



Republic of the Philippines

PR-2025-07-120 Request for Quotation No.: RFQ-2025-079

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Date:	
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Office/End-User: PDD

Tel. No. / FAX No.:

PhilGEPS Reg. No.

Conditions stated below an

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____. In the return envelope attached herewith, to the RAC Secretariat, DPMH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

NAJIB D. DILANGALEN
OIC-Assistant Regional Director
BAC Chairperson

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attached upon the submission of the quotation the following:
 - a. **PhilGEPS Registration Certificate**
 - b. **Mayor's/Business permit**
 - c. **Income/Business Tax Return (Applicable on above Php 500,000.00)**
 - d. **Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)**
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 300,000.00**

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Catering Services	120	pax		
	3 days with Venue				
	Morning Snack: Choice of Dessert/Fruits and One Round of Drink				
	Buffet Lunch: Soup, Salad or Appetizer, Vegetable or Pasta, Chicken or Fish, Beef or Seafood, Dessert, One round of Drinks				
	Afternoon Snack: Choice of Dessert/Fruits and One Round of Drink				
	Venue: Venue Set-up, Basic sound System with 2 Microphones and 1 stand White Board with Marker and Eraser Wi-Fi Access Waiter Service Water Station Rostrum LCD Projector and Screen				
	****Nothing Follows****				
	Purpose: Cluster-based Training (Mindanao Cluster), Refresher and Coordination Meeting for all Designated RBIA Coordinators in Regions IX, X, XI, XII, XIII and BARMM, under Planning and Design Division, DPWH Regional Office XII, Koronadal				
	The awarding for this RFQ will be on lump-sum basis.				
	Prospective Suppliers must quote for all of the items				
	Otherwise, they will be subjected for disqualification				

Warranty Period:

Price Validity:

Period: _____ Price validity: _____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at prices quote above. If the space of Delivery Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

email address: dpw@hr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII