



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 1ST DISTRICT ENGINEERING OFFICE
Tagbilaran City, Bohol, Region VII



February 21, 2024

**NOTICE OF PROCUREMENT OF GOODS THROUGH
ALTERNATIVE METHOD OF PROCUREMENT**

Notice is given that the Department of Public Works and Highways, Bohol First District Engineering Office, Dao, Tagbilaran City, Bohol, through the Bids and Awards and Committee (BAC), will procure the following goods/supplies through SMALL VALUE PROCUREMENT for the following goods:

a. Purchase Request	:	<u>P.R. # 24-01-05 dated 1-22-2024</u>
b. Description	:	<u>Procurement of Common Office, Electrical and Computer Supplies, for use in the Administrative Section</u>
c. Location	:	<u>DPWH Bohol 1st District Engineering Office (DEO)</u>
d. Approved budget for the Contract (ABC)	:	<u>₱ 161,724.00</u>
e. Delivery Period	:	<u>15 Calendar Days</u>

The bid quotation forms are available at the Procurement Unit Office, DPWH Bohol 1st DEO, from February 21-27, 2024. The deadline of submission of the accomplished bid quotation forms will be on February 27, 2024 on or before 10:00 a.m., and shall be opened at the same time on the same date.

All other particulars relative to this procurement shall be governed by Section 53.9 (Small Value Procurement) of the revised IRR of R.A. 9184.

The DPWH reserves the right to accept or reject any bid, and to annul the bidding process and reject all Bids at any time prior to Contract Award, without thereby any liability to the affected bidders.

Approved:

ILUMINTEOFE C. ECHAVIA
BAC CHAIRMAN

Date of Publication: February 21-27, 2024, PhilGEPS and DPWH Websites

RO7.9.5 NAM/MNFR

Website: www.dpwh.gov.ph
Tel. No(s): (038) 422 8317





Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 1st DISTRICT ENGINEERING OFFICE
Tagbilaran City, Bohol, Region VII

Name of Procuring Entity: DPWH-Bohol 1 Request for Quotation (P.R.No.): 24-01-05
Revised on : Date : 02/21/24
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User: Administrative Section

COMPANY NAME :
ADDRESS :
TEL. NO./ FAX NO. :

TIN No.:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **February 27, 2024** in the return enveloped attached herewith, to the BAC Secretariat for Goods, DPWH Bohol 1st Engineering District, Tagbilaran City.

TERMS AND CONDITIONS

- All entries must be typewritten or legibly written.
- Delivery period is within **15 days** after receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Sec.69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilG-EPG Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P161,724.00**


ILUMINTEOFE C. ECHAVIA
BAC-Chairman

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Bondpaper A4 (sub 20)	200	ream		
2	Fine Paper (20pcs/pack)	20	pack		
3	File Folder White (Long)	60	piece		
4	File Folder White (Short)	60	piece		
5	Expanded Brown Envelope	4	dozen		
6	Mailing Envelope Long 100/pack	4	box		
7	Mailing Envelope Short 100/pack	2	box		
8	Laminating Pouch, A4	3	ream		
9	Correction Tape 8m	54	piece		
10	Highlighter/Colored Marker (Orange, Yellow & Blue)	30	piece		
11	Stamp Pad Ink (Trodar) Blueand Green 28ml	10	bottle		
12	Ink, HP 704 (Black)	15	piece		
13	Ink, HP 704 (Colored)	10	piece		
14	Calculator, 12 digits	5	piece		
15	USB 64GB, OTG (Micro-USB)	4	piece		
16	Electric Bulb (LED), T8 16 watts, Tube Type	100	piece		
17	Electric Bulb (LED), 7 watts	100	piece		

Purpose: For use in the Administrative Section

Brand and Model : _____

Warranty : _____

Delivery period: _____

Price validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the terms specified above. If the space Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. no./Cell. No./Email address

Telephone Number: (038) 422-8317
local 62014 - Procurement Head
local 62030 - Procurement Staff
Email : dpwhboh1@gmail.com