

Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Regional Office No. XII
Koronadal City

Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.): **PR-2024-04-073** Request for Quotation No.: **RFQ-2024-055**

Mode of Procurement: **SMALL VALUE PROCUREMENT** Date: **MAY 08 2024**

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: FINANCE DIVISION

Company Name: _____

Address: _____

Tel. No./ FAX No.: _____

Tin No. _____

PhilGEPS Reg. No. _____

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than **10:00 AM of MAY 15 2024** In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **15** calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attached upon the submission of the quotation the following:
a. PhilGEPS Registration Certificate
b. Mayor's/Business permit
c. Income/Business Tax Return (Applicable on above Php 500,000.00)
d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)

6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 245,400.00**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	
	IT EQUIPMENT	
1	Desktop	
	Name of Equipment: DESKTOP COMPUTER for Applications Use	
	Description: For Applications Use	
	Main Equipment Components	Specification
	Computer	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent 16 GB DDR4 1TB 7200RPM HDD + 512GB SSD 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); 2 GB GDDR6 dedicated graphics memory Integrated Sound Card with internal / external speaker 4 slots on-board, at least 1 PCI Express slot 6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45) Integrated Gigabit Ethernet Two (2) external drive bays
	Software	Licensed OEM Windows 11 Professional 64-bit with media Installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
	Accessories	Specification Manufacturer's Standard (same brand as the Computer) Optical with mouse pad (same brand as the Computer) 2MP FHD Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop) Manufacturer's Standard All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
	Power Supply Cables and Connectors	
	Other Requirements:	
	Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required. Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer Installed. The supplier is not allowed to change or add any components to the equipment. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available. Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.	
	Additional Notes: The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs.	

2	Laptop		1	unit	
Name of Equipment: LAPTOP COMPUTER for Applications Use					
Description: For Applications Use					
Main Equipment Components		Specification			
Laptop		Core-i7 (12th Gen), 10-cores, and 64-bit or its equivalent 16GB DDR4 512GB SSD 14" Diagonal Full High-Definition LED Wide Screen Display; 2GB GDDR6 dedicated graphics memory Integrated high-definition audio support, integrated speakers and integrated digital microphone. Integrated widescreen HD 3 USB (atleast 1 Type-C), HDMI/DisplayPort, Headphone/Microphone Jack Bluetooth, and wireless LAN (auto detecting and auto sensing) not more than 1.9 kg / 4.2 lbs			
Software		Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.			
Accessories		Specification Optical with mouse pad (same brand as the Laptop) Manufacturer's Standard Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port) Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)			
Other Requirements:					
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required.					
Components: All components must be same brand as the Laptop and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.					
Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.					
Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.					
Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (JAR).					
In any case that the Laptop needs to be pullout for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.					
Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.					
*****Nothing Follows****					
Purpose: For use in the Finance Division 2nd quarter CY-2024 DPWH Regional Office XII, Koronadal City					
The awarding for this RFQ will be on lump-sum basis. Prospective Suppliers must quote for all of the items Otherwise, they will be subjected for disqualification					
Brand and Model: _____ Warranty Period: _____					
Delivery Period: _____ Price Validity: _____					
After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.					
Tel. No. : (083)228-3908 email address: dpwhr12.procurement@gmail.com Regional Procurement Unit/BAC Secretariat, DPWH Region XII					
Printed Name / Signature / Date					