

Republic of the Philippines

OFFICE OF THE REGIONAL DIRECTOR

Regional Office No. XII

Koronadal City

Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.):	PR-2023-11-188	Request for Quotation No.: RFQ-2024-009
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Mode of Procurement: **SMALL VALUE PROCUREMENT**

Standard Form/Title:

Company Name:

Address:

Tel. No./ FAX No.:

Tin No.

PhILGEPS Req. No.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attached upon the submission of the quotation the following:
 - a. **PhilGEPS Registration Certificate**
 - b. **Mayor's/Business permit**
 - c. **Income/Business Tax Return (Applicable on above Php 500,000.00)**
 - d. **Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)**
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 154,580.00**

ATTY. JAHARA A. ALI-MACADATO
Chief ROW Acquisition & Legal Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	COMPUTER SUPPLIES				
1	Optimum Toner Cartridge, OPT XC2022K Black, with service Unit	4	cartridge		
2	Optimum Toner Cartridge, OPT XC2022C Cyan, with service Unit	3	cartridge		
3	Optimum Toner Cartridge, OPT XC2022Y Yellow, with service Unit	3	cartridge		
4	Optimum Toner Cartridge, OPT XC2022M Magenta, with service Unit	3	cartridge		
5	OPT-E340A-Black (Toner Cartridge Page Yield- 13,500 pages) toner for A3 HP LaserJet Enterprises 700 Color MFP M775 Series	1	cartridge		
6	OPT-CRG054K BLACK toner for Canon MF 645cx Colored Multifunction Printer (P/S/C/F) (SERVICE UNIT)	1	cartridge		
	*****Nothing Follows*****				
<i>Purpose: For use in the Maintenance Division DPWH Regional Office XII, Koronadal City</i>					
<i>The awarding for this RFQ will be on lump-sum basis. Prospective Suppliers must quote for all of the items Otherwise, they will be subjected for disqualification</i>					

Brand and Model:

Delivery Period:

Warranty Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No.: (083)228-3908

email address: dbwhr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII

Printed Name / Signature / Date