



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Sultan Kudarat 1st District Engineering Office
Isulan, Sultan Kudarat, Region XII

Name of Procuring Entity : SK 1st District Engineering office Request For Quotation : 2025-03-0011 (P.R. No.) 2025-02-0005

Revised on : Standard Form/Title : REQUEST FOR QUOTATION Date : March 10, 2025

Office/End-User : SK 1st DEO

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **MAR 18 2025** the return envelope attached herewith, to the Goods & Services Division, Procurement Services, 5th Floor, Bonifacio Drive, Port Area, Manila.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period within 25 Calendar Days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 73,159.95**.


RAUL N. TRAVILLA
BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Purchase of Various Office Supplies and Janitorial Supplies for use in the SK 1ST DEO for the 1st Quarter CY 2025					
1	Alcohol 70% Ethyl 500ml, anti-septic disinfectant w/ moisturizer	4	gallons		
2	Book Paper (A3) 80gsm	50	reams		
3	Book Paper (A4) 80gsm, blue	3	reams		
4	Broom (coconut stick)	6	pcs		
5	Broom soft (baguio type)	6	pcs		
6	Diswashing Liquid 790ml	6	bottles		
7	Expanded Folder, legal size, 50pcs/pack	1	pack		
8	Expanding Envelope, brown, legal, 100pcs/box	1	box		
9	Office Clipboards	25	pcs		
10	Pencil 12pcs/box	3	boxes		
11	Permanent Marker Pen Double Head (black)	20	pcs		
12	Rubber Eraser	36	pcs		
13	Scientific Calculator (Fx 991ES Plus)	3	pcs		
14	Sharpener	36	pcs		
15	Sign Pen 1.0 Black 12pcs/box	3	boxes		
16	Sign Pen 1.0 Blue 12pcs/box	1	box		
17	Storage Organizer	2	packs		
18	Tape Dispenser	1	pcs		
19	Tape, Transparent 24mm	12	rolls		
	xxxxx				

Brand and Model : Warranty :
Delivery Period : Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified

Tel. No. (064) 471 3100

Printed Name / Signature / Date

email: baragona.potre_nahar@dpwh.gov.ph

Tel. No. / Cellphone No. / E-mail Address

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