



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ISABELA 2nd DISTRICT ENGINEERING OFFICE
Roxas, Isabela

Name of Procuring Entity	: DPWH-ISDEO	Purchase for Quotation (P.R. No.):	2024-11-0108
Revised on	:	Date:	December 06, 2024
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	DPWH-ISDEO
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:	TIN:	

Please quote your lowest price on the item (s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **December 12, 2024** in the return envelope attached herewith, to the Goods & Services Division, Procurement Services DPWH-Isabela 2nd District Engineering Office, Roxas, Isabela

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **7 C.D.** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 1 year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered (*if applicable*)
8. The approved budget ceiling for this procurement is **PHP 467,000.00**

ROLLY M. CABAUTAN
Chief, Quality Assurance Section
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	PHOTOCOPIER MACHINE / PRINTER	1	Unit		
	Main Unit				
	Type				
	A3 Color Laser Multifunctional				
	Core Functional				
	Print, Copy, Scan, Send, Store, and Optional Fax				
	Control Panel				
	10.1" TFT LCD WSVGA Color Touch Panel				
	Memory				
	Main CPU: 2GB				
	Image Processing CPU: 1GB + 0.5GB				
	Storage				
	Standard: (SSD) 256GB				
	Optional: (SSD) 1TB				
	Network				
	Standard: 1000Base-T/100Base-TX/10Base-T				
	Optional: Wireless LAN (IEEE 802.11 b/g/n)				
	Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host), USB 2.0 x1 (Device)				
	Optional: Serial Interface, Copy Control Interface				
	Paper Supply Capacity				
	Standard: 1,200 Sheets (2 x 550-sheet cassettes, 1 x100-sheet multi-purpose tray)				
	Paper Output Capacity				
	Standard: 250 Sheets				
	Supported Media Types				
	Multi-Purpose Tray:				
	Thin, Plain, Heavy*, Recycled, Coated*, Color, Tracing, Bond, Transparency, Label, Pre-punched, Letterhead, Envelope				
	* SRA3 is unsupported for coated (270-300gsm) and Heavy (257-300gsm) paper.				
	Upper Cassette:				
	Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-punched, Letterhead, Envelope*				
	Lower Cassette:				
	Thin, Plain, Heavy, Recycled, Color, Bond, Transparency, Pre-punched, Letterhead, Envelope*				
	* Envelope Feeder Attachment A (standard) is required.				
	Supported Media Sizes				
	Multi-Purpose Tray:				
	Standard Size: SRAA3, A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R, Foolscap, India Legal, F4A				
	Custom Size: 98.4 x 139.7 mm to 320.0 x 457.2 mm				
	Free Size: 100.0 x 148.0 mm to 304.8 x 457.2 mm				
	Envelopes: COM10 No. 10, Monarch, ISO-C5, DL				
	Envelopes Custom Size: 98.0 x 98.0 mm to 320.0 x 457.2 mm				



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	Upper Cassette:				
	Standard Size: A4, A5, A5R, A6R, B5				
	Custom Size: 105.0 x 148.0 mm to 297.0 x 215.9 mm				
	Envelopes: ISO-C5				
	Lower Cassette:				
	Standard Size: A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R, Foolscap, India Legal, F4A				
	Custom Size: 105.0 x 148.0 mm to 304.8 x 457.2 mm				
	Envelope*: COM10 No. 10, Monarch, DL				
	* Envelope Feeder Attachment A (standard) is required.				
	Supported Media Weights				
	Multi-Purpose Tray*: 52 to 300 gsm				
	Upper/Lower Cassettes: 52 to 256 gsm				
	Duplex: 52 to 220 gsm				
	* SRA3 is unsupported for coated (257-300gsm) and Heavy (257-300gsm) paper.				
	Dimension (W X D X H)				
	565 x 719 x 891 mm				
	Installation Space (W x D)				
	987 x 1,116 mm (with DADF-BA1 + right cover open + multi-purpose tray extension extended + paper cassette open)				
	Weight				
	Approx. 79 kg* including toner				
	* including NPG-88 Toner BK/C/M/Y				
	Printing Specifications				
	Print Speed (BW and CL, 1 - Sided)				
	up to 22ppm (A4/A5/A5R/A6R)				
	up to 15ppm (A3)				
	up to 20ppm (A4R)				
	Printing Resolution (dpi)				
	1200 x 600 x 1,200 x 1,200 (half speed)				
	Page Description Languages				
	Standard: UFR II, PCL6				
	Direct Print (RUI)				
	Supported File Types: PDF, EPS, TIFF/JPEG, and XPS				
	Operating System				
	UFR II: Window® 8.1/10/ Server 2012/ Server 2012 R2/ Server 2016/Server 2019, MAC OS X (10.11 or later) X (10.11 or later)				
	PCL: Window® 8.1/10/ Server 2012/ Server 2012 R2/ Server 2016/ Server 2019				
	PS: Window® 8.1/10/ Server 2012 R2/ Server 2016./ Server 2012 R2/ Server 2016/ Server 2019, MAC OS X (10.11 or later)				
	PPD: Window® 8.1/10/, MAC OS X (10.11 or later)				
	Copy Specifications				
	Copy Speed (BW nad CL, 1-sided)				



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	up to 22ppm (A4/A5/A5R/A6R)				
	up to 15ppm (A3)				
	up to 20ppm (A4R)				
	First-Copy-Out Time (A4, BW/CL)				
	Approx. 6.1/8.4 seconds or less				
	Copy Resolution (dpi)				
	600 x 600				
	Multiple Copies				
	Up to 999 copies				
	Magnification				
	Variable Zoom: 25% to 400% (1% Increments)				
	Present Reduction/Enlargement: 25%, 50%, 61%, 70%, 81%, 86%, 100%(1.1), 115%, 122%, 141%, 200%, 400%				
	Scan Specifications				
	Type				
	Standard: Color Flatbed Scan Unit				
	Document Feeder Paper Capacity				
	up to 100 Sheets				
	Supported Media Sizes				
	DADF-BA1: A3, A4, A4R, A5, A5R, B4, B5, B5R, B6				
	Custom Size: 139.7 x 128 mm to 297.0 x 431.8 mm				
	Scan Speed				
	1-sided Scanning: 70/70 (300x300 dpi, send), 51/51 (600x600 dpi, copy)				
	2-sided Scanning: 35/35 (300x300 dpi, send), 25.5/25.5 (600x600 dpi, copy)				
	Finishing (Optional)				
	Inner Finisher				
	• Collate				
	The printouts are collated into sets arranged in page order of the original				
	• Group				
	All printouts of the same original page are grouped into sets.				
	• Offset				
	Each printout group is shifted into alternative layers.				
	• Stable + Collate				
	The printouts are collated into sets arranged in page order and stabled (Corner/Double).				
	• Staple + Group				
	All printouts of the same original page are grouped into sets and stapled (Corner/Double)				
	• Staple Free				
	The printouts are crimped and bound without using a staple. You can easily split the paper by pressing the crimped part with your fingers.				
	This function is useful for saving staples and also binding briefly				



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ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Environment Specifications				
	Operating Environment				
	Temperature: 10 to 30 °C				
	Humidity: 20 to 80 % RH (Relative Humidity)				
	Power Requirements				
	220-240V, 50/60Hz, 5A				
	Power Consumption				
	Maximum: 1,500 W				
	Standby: Approx. 40.7 W *1				
	Sleep mode: Approx. 0.8 W *2				
	*1 Reference Value: measured one unit				
	*2 0.8W sleep mode is not available in all circumstances due to certain settings.				
	Brand and Model:				
	Must be International Brand Name with an existence of at least ten (10) years in the Philippines.				
	It must be in the current catalog and not end-of-life.				
	The manufacturer's certificate is required, and must be with the original signature, E-signature is not acceptable.				
	Certificate from the manufacturer stating the bidder is an authorized document solution provider.				
	Regulatory:				
	ENERGY STAR certified (with Energy Star Stamp).				
	For items that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirements.				
	Documentation and Media:				
	All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media, and a hard copy version where available				
	Warranty and Maintenance:				
	The Suppliers is required to provide a 1-yr warranty for parts and onsite labpr from the Date of the Inspection and Acceptable Report (IAR).				
	The suppliers must also provide a Direct Manufacturer's certificate as proof of Authorized Dealer or Distributor. Lifetime preventive maintenance				
	Technical Support:				
	The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday)				
	For problem resolution. Support shall have a response time of the next business day. Physical Branch in Region 2.				
	Must have local Physical Store in Regional II				
	Inclusions:				
	2 Black toner Cartridge				
	1 Maintenance Box				
	Power PDF Advanced				
	Features:				



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ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	• Document OCR & Conversion				
	• PDF Editing Reduction				
	• Improve Productivity				
	• DocuSign Integration				
	• Perpetual Licensing				
	• PDF Security				
	Benefits:				
	• Erase of Use				
	• Connectors to Key Market Solutions				
	• ISO Standard				
	Purpose: Purchase and Delivery of One (1) unit of Photocopier Machine / Printer for Use in Finance Section, DPWH-ISDEO, San Antonio, Roxas, Isabela				
	Note: Delivery is at the Office of the Supply Officer				
	Inclusive of Withholding Tax, VAT and Labor Cost				
	The awarding of this RFQ will be on a package basis.				
	Prospective Suppliers must quote for all items, otherwise they will be subjected for disqualification.			TOTAL Php	

Brand and Model:

Warranty:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. CP No. & E-mail Address