

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS REGIONAL OFFICE XII Koronadal City					
Name of Procuring Entity: DPWH Regional XII (PR No.): PR-2024-11-268			Request for Quotation No.: RFQ-2024-209		
Mode of Procurement: SMALL VALUE PROCUREMENT			Date:		
Standard Form/Title: REQUEST FOR QUOTATION			Office/End-User: Administrative Division		
Company Name: _____					
Address: _____					
Tel. No./ FAX No.: _____ TIN No.: _____ PhilGEPS Reg. No. _____					
Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____. In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City					
TERMS and CONDITIONS:					
<div>1. All entries must be typewritten or legibly written.</div> <div>2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.</div> <div>3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.</div> <div>4. Price validity shall be for a period of sixty (60) calendar days.</div> <div>5. The Bidder shall attached upon the submission of the quotation the following:<div>a. PhilGEPS Registration Certificate</div><div>b. Mayor's/Business permit</div><div>c. Income/Business Tax Return (Applicable on above Php 500,000.00)</div><div>d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)</div></div>			<div>(SGD.)</div> <div>ZARKHAN P. MANSUNGAYAN, JD, SCL</div> <div>Chief, Administrative Division</div> <div>BAC Chairperson</div>		
<div>6. Bidders shall submit original brochures showing certifications of the product, if applicable.</div> <div>7. Please indicate the brand for each items being offered.</div> <div>8. The approved budget ceiling for this procurement is Php 600,000.00</div>					
Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Catering Services for use in the CY 2024 DPWH RO XII YEAR-END Party				
4	one (1) DINNER MEAL & one (1) Snack, Meal: rice with three viands, dessert, assorted drinks, free flowing coffee and finger foods, to be served in Plate-In, Including Table and Chair, formal Set-up The caterer must have Cart for easy distribution of food. PM Snack: Heavy Snack with Drinks	1000	head		
	Nothing Follows				
	Purpose: For use in the Conduct of CY 2024 DPWH YEAR-END Party.				
	The awarding for this RFQ will be on lump-sum basis.				
	Prospective Suppliers must quote for all of the items				
	Otherwise, they will be subjected for disqualification				
Brand and Model: _____ Warranty Period: _____					
Delivery Period: _____ Price Validity: _____					
After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.					
Printed Name / Signature / Date					
Tel. No. : (083)228-3908/09700410612					
email address: dpwhr12.procurement@gmail.com					
Regional Procurement Unit/BAC Secretariat, DPWH Region XII					