



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ROMBLON DISTRICT ENGINEERING OFFICE
Odiongan, Romblon, MIMAROPA Region (IV-B)

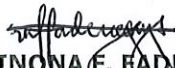


Name of Procuring Entity	: DPWH-Odiongan, Romblon	Request for Quotation	: 2024-04-058
Revised on	:	Date	: 11-Apr-24
Standard Form/Title:	: REQUEST FOR QUOTATION	Office/End-User	: ROMBLON SUB-OFFICE
Company Name	:		
Address	:		
Tel. No./FAX No.	:		

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of **APR 16 2024** in the return envelope attached herewith to the BAC Secretariat for Goods.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 WD** upon receipt of the approved funded Purchase Order (PO).
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P97,687.07**.
9. Place of Delivery: **DPWH-ROMBLON SUB-OFFICE**.


WINONA F. RADEROGAYA
Engineer III
Chief, Maintenance Section
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office Supplies for Use in Romblon Sub-Office, Romblon, Romblon				
1	Brown Envelope, Long	100	piece		
2	Bond Paper, subs.20 A4 (70gsm)	100	piece		
3	Ballpen, Ordinary BLACK (0.5) Good Quality	50	piece		
4	Ballpen, Ordinary BLUE (0.5) Good Quality	50	piece		
5	Correction Tape (5mm x 10mm, Big) Good Quality	24	piece		
6	Paper Clip, vinyl/Plastic coated, Length: 33mm	10	box		
7	Binder Clip, 51mm	10	box		
8	Folder, Ordinary white (Legal)	100	piece		
9	Tape, Masking, width: 48mm (2") good quality	50	roll		
10	Tape, Masking, width: 24mm (1") good quality	50	roll		
11	TAPE, Packaging, width 48mm (2") good quality	100	roll		
12	Whiteboard 2ft x 3ft	1	piece		
13	Marker, whiteboard, felt tip, Bullet type BLACK	12	piece		
14	Stamp Pad Ink, Purple or Violet, 50ml	3	piece		
15	Stamp Pad, Felt, bed dimension: 60mm x 100mm (VIOLET)	3	piece		
16	Fiber Glass ladder, 6 feet	1	piece		
TOTAL					
Purpose:	For use in Romblon Sub-Office				
Note:	Please avoid erasures on your price quotation. Any alteration shall not be considered and ground for disqualification.				

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) as prices note above. If the space for delivery period, warranty and price validity are left blank, it means that I concur with the terms and conditions specified by DPWH.

Printed Name/Signature/Date