGOB ARCELI M. CATIPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:			Approved Budget for the Contract - P 850,130,00	NOTE: This		ne items are
JUNIFER A. ARMIROLA JUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) Begineer III Head, Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB (Engineer III) Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:						
JUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) Begineer III Head, Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:			OF WILL FOR THINKS	11101		
JUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB ARCELI M. CATIPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:					ATT 01 CT 2021	
JUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB ARCELI M. CATIPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:					A .	
JUNIFER A. ARMIROLA Administrative Officer III (Supply Officer II) OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB ERMIE P. GONGOB ERMIE P. GONGOB ARCELI M. CATIPAY Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:			\wedge		- lad	
Administrative Officer III (Supply Officer II) Begin Procurement Staff OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: BERMIE P. GONGOB ERMIE P. GONGOB Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:			THEFTER A ARMEDOLA		//	ADLA
OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:				_	ELSA/C. JUMA	ADLA
OK AS TO REASONABLENESS OF PRICE: OK AS TO FUNDS: ERMIE P. GONGOB Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:			Administrative Officer III (Supply Officer II)	_		
ERMIE P. GONGOB ERMIE P. GONGOB ARCELI M. CATIPAY Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:	<u>-</u>	ļ		_	Head, Procureme	ent Staff
ERMIE P. GONGOB ARCELI M. CATIPAY Engineer III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by:			OK AS TO REASONABLENESS OF PRICE:			
Engineer III Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:					OK AS TO FU	NDS:
Engineer III Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:					\overline{A}	
Engineer III Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:						
Engineer III Accountant III Head, Price Monitoring Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:			- CAN			')
Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:					ARCELI M. CA	TIPAY
Purpose: For use in the Maintenance Section. Requested by: Approved by: Signature:			/ Engineer (III		Accountant	III
Requested by: Approved by: Signature:			Head, Price Monitoring			
Signature:	Purpose: _F	or use i	n the Maintenance Section.			
		Reques	ted by:	Appro	ved by:	
Designation: Engineer III District Engineer Chief, Maintenance Section	Printed Name:	Enginee			YUSOPH D. RA	





Larena, Siquijor, Region VII

PURCH	ASE R	REQUEST	Appendix G- COA Circular	6 No. 2001-04, S.	200
REQUISITIO	NING OF	FICE: Maintenance Section	P.R. No. <u>202</u> SAI No ALOBS No		Date: Date: Date:
ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	ESTIMATED UNIT COST	ESTIMATED TOTAL
31	bot.	Epson 003 Ink Bottle (cyan) 65ml	30		-
32	bot.	Epson 003 Ink Bottle (magenta) 65ml	30		-
33	bot.	Epson 003 Ink Bottle (yellow) 65ml	30		-
34	pc.	Highlighter, orange	10		-
35	pc.	Highlighter, yellow	10		-
36	pc.	Highlighter, green	10		-
37	bot.	Air Freshener Spray (Lemon) 320ml.	80		-
38	bot.	Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges)	80		-
39	can	Air Freshener Car Freshener (Lemon Fresh)	150		-
40	roll	TAPE Double Sided width: 1"	15		-
41	roll	TAPE Double Sided width: 1/2"	30		-
42	roll	Tape, Packaging, width: 2"	10		-
43	roll	TAPE, Masking, width: (24mm) 1"	10		-
44	roll	TAPE, Masking, width: (48mm) 2"	10		-
45	roll	Tape, Transparent, width: 1"	15		-
				SUB-TOTAL	-
		Approved Budget for the Contract - P 850,130.00	NOTE: This	is to certify that th	ne items are
		CHARGE TO: MNRB	inclu	ided in the approv	ed updating
				APP of CY - 2024	
				1.1	
			†	WW	
		JUNIFER A. ARMIROLA		ELSA/C. JUM	ADLA
		Administrative Officer/III (Supply Officer II)		/Engineer II	
		/ cappi, cirioi 12)		Head, Procureme	
		/		ricga, rrocarcine	inc Stair
		OK AS TO REASONABLENESS OF PRICE:			
		OR AS TO REASONABLENESS OF PRICE.		OK AS TO FU	NDC:
				<u> </u>	
	-				
	-	ERMIE P. GONGOB	\leftarrow	ARCELI M. CA	TIDAY
	-		-		
		Engineer/III Head, Price Monitoring	-	Accountant	111
Durnaga, E.					
Purpose: _F	Request	n the Maintenance Section.	Approv	od by:	
Signature: Printed Name: Designation:	GEMM	G. CALIBO	Дрргоч	YUSOPH D. RA	
Designation.	Enginee			District Engli	icel
	cnief, M	laintenance Section		. 1	





Larena, Siquijor, Region VII

PURCH	ASE R	REQUEST	Appendix G- COA Circular	6 · No. 2001-04, S.	200
REQUISITIO	NING OF	FICE: Maintenance Section	1	4-06-020	Date: Date: Date:
ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	ESTIMATED UNIT COST	ESTIMATED TOTAL
46	roll	Tape, Transparent, width: 2"	15		-
47	box	PAPER Clip, big 50mm	15		-
48	book	Record Book (300 pages) big	10		-
49	book	Record Book (150 pages)	10		-
50	box	Heavy Duty Staple Wire 23/6-23/13	5		-
51	pcs.	Filer 4" thick, Long w/DPWH Logo	20		-
52	pcs.	Archfile A4 3" thick, Sideclip	20		-
53	pcs.	Steel Tape 3m	7		-
54	pcs.	Steel Tape 8m	7		-
55	unit	Manual Vernier Caliper 0-15mm Carbon Stell	2		-
56	bot.	Gestetner Toner (MP C2503S) CYAN	4		-
57	bot.	Gestetner Toner (MP C2503S) MAGENTA	5		-
58	bot.	Gestetner Toner (MP C2503S) YELLOW	3		-
59	bot.	Gestetner Toner (IM C2500) BLACK	5		-
60	bot.	Canon GI-790 Ink Bottle (black) 135ml	5		
				SUB-TOTAL	-
		Approved Budget for the Contract - P 850,130.00	NOTE: This	is to certify that t	he items are
		CHARGE TO: MNRB	inclu	uded in the approv	ved updating
				APP of CY - 2024	١.
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		\rightarrow		grob	
		JUNIFER A. ARMIROLA		ELSA/C. JUM	ADLA
		Administrative Officer III (Supply Officer II)		/Engineer I	II
				Head, Procureme	ent Staff
		OK AS TO REASONABLENESS OF PRICE:			
				OK AS TO FU	NDS:
				A	
		220			
		ERMIÉ P. GONGOB		ARCELI M. CA	TIPAY
		Engineer (II		Accountant	
		Head, Price Monitoring		7100001100110	
Purpose: F	or use ii	n the Maintenance Section.			
i diposei <u>i</u>	Request		Approv	ved by:	
Signature:	<	Jalita		/ 1	
Printed Name:		G. CALIBO		YUSOPH D. RA	
Designation:	Enginee			District Engli	neer
	Chief, M	laintenance Section			







Larena, Siquijor, Region VII

PURCH	ASE R	REQUEST	Appendix G- COA Circula	-6 r No. 2001-04, S.	200
REQUISITIC	NING OF	FICE: Maintenance Section	P.R. No. 20 2	24-06-020	Date: Date: Date:
ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	ESTIMATED UNIT COST	ESTIMATED TOTAL
61	bot.	Canon GI-790 Ink Bottle (cyan) 70ml	5		-
62	bot.	Canon GI-790 Ink Bottle (magenta) 70ml	5		-
63	bot.	Canon GI-790 Ink Bottle (yellow) 70ml	5		-
64	roll	Trash Bag Black (Medium)	200		-
65	roll	Trash Bag Black (Large)	75		_
66	рс.	Puncher, heavy duty Big	2		-
67	pack.	Injet Photo Paper A4 (20 sheets)	5		-
68	рс.	Battery AA	40		-
69	pc.	Battery AAA	40		-
70	unit	FLASH DRIVE, 8 GB cap	15		
71	unit	FLASH DRIVE, 16 GB cap	10		-
72	unit	FLASH DRIVE, 64 GB cap	6		-
73	unit	Four Port USB 3.0 Hub	7		-
74	unit	JOY, Long Arm Stapler	5		_
75	ream	PAPER, COPY, 70gsm size: 216mmx330mm (Legal)	40		
76	pack	81. JOY, Sign Here Sticky Notes	25		-
77	pack	82. Paper Binding Cover, legal, 230g 100shts (mango yelow)	5		
Х-Х-Х-Х				SUB-TOTAL	
				GRAND TOTAL	
		Approved Budget for the Contract - P 850,130.00	NOTE: This	is to certify that t	ne items are
		CHARGE TO: MNRB		uded in the approv	
				APP of CY - 2024	
				711 01 01 2021	
				<u></u>	
		JUNIFER A. ARMIROLA	-	ELSA/d. JUM	ADLA
		Administrative Officer III (Supply Officer II)	1	Engineer II	
		Administrative Officer III (Supply Officer II)			
		/	-	Head, Procureme	ent Starr
		OV AC TO DEACONARI ENECC OF RRICE.	_		
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				OK AS TO FU	NDS:
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					1
		ERMIE P. GONGOB		ARCELI M. CA	
		Engineer III		Accountant	III
		Head, Price Monitoring			
Purpose: F		n the Maintenance Section.			
	Request	ed by:	Appro	ved by:	
		111		•	•
		Hollin			
Signature:	<	- worker		/	7
Printed Name:		Á G. CALIBO		YUSOPH D. RA	
Designation:	Enginee			District Engir	neer
	Chief, M	laintenance Section			





Larena, Siquijor, Region VII

Name of Procuring Entity: DPWH - Siguijor Revised on:

RFO No.: 2024-020-JUNE Request for Quotation: P.R. No. 2024-06-020

Date: June 21, 2024

Standard Form/Title: REQUEST FOR QUOTATION	Office/End User: Planning and Design Section
COMPANY NAME:	

ADDRESS:

CELL NO./TEL NO. /FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of June 28, 2024 in the return envelope attached herewith, to the Goods & Services DPWH-Siguijor District Engineering Office, Larena, Siguijor.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- 2. Delivery period within 15 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid; reason.
- 3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
- 6. Bidders shall submit original brochures of the product, if applicable.
- 7. Please indicate the brand for each items being offered, if applicable. 8. The approved budget ceiling for this procurement is Php 850,130.00

Engineer III BAC Chairperson, BAC for Goods

GENAM. SUGABO

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	PAPER, COPY, 70gsm size: 210mm x 297mm (A4)	350	ream		
2	A3 Bond Paper	150	ream		
3	Carbon Paper Long Black (Plastofoil)	2	box		
4	Envelope for legal size documents	250	pc.		
5	Rubbing Alcohol 70%, scented (500ml)	130	bot		
6	Folder, Fancy, for legal size documents 50pcs/pack	1000	pc.		
7	Staple Wire, Standard, No. 35	50	box		
8	FASTENER Plastic Coated, (2-3/4")	20	box		
9	CORRECTION TAPE Roller type (6m)	150	pc.		
10	Stapler with remover #35	5	pcs.		
11	Expandable Folder Long	500	pc.		
12	Ball Pen, Black	250	pc.		
13	Ball Pen, Blue	250	pc.		
14	PENCIL, lead w/ eraser, wood cased HB	24	pc.		
15	Sign Pen (0.3) (black)	200	pc.		
	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in DE's Quarter & Planning and Design Section.

Brand and Model: Warranty Delivery Period: Price Validity:

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Telefax-035-377-2039

Email Address: Dpwh_siq2015@yahoo.com



Name of Procuring Entity: DPWH - Siguijor

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS SIQUIJOR DISTRICT ENGINEERING OFFICE

Larena, Siguijor, Region VII



TIN:

RFQ No.: 2024-020-JUNE

Reguest for Quotation: P.R. No. 2024-06-020

GENA M. SUGABO

Engineer III

BAC Chairperson, BAC for Goods

Revised on:	Date: June 21, 2022
Standard Form/Title: REQUEST FOR QUOTATION	Office/End User: Planning and Design Section
COMPANY NAME:	
ADDRESS:	

CELL NO./TEL NO. /FAX NO.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of June 28, 2024 in the return envelope attached herewith, to the Goods & Services DPWH-Siguijor District Engineering Office, Larena, Siguijor.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.

- 2. Delivery period within 15 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid; reason.
- 3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product, if applicable.
- 7. Please indicate the brand for each items being offered, if applicable.
- 8. The approved budget ceiling for this procurement is Php 850,130.00

UNIT **TOTAL** Item **ITEMS & DESCRIPTION QTY** UNIT PRICE PRICE No. 100 16 Sign Pen (0.3) (blue) pc. 200 17 Sign Pen (0.4) black pc. 100 18 Sign Pen (0.4) blue pc. 200 19 Sign Pen (0.5) (black) pc. Sign Pen (0.5) (blue) 20 100 pc. MARKER, PERMANENT, black, broad 21 10 pc. TAPE, Duct tape width 51mm 10 roll 22 2 23 Calculator 12 Digits Two Way Power pc. 5 bot 24 Glue, big 25 Binder Clips, (25mm) 1" 5 box 5 box 26 Binder Clips, (32mm) 1 1/2" Binder Clips, (50mm) 2" 5 box 27 Envelope, Expanding, Kraftboard Long 300 28 pcs. Time Book & Payroll G.F. No. 7 (A) 29 50 pad bot. 30 Epson 003 Ink Bottle (black) 65ml 50 The awarding for this RFO will be on a lump-sum basis

Purpose: For use in DE's Quarter & Planning and Design Section. **Brand and Model:** Warranty

Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification

Delivery Period: Price Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above, If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

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Email Address: Dpwh sig2015@yahoo.com





Larena, Siguijor, Region VII



RFO No.: 2024-020-JUNE

Name of Procuring Entity: DPWH - Siguijor Request for Quotation: P.R. No. 2024-06-020

Date: June 21, 2024

TIN:

Standard Form/Title: REQUEST FOR QUOTATION COMPANY NAME:	Office/End User: Planning and Design Section
ADDRESS:	

CELL NO./TEL NO. /FAX NO.:

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TERMS and CONDITIONS:

Revised on:

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M. SUGABO Engineer III BAC Chairperson, BAC for Goods

ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
Epson 003 Ink Bottle (cyan) 65ml	30	bot.		
Epson 003 Ink Bottle (magenta) 65ml	30	bot.		
Epson 003 Ink Bottle (yellow) 65ml	30	bot.		
Highlighter, orange	10	pc.		
Highlighter, yellow	10	pc.		
Highlighter, green	10	pc.		
Air Freshener Spray (Lemon) 320ml.	80	bot.		
Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges)	80	bot.		
Air Freshener Car Freshener (Lemon Fresh)	150	can		
TAPE Double Sided width: 1"	15	roll		
TAPE Double Sided width: 1/2"	30	roll		
Tape, Packaging, width: 2"	10	roll		
TAPE, Masking, width: (24mm) 1"	10	roll		
TAPE, Masking, width: (48mm) 2"	10	roll		
Tape, Transparent, width: 1"	15	roll		
The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				
	Epson 003 Ink Bottle (cyan) 65ml Epson 003 Ink Bottle (magenta) 65ml Epson 003 Ink Bottle (yellow) 65ml Highlighter, orange Highlighter, yellow Highlighter, green Air Freshener Spray (Lemon) 320ml. Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges) Air Freshener Car Freshener (Lemon Fresh) TAPE Double Sided width: 1" TAPE Double Sided width: 1/2" Tape, Packaging, width: 2" TAPE, Masking, width: (24mm) 1" TAPE, Masking, width: (48mm) 2" Tape, Transparent, width: 1" The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items.	Epson 003 Ink Bottle (cyan) 65ml Epson 003 Ink Bottle (magenta) 65ml 30 Epson 003 Ink Bottle (yellow) 65ml 30 Highlighter, orange Highlighter, yellow Highlighter, green Air Freshener Spray (Lemon) 320ml. Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges) Air Freshener Car Freshener (Lemon Fresh) TAPE Double Sided width: 1" TAPE Double Sided width: 1/2" Tape, Packaging, width: (24mm) 1" TAPE, Masking, width: (48mm) 2" Tape, Transparent, width: 1" The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification	Epson 003 Ink Bottle (cyan) 65ml Epson 003 Ink Bottle (magenta) 65ml Epson 003 Ink Bottle (yellow) 65ml Bighlighter, orange Highlighter, orange Highlighter, yellow Highlighter, green Air Freshener Spray (Lemon) 320ml. Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges) Air Freshener Car Freshener (Lemon Fresh) TAPE Double Sided width: 1" TAPE Double Sided width: 1/2" Tape, Packaging, width: 2" TAPE, Masking, width: (24mm) 1" TAPE, Masking, width: (48mm) 2" The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification	Epson 003 Ink Bottle (cyan) 65ml 30 bot. Epson 003 Ink Bottle (magenta) 65ml 30 bot. Epson 003 Ink Bottle (magenta) 65ml 30 bot. Epson 003 Ink Bottle (yellow) 65ml 30 bot. Highlighter, orange 10 pc. Highlighter, yellow 10 pc. Air Freshener Spray (Lemon) 320ml. 80 bot. Spray Triple Action (300ml) (Natural Citrus Extracts from Oranges) 80 bot. Air Freshener Car Freshener (Lemon Fresh) 150 can TAPE Double Sided width: 1" 15 roll TAPE Double Sided width: 1/2" 30 roll Tape, Packaging, width: 2" 10 roll TAPE, Masking, width: (24mm) 1" 10 roll TAPE, Masking, width: (48mm) 2" 10 roll Tape, Transparent, width: 1" 15 roll The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification

Purpose: For use in DE's Quarter & Planning and Design Section. Brand and Model: Warranty Delivery Period: **Price Validity:**

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Larena, Siguijor, Region VII



Name of Procuring Entity: DPWH - Siguijor

Reguest for Quotation: P.R. No. 2024-06-020

Date: June 21, 2024

RFO No.: 2024-020-JUNE

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End User: Planning and Design Section **COMPANY NAME:**

ADDRESS:

CELL NO./TEL NO. /FAX NO.:

TIN:

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- 7. Please indicate the brand for each items being offered, if applicable.

8. The approved budget ceiling for this procurement is Php 850,130.00

GENA M. SUGABO
Engineer III
BAC Chairperson, BAC for Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
46	Tape, Transparent, width: 2"	15	roll		
47	PAPER Clip, big 50mm	15	box		
48	Record Book (300 pages) big	10	book		
49	Record Book (150 pages)	10	book		
50	Heavy Duty Staple Wire 23/6-23/13	5	box		
51	Filer 4" thick, Long w/DPWH Logo	20	pcs.		
52	Archfile A4 3" thick, Sideclip	20	pcs.		
53	Steel Tape 3m	7	pcs.		
54	Steel Tape 8m	7	pcs.		
55	Manual Vernier Caliper 0-15mm Carbon Stell	2	unit		
56	Gestetner Toner (MP C2503S) CYAN	4	bot.		
57	Gestetner Toner (MP C2503S) MAGENTA	5	bot.		
58	Gestetner Toner (MP C2503S) YELLOW	3	bot.		
59	Gestetner Toner (IM C2500) BLACK	5	bot.		
60	Canon GI-790 Ink Bottle (black) 135ml	5	bot.		
	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in DE's Quarter & Planning and Design Section.

Brand and Model: Warranty Delivery Period: **Price Validity:**

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Larena, Siquijor, Region VII



RFQ No.: 2024-020-JUNE

Name of Procuring Entity: DPWH - Siquijor Revised on:

Request for Quotation: P.R. No. 2024-06-020 Date: June 21, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**COMPANY NAME:

Office/End User: **Planning and Design Section**

ADDRESS:

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- 7. Please indicate the brand for each items being offered, if applicable.
- 8. The approved budget ceiling for this procurement is Php 850,130.00

GENA M. SUGABO
Engineer III
BAC Chairperson, BAC for Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
61	Canon GI-790 Ink Bottle (cyan) 70ml	5	bot.		
62	Canon GI-790 Ink Bottle (magenta) 70ml	5	bot.		
63	Canon GI-790 Ink Bottle (yellow) 70ml	5	bot.		
64	Trash Bag Black (Medium)	200	roll		
65	Trash Bag Black (Large)	75	roll		
66	Puncher, heavy duty Big	2	pc.		
67	Inkjet Photo Paper A4 (20 sheets)	5	pack.		
68	Battery AA	40	pc.		
69	Battery AAA	40	pc.		
70	FLASH DRIVE, 8 GB cap	15	unit		
71	FLASH DRIVE, 16 GB cap	10	unit		
72	FLASH DRIVE, 64 GB cap	6	unit		
73	Four Port USB 3.0 Hub	7	unit		
74	JOY, Long Arm Stapler	5	unit		
75	PAPER, COPY, 70gsm size: 216mmx330mm (Legal)	40	ream		
76	JOY, Sign Here Sticky Notes	25	pack		
77	Paper Binding Cover, legal, 230g 100shts (mango yellow)	5	pack	0	
ж-ж-ж	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in DE's Quarter & Planning and Design Section.

Brand and Model: _____ Warranty : _____ Delivery Period : ____ Price Validity: ____

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