PURCHASE REQUEST

Entity Name: **Department of Public Works and Highways**
Zambales 1st. District Engineering Office

Fund Cluster: ____________

Office/Section :	PR No.: **2024-11-317**	Date: **11/07/2024**
FINANCE SECTION	**Responsibility Center Code :** ____________	

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
2024-317	cart	Canon Toner Blk	7	18,200.00	127,400.00
	cart	Canon Toner C	6	27,400.00	164,400.00
	cart	Canon Toner M	6	27,400.00	164,400.00
	cart	Canon Toner Y	6	27,400.00	164,400.00
		CHARGE TO: FUND 01101101 FY 2024 RA 11975 REGULAR 2024 CURRENT SR2024-01-0051AT DATED 01/30/2024 320101110702000. EAO/50604030-02 TAMBAK RIVER 1-A, PALANGINAN, IBA, ZAMBALES PCMA: P00823458L2-EAO			
		Total Estimated Cost		P	**620,600.00**

Purpose:

Purchase of Toner for use in Copying Machine of Finance Section of this district.

	Requested by:	Approved by:
Signature :		
Printed Name :	**MARIA CORAZON B. DEQUIÑA**	**ALLAN N. LADINES**
Designation :	Chief, Finance Section	OIC-District Engineer

APPROVED BUDGET FOR THE CONTRACT

Purchase of Toner for use in Copying Machine of Finance Section of this district.

ITEM NO.	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST	MARK UP IN PERCENT		TOTAL MARK-UPS		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Canon Toner Blk	7	cart	18,200.00							127,400.00	18,200.00
2	Canon Toner C	6	cart	27,400.00							164,400.00	27,400.00
3	Canon Toner M	6	cart	27,400.00							164,400.00	27,400.00
4	Canon Toner Y	6	cart	27,400.00							164,400.00	27,400.00
	TOTAL										620,600.00	

Prepared/Submitted by:

MARIA CORAZON B. DEQUIÑA
Chief, Finance Section

Recommending Approval:

DENNIS A. NACIN
OIC-Assistant District Engineer

Approval:

ALLAN N. LADINES
OIC-District Engineer