

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
Regional Office I  
City of San Fernando (La Union)

Name of Procuring Entity : DPWH-ROI	Request for Quotation No. : 2024-11-072
Revised on :	Date : November 22, 2024
Standard Form/Title <b>REQUEST FOR QUOTATION</b>	Office/End-User : DPWH ROI

**COMPANY**  
**NAME :**  
**ADDRESS :**  
**TEL. NO./FAX**  
**NO. :** **TIN No.**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of November 26, 2024 manually thru sealed envelop, to the BAC Secretariat, DPWH Regional Office I, Aguila Road, San Fernando City (La Union).

**TERMS and CONDITIONS**

- All entries must be typewritten or legibly written.
- Delivery period: within 5 ( Five) calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years for IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Mayor's/ Business Permit, PhilGEPS Registration Certificate, shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand of each items being offered.
- The approved budget ceiling for this procurement is : **PHP 84,099.64**

  
**GERRY G. JUCAR**  
Chief, Construction Division  
BAC Chairman

Item No.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	CERTIFICATE HOLDER, short, blue	-30-	pc		
2	ID CARD JACKET, with lace, transparent, horizontal	-80-	pc		
3	ENVELOPE, Cloth, with Handle	-80-	pc		
4	FLASHDRIVE, 16GB	-25-	pc		
5	NOTEBOOK, BINDER, A5	-80-	pc		
6	PAPER BOND, subs. 20, A4	-10-	ream		
7	PAPER BOND, subs. 20, short	-3-	ream		
8	SIGN PEN, Gel, 0.5 mm, black	-80-	pc		
9	PAPER PARCHMENT, short, white 10's	-15-	pack		
10	Envelope Kraft, (brown), A4	-50-	pc		
11	PENCIL, with eraser, No. 2	-80-	pc		
12	Air freshener, 320ml	-3-	btl		
13	Glass cleaner, 500 ml	-3-	btl		
14	Soap, liquid hand soap with pump, 225 ml	-4-	btl		
15	Garbage bag, black, 10pcs/pack, XL	-2-	pack		
16	Tissue, Jumbo Roll	-6-	roll		
17	HDMI Cable Splitter	-1-	pc		
18	Extension wire/cord, 4 gang universal, 5 mtrs	-2-	pc		

**TOTAL AMOUNT IN FIGURES:**

**TOTAL AMOUNT IN WORDS:**

**PURPOSE:** Supply and Delivery of Office Supplies for the Conduct of Capacity Building on Local Government Units - Planning and Design Modules

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period: \_\_\_\_\_ Price Validity : \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I / We quote you on the item (s) at Prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

The awarding for this RFQ will be on a lump-sum basis. Prospective suppliers must quote for all of the items, otherwise, they will be subjected for disqualification.

Printed Name / Signature / Date

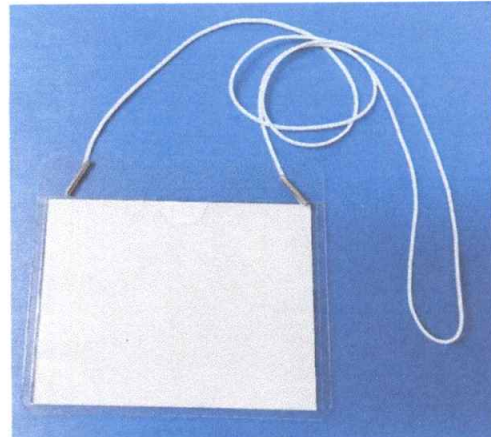
Publication: November 22, 2024

Telefax: (072) 242-93-51  
c/o BAC Secretariat

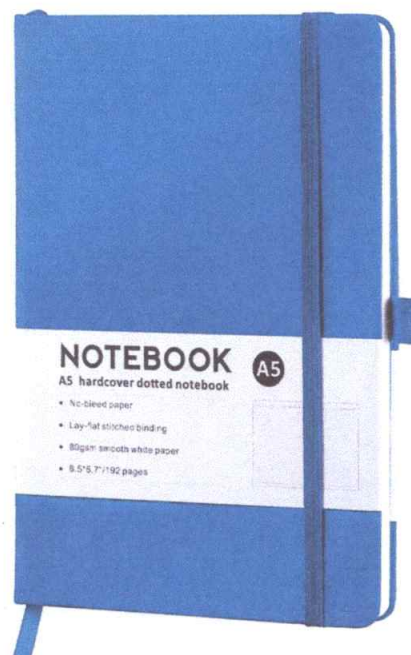
Tel. No. / Cellphone No. / E-mail Address



Certificate Holder, Short, Blue



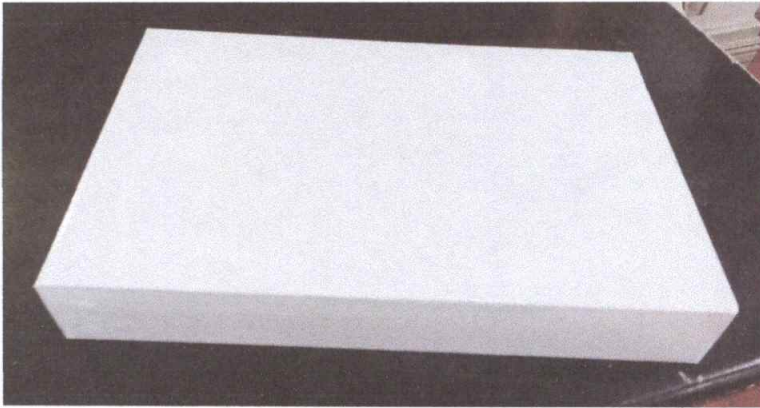
ID card jacket, with lace, transparent, horizontal



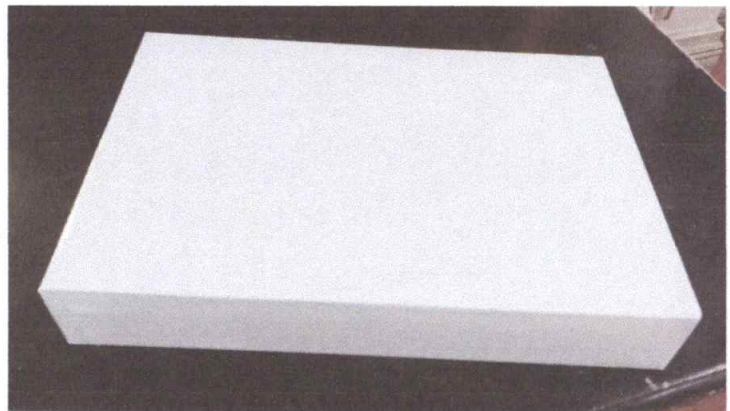
Notebook, Binder, A5

Envelope, Cloth, with Handle





Paper Bond, Subs. 20, A4

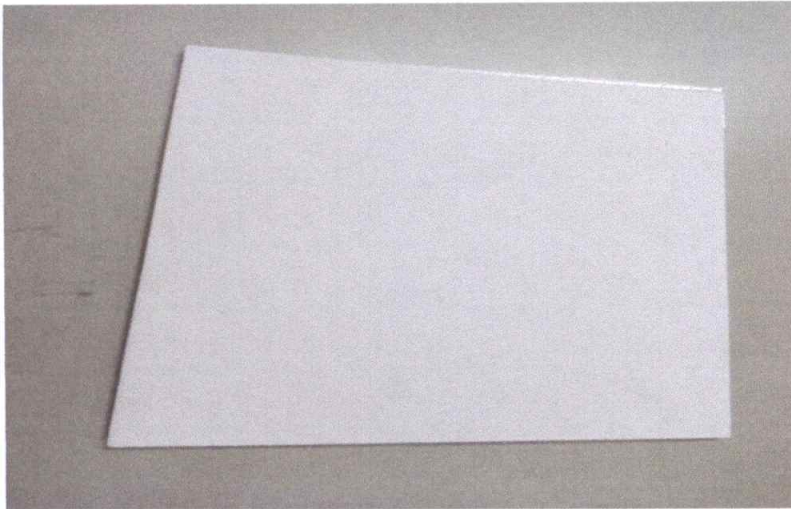


Paper Bond, Subs. 20, Short



Sign Pen, Gel, 0.5 mm, black

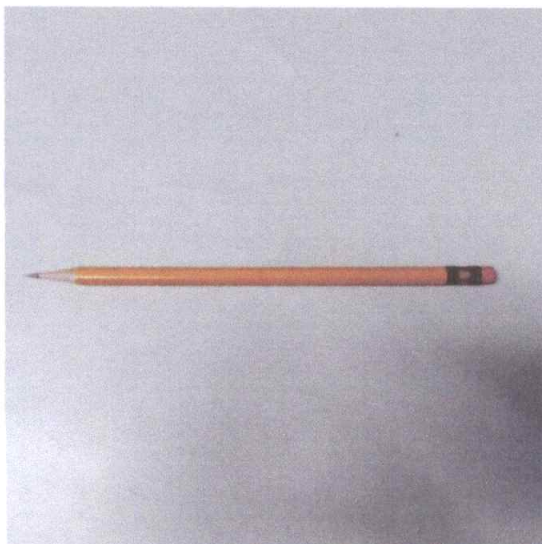




Paper, parchment, short, white, 10's



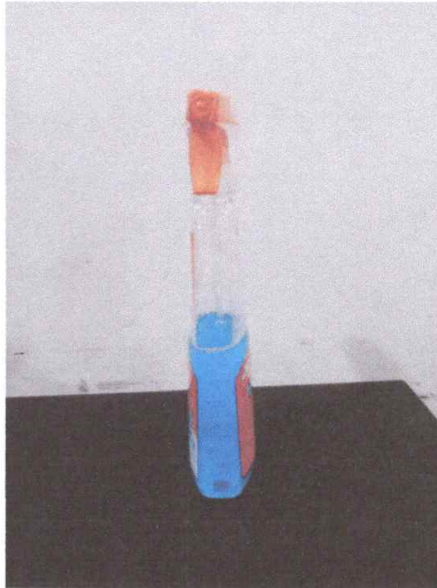
Envelope Kraft, (brown), A4



PENCIL, with eraser, No. 2



Air Freshener, 320ml



Glass cleaner, 500 ml



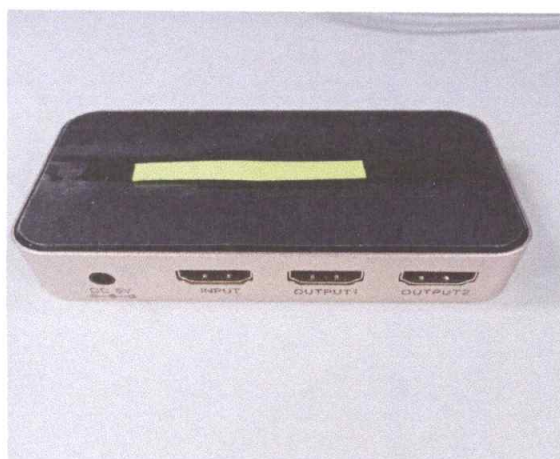
Soap, liquid hand soap with pump, 225 ml



Garbage bag, black, 10pcs/[ack. XL



Tissue, Jumbo Roll



HDMI Cable Splitter



Extension wire/cord. 4 gang universal, 5 mtrs



Flashdrive, 16GB