



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**PANGASINAN IV**  
**DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE I  
Tuliao, Sta. Barbara, Pangasinan

Name of Procuring Entity: <b>PANGASINAN IV DISTRICT ENGINEERING OFFICE</b>	Request for Quotation No : <b>RFQ-24-12-029</b>
Revised on :	Date : <b>December 06, 2024</b>
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : <b>Administrative Section</b>
<b>COMPANY NAME</b> :	
<b>ADDRESS</b> :	
<b>TEL.NO./FAX No.</b> :	<b>TIN:</b>

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:30 AM of December 12, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH Pangasinan IV District Engineering Office, Tuliao, Sta. Barbara, Pangasinan.

**TERMS and CONDITIONS**

- All entries must be typewritten or legibly written
- Delivery period within **60 CALENDAR DAYS** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for equipment; 3 years for IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days
- G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- The approved budget ceiling for this procurement is **Php. 994,947.13**

**NONY DOMINGO B. QUINTO, MBA**  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Ball Pen, Black	10.00	box		
	Battery, AA	50.00	pack		
	Battery, AAA	45.00	pack		
	Bell, door	2.00	unit		
	Bleaching solution, color safe, scented blossom fresh, 900ml	25.00	bot		
	Correction Tape	100.00	pc		
	Dater, stamp trodat	1.00	pc		
	Desktop	1.00	set		
	Envelope, document, brown, legal size	1.00	box		
	Envelope, pressboard	5.00	pack		
	Rack, cabinet for file binders	2.00	pc		
	Flash Drive	20.00	pc		
	Ink Refill, EPSON 001, Black	6.00	pc		
	Ink Refill, EPSON 001, Cyan	3.00	pc		
	Ink Refill, EPSON 001, Magenta	3.00	pc		
	Ink Refill, EPSON 001, Yellow	3.00	pc		
	Ink Refill, EPSON 003, Black	30.00	bot		
	Ink Refill, EPSON 003, Cyan	10.00	bot		
	Ink Refill, EPSON 003, Magenta	10.00	bot		
	Ink Refill, EPSON 003, Yellow	10.00	bot		
	Laptop	1.00	set		
	Printer Stand	5.00	pc		
	Plotter with stand	1.00	set		
	Printer, 3-in-1 function with scanner	4.00	unit		
	Sign Here Sticky Notes	100.00	pack		
	Sign Pen, Black, environment - friendly	100.00	pc		
	Sign Pen, Blue, environment - friendly	25.00	pc		
	Sign Pen, Red, environment - friendly	25.00	pc		
	Sign Pen/ Gel pen, green, environment - friendly	48.00	pc		
	SSD Memory Card	3.00	pc		
	Stapler with staple remover, heavy-duty; 6-6.5	10.00	pc		
	Staple Wire, No. 35	50.00	box		
	Sticky Note, Sign Here	50.00	pack		
	Table/ Mouse Pad	8.00	pc		
	Tape, Masking 2"	20.00	roll		
	<b>BALANCE FORWARDED</b>				
	Toner TK - 1175 Black (KYOCERA)	8.00	pc		
	Toner TK - 8113 Cyan (KYOCERA)	1.00	pc		
	Toner TK - 8113 Magenta (KYOCERA)	1.00	pc		
	Toner TK - 8113 Yellow (KYOCERA)	1.00	pc		
	Wireless Wifi Routers	3.00	unit		
	TRODAT for Records Management Unit	1.00	set		
	TRODAT for Finance Section	2.00	set		

	TRODAT for Cash Unit	4.00	set		
	TRODAT for PDS	2.00	set		
	<b>JANITORIAL AND OTHER SUPPLIES</b>				
	Floor Cleaner, scented, 950ml - 1liter	45.00	bot		
	Fluorescent Tube Light, 18W daylight	40.00	pc		
	Mirror, wall for bathroom	1.00	pc		
	Muriatic Acid, 500ml.	120.00	bot		
	Trash bag, large (20 pcs per pack)	25.00	pack		
	Trash bag, medium	20.00	pack		
	Trash bag, XXL	20.00	pack		
	Tissue, interfold, 3 packs/ bundle	45.00	bundle		
	Tissue, kitchen towel	20.00	pack		
	Tissue, toilet, 2-phy	20.00	pack		
	Wipes, wet tissue	20.00	pack		
<b>XXXXXXXXX                      NOTHING FOLLOWS                      XXXXXXXXXXX</b>					
	for use in the DPWH-PIV Administrative Section				
	The awarding for this RFQ will be on Lump-sum basis. Prospective suppliers must quote for all of the items, otherwise, they will be subjected for disqualification				
	Please specify total amount in words				
Brand and Model : _____ Warranty : _____ Delivery Period : _____ Price Validity: _____ <i>After having carefully read and accepted your General Conditions, I /We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left</i>					
Tel No. 075-653-6418		Telefax: 075-653-6418 local 22805 c/o Consuelo J. Cruz email: cruz.consuelo@dpwh.gov.ph		_____ Printed Name / Signature / Date	
_____ Tel.No./Cellphone No./E-mail Address					