



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SAMAR 2ND DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE NO. VIII
CATBALOGAN CITY, SAMAR



RFQ-011-2024 – Purchase and Delivery of External Hard Drive 2TB, Plastic Paper Fastener, 50pcs. /box etc. For use in the Planning & Design Section of DPWH, Samar 2nd District Engineering Office, Catbalogan City, Samar

Name of Procuring Entity : **DPWH - Samar 2nd District Engineering Office**

Request for Quotation (P.R. No.) : 2024 -04-015

Revised on :

Date : April 08, 2024

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : **Planning & Design Section**

COMPANY NAME :

ADDRESS :

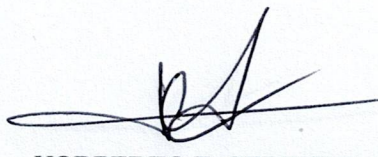
TEL. NO./FAX NO. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **April 15, 2024** in the return envelope attached herewith, to the Procurement Unit/BAC Office, **DPWH, Samar 2nd District Engineering Office, Catbalogan City, Samar.**

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation, Income/Business Tax Return and Omnibus Sworn Statement.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **₱ 72,000.00**


NORBERTO T. GERENTE, ASEAN ENG
OIC – Assistant District Engineer
Chairman, BAC

Item No.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	EXTERNAL HARD DRIVE 2TB	6	piece		
2	PLASTIC PAPER FASTENER, 50pcs/box	7	box		
3	STAPLER with remover	3	piece		
4	PUNCHER, paper, heavy duty, with two holeguide, 1 piece in individual box	2	piece		
5	PRINTER, Multi-function, Scan, Copy, Fax	1	unit		
			Total:		

Brand and Model : _____

Warranty : _____

Delivery Period : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Cel. No. 09279181289
c/o IRVING L. HILVANO
email: hilvanoirving80@gmail.com

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Website: www.dpwh.gov.ph
Tel.No(s): (055)543-9123

