

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE VI
Fort San Pedro, Iloilo City



**NOTICE OF ALTERNATIVE METHOD OF
PROCUREMENT**

Notice is given that the DPWH Regional Office VI will conduct an **Alternative Method of Procurement** thru **Negotiated Procurement – Small Value Procurement** in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of RA 9184.

- a. Purchase Request No. 2024-11-156 dated November 15, 2024
- b. Description: **Procurement of Three (3) Desktop Computer with UPS and One (1) Document scanner for use in the Finance Division, DPWH Regional Office VI, Iloilo City**
- c. Location: DPWH, Regional Office VI, Iloilo City
- d. Approved Budget for the Contract (ABC): Php 680,000.00
- e. Delivery Period: 60 CD upon receipt of NTP

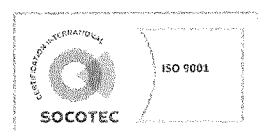
The Deadline for submission of the accomplished application forms will be on **December 12, 2024** and shall be opened at 10:00 A.M. on the same date. Quotations submitted thru email and mail/fax will not be accepted.

Any requests for additional information concerning this bidding shall be directed to the following:

SEVERO A. RUIZ
Head, Procurement Unit
ruizsa@dpwh.gov.ph


MARILOU G. ZAMORA
BAC Chairperson

Website: www.dpwh.gov.ph
Tel. No.: (033) 339-72-00



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Regional Office VI, Iloilo City

Procurement of Three (3) Desktop Computer with UPS and One (1) Document scanner for use in the Finance Division, DPWH Regional Office VI, Iloilo City

Name of Procuring Entity:	Revised for Quotation (P.R. No.): 2024-11-156
Revised on:	Date: November 15, 2024
Standards For Title: Request for Quotation	Office/End-User: Finance Division
COMPANY NAME:	
ADDRESS:	
TEL NO./FAX NO.:	TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated and submit your quotation duly signed by your authorized representative not later than **10:00 A.M. of December 12, 2024** in the return envelope attached herewith, to the Procurement Unit, DPWH Regional Office VI, Iloilo City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period is **60 CD** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. First Envelope - Technical Documents composed of; G-EPS Registration Certificate, Mayor's/Business Permit, DTI (Sole Proprietor)/SEC (Corporation/Inc.), Tax Clearance, Income Tax Return (for ABC above 500k) and Omnibus Sworn Statement with Secretary Cert. for Corporation and SPA for sole proprietor shall be attached. Second Envelope - Financial Documents composed of Request for Quotation duly accomplished. (Sealed in separate envelope)
6. Bidders shall submit original brochures showing certifications of the product (if applicable).
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P680,000.00**

MARILOU G. ZAMORA
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Desktop Computer Application Use with UPS	3	units		
	Document Scanner (Sheetfed, A3)	1	unit		
	<i>x-x-xx-please see attached technical specificationsx-x-x-x</i>				
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				
	The awarding for this RFQ will be on the lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.				
				Total-----	

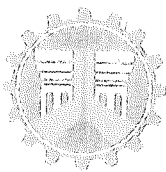
Amount in Words:

Brand and Model:	Warranty:
Delivery Period :	Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at the prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

Contact No. (033) 3299029
bactwregion6@yahoo.com

Printed Name/Signature/Date
Tel. No./Cellphone No./Email Address



Department of Public Works and Highways
CENTRAL OFFICE

Doc. Code:

QMS-11.1.1-042 Rev00

Standard Technical Specifications for
Desktop Computers

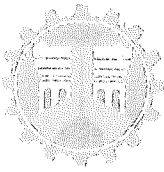
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Name of Equipment: DESKTOP COMPUTER for Applications Use

Description: For Applications Use

Main Equipment Components	Specification
Computer <i>Processor & Chipset</i> <i>Internal Memory</i> <i>Storage</i> <i>Display & Graphics</i> <i>Audio</i> <i>Expansion Slot</i> <i>I/O Ports</i> <i>Network Interface</i> <i>Casing</i>	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent 16 GB DDR4 1TB 7200RPM HDD + 512GB SSD 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); 2 GB GDDR6 dedicated graphics memory Integrated Sound Card with internal/external speaker 4 slots on-board, at least 1 PCI Express slot 6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI/Display Port, Ethernet (RJ-45) Integrated Gigabit Ethernet Two (?) external drive bays
Software <i>Operating System</i> <i>Recovery Media</i> <i>Office Software</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories	Specification
<i>Keyboard</i> <i>Mouse</i> <i>Webcam</i> <i>Headset</i> <i>Power Supply</i> <i>Cables and Connectors</i>	Manufacturer's Standard (same brand as the computer) Optical with a mouse pad (same brand as the computer) 2MP FHD Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop) Manufacturer's Standard All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
Other Requirements:	
Brand and Model: Must be an International Brand Name with an existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.	
Components: All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.	



Department of Public Works and Highways
CENTRAL OFFICE

Doc. Code:

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Standard Technical Specifications for
Desktop Computers

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Name of Equipment: DESKTOP COMPUTER for Applications Use

Description: For Applications Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs.

Prepared by:

Checked by:

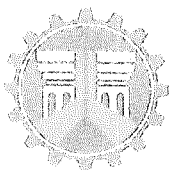
MARY JANE N. PANTOJA
Chief, Business Innovation Division

RHAF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV
Undersecretary, Technical Services
and Information Management Service

Approved Date: 07/10/24



Department of Public Works and Highways
CENTRAL OFFICE

Standard Technical Specifications for
Document Scanners

Doc. Code:

QMS-11.1.1-047 Rev00

Page No.:

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Name of Equipment: DOCUMENT SCANNER (Sheetfed, A3)

Description: For daily document scanning

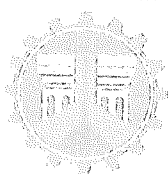
Main Equipment Components		Specification
General		
	<i>Scan Technology</i>	Sheetfed Scanner
	<i>Sensors</i>	Contact Image Sensor (CIS); Multi-feed detection
	<i>Scan Speed</i>	60 ppm
	<i>Color Depth</i>	24-bit
	<i>Scan Resolution</i>	600 dpi
	<i>Document Processing Function</i>	Optical Character Recognition (OCR)
	<i>Duty Cycle (daily)</i>	10,000 pages
	<i>File Format</i>	PDF, searchable PDF, JPG, BMP, TIFF
	<i>File Destination</i>	USB, Network Folder, Scan to Management Software
	<i>Duplex Scanning</i>	Automatic two-sided scanning
	<i>Network Interface</i>	N/A
	<i>IO Ports</i>	USB 2.0; Ethernet (RJ-45)
Paper Handling		
	<i>Maximum Media Size</i>	A3 (11.7 in x 17 in)
	<i>ADF capacity</i>	80 sheets
	<i>Media Type</i>	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures
Software		
	<i>Compatible OS</i>	Windows 11, 10 (32-bit and 64-bit)
	<i>Management Software</i>	Pre-installed scanning applications software
	<i>Drivers</i>	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating systems
Accessories		
<i>Cables and Connectors</i>		Specification
		All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. The unit model must be in the current catalog and not end-of-life. A manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Scanner that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.



Department of Public Works and Highways
CENTRAL OFFICE

Standard Technical Specifications for
Document Scanners

Doc. Code:

QMS-11.1.1-047 Rev00

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Name of Equipment: DOCUMENT SCANNER (Sheetfed, A3)

Description: For daily document scanning

Warranty and Maintenance: The Supplier must provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

Prepared by:

Checked by:

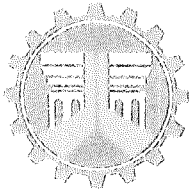
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Undersecretary, Technical Services
and Information Management Service

Approved Date: 07 10 24



Department of Public Works and Highways
CENTRAL OFFICE

Doc. Code:

QMS-11.1.1-045 Rev00

Standard Technical Specifications for
Uninterruptible Power Supply

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Name of Equipment: UPS (650VA) for Workstation

Description: Continuous power supply and data loss prevention

Main Equipment Components

Specification

Power Ratings

650VA/390W
230V - Input/Output Voltage
5 minutes back-up power at half load
8 hours recharge time

IO Ports

No IO Ports requirement

Outlets

2 power output/connectors

Features

Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built-in), Alarms (Online, on battery, replacement battery, and overload)

Software

Management Software

No management software requirement.

Accessories

Specification

Cables and Connectors

All necessary cables and connectors.

Other Requirements:

Brand and Model: Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.

Prepared by:

Checked by:

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RHALF B. CAWALING
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Undersecretary, Technical Services
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Approved Date: 10 16 24