

PURCHASE REQUEST

Entity Name: **Department of Public Works and Highways**
Zambales 1st. District Engineering Office

Fund Cluster: _____

Office/Section : HRAS		PR No.: 2024-11-320		Date: 11/07/2024	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
2024-320	unit	Xerox Machine Full-Colour Digital Copier, Full-Colour Network Printer & Full-Colour Network Scanner Machine Specifications: . With supplier's dealer or distributor certificate from manufacturer for after-sales service . 2 years warranty on parts and 2 years warranty on service . Copy or print speed: <u>40</u> pages per minute (A4) . Scan speed: 80 pages per minute (A4) . (CPU) Processor speed: ARM A53 Quad Core <u>1.6GHz Dual Core</u> . Memory: 4GB Random Access Memory, 64 GB Solid <u>State Drive memory, Optional 320 GB or 1 TB Hard-Disk-Drive memory</u> . Print resolution: up to 4,800 dpi x 1,200 dpi . With 140-sheets Document Processor (140-sheets Reversing Automatic Document Feeder) with Duplex Unit for automatic back-to-back copy/right . Maintenance Kit life: 600,000 copies . Functions: Color copying, Network Color Printing, and Network Color Scanning . Maximum print size: SRA3 (320 mm x 450 mm) & Banner (1,220mm x 304.8mm) . Maximum copy or scan size: A3 or 11" x 17" . <u>Four paper cassettes (500 sheets x 4) and multi-purpose</u> <u>by-pass tray (150 sheets)</u> . Power Consumption: 660W during copying/printing, 45W during stand-by mode 0.5W during Energy Saver mode	3	593,950.00	1,781,850.00
	pcs	Kyocera Toner TK-8540C	6	24,970.00	149,820.00
	pcs	Kyocera Toner TK-8540M	6	24,970.00	149,820.00
	pcs	Kyocera Toner TK-8540Y	7	24,970.00	174,790.00
	pcs	Kyocera Toner TK-8540K	9	13,200.00	118,800.00
		CHARGES : FUND: 0110101 FY2024 RA 11975 REGULAR 2024 CURRENT 1) SR2024-01-005661 DATED 01/30/2024 - P 2,250,000.00 FLOOD MITIGATION ALONG TAKAR RIVER BARANGAY LIPAY DINGIN, PANIBUTAN, PHASE 1, 1BA, ZAMBALES PCMA: P0082037LZ-CW1 32010110692000.PC/50604030-02 2) SR2024-01-005656 DATED 01/30/2024 - P 125,080.00 FY2024 RA 11975 REGULAR 2024 CURRENT CONTO FLOOD CONTROL, TAMBAK RIVER 1-B, PALANGINAN, BA, ZAMBALES PCMA: P00823462LZ-CW1 32010110717000.PC/50604030-02			
		Total Estimated Cost		P	2,375,080.00

Purpose:

Purchase of Xerox Machine and Toner for use in Supply Unit, Records Unit and HRAS of this District.

Requested by:

Approved by:

Signature :
 Printed Name :
 Designation :

LOURDES M. VILLAMIN
 Chief, HRAS

ALLAN N. LADINES
 OIC-District Engineer

APPROVED BUDGET FOR THE CONTRACT

Purchase of Xerox Machine and Toner for use in Supply Unit, Records Unit and HRAS of this District.

ITEM NO.	DESCRIPTION	QTY	UNIT	ESTIMATED DIRECT COST	MARK UP IN PERCENT		TOTAL MARK-UPS		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	PROFIT	%	VALUE				
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Xerox Machine Full-Colour Digital Copier, Full-Colour Network Printer & Full-Colour Network Scanner Machine Specifications: . With supplier's dealer or distributor certificate from manufacturer for after-sales service . 2 years warranty on parts and 2 years warranty on service . Copy or print speed: 40 pages per minute (A4) . Scan speed: 80 pages per minute (A4) . (CPU) Processor speed: ARM A53 Quad Core 1.6GHz Dual Core . Memory: 4GB Random Access Memory, 64 GB Solid State Drive memory. Optional 320 GB or 1 TB Hard-Disk-Drive memory . Print resolution: up to 4,800 dpi x 1,200 dpi . With 140-sheets Document Processor (140-sheets Reversing Automatic Document Feeder) with Duplex Unit for automatic back-to-back copy/right . Maintenance Kit life: 600,000 copies . Functions: Color copying, Network Color Printing, and Network Color Scanning . Maximum print size: SRA3 (320 mm x 450 mm) & Banner (1,220mm x 304.8mm) . Maximum copy or scan size: A3 or 11" x 17" . Four paper cassettes (500 sheets x 4) and multi-purpose by-pass tray (150 sheets) . Power Consumption: 660W during copying/printing, 45W during stand-by mode 0.5W during Energy Saver mode	3	unit	1,781,850.00							1,781,850.00	593,950.00
2	Kyocera Toner TK-8540C	6	pcs	149,820.00							149,820.00	24,970.00
3	Kyocera Toner TK-8540M	6	pcs	149,820.00							149,820.00	24,970.00
4	Kyocera Toner TK-8540Y	7	pcs	174,790.00							174,790.00	24,970.00
5	Kyocera Toner TK-8540K	9	pcs	118,800.00							118,800.00	13,200.00
	TOTAL			2,375,080.00							2,375,080.00	

Prepared/Submitted by:

Recommending Approval:

Approval:


LOURDES M. VILLAMIN
Chief, HRAS

DENNIS A. NACIN
OIC-Assistant District Engineer


ALLAN W. LADINES
OIC-District Engineer