



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**LAGUNA 2ND DISTRICT ENGINEERING OFFICE**  
Los Baños, Laguna, Region IV-A



Name of Procuring Entity: <b>DPWH-LAGUNA 2ND DEO</b>	Request for Quotation (PR No. ) : <b>2024-12-107</b>
Revised on:	Date: <b>December 13, 2024</b>
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>	Office/End-user: <b>Planning and Design Section</b>
<b>COMPANY NAME :</b>	
<b>ADDRESS :</b>	
<b>TEL. NO./FAX NO. :</b>	<b>TIN:</b>

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M. of December 17, 2024** in the return envelope attached herewith.

**TERMS AND CONDITIONS:**

- 1 All entries must be typewritten or legibly written.
- 2 Delivery period within **Ten (10)** calendar days upon receipt of the approved funded Purchase Order (P.O.) administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
- 3 Warranty shall be for a minimum of three (3) months for supplies and materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.
- 4 Price validity shall be for a period of sixty (60) calendar days.
- 5 **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/DTI/SEC** shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures of the product.
- 7 Indicate the brand for each items being offered.
- 8 RFQ can be submitted in person or thru registered mails, facsimile or authorized email.
- 9 The approved budget ceiling for this procurement is **P 908,110.00**

  
**DWIGHT JOHN B. ASTOM**  
BAC Chairperson

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>I. Supplies</b>				
0624	Mylar Film	110.00	roll		
2204	Field Note Book (150 pages)	50.00	pcs		
0365	Sign pen (Blue) 0.5mm	72.00	pcs		
0364	Sign pen (Black) 0.5mm	72.00	pcs		
0663	Oven Toaster	1.00	unit		
0049	Microwave Oven (20 Liters)	1.00	unit		
2327	USB OTG 256GB	20.00	unit		
1516	4-Layer Vertical Steel Filing Cabinet	2.00	unit		
2328	External Solid State Drive 2TB	15.00	unit		
124	Water Dispenser (Bottom Load)	1.00	unit		
0411	Bond Paper (A4) 5reams/box 80gsm	70.00	box		

**AMOUNT IN WORDS:**

**Total Amount**

Purpose: **Procurement of Resettlement Action Plan (RAP) Activities Laguna Lakeshore Road Network (LLRN) Project - Phase I, DPWH Laguna 2nd District Engineering Office, Brgy. Bambang, Los Baños, Laguna (Office Supplies and Office Equipment)**

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/ We quote you on the item (s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel No & Telefax No. : (049) 557-2315

Printed Name/ Signature/ Date

Tel. No./ Cellphone No./ E-mail Address



Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
Tel. No(s): (049) 557 2315

