



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ROMBLON DISTRICT ENGINEERING OFFICE
Odiongan, Romblon, MIMAROPA Region (IV-B)



Name of Procuring Entity : DPWH-RDEO	Request for Quotation (P.R. No.) : 2025-07-048
Revised on :	Date: JUL 29 2025
Standard Form/Title: : REQUEST FOR QUOTATION	Office/End-User: ROMBLON AREA EQUIPMENT SECTION
COMPANY NAME :	
ADDRESS :	
Tel. No./FAX No. :	TIN:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of **AUG 04 2025** in the return envelope attached herewith, to the BAC Secretariat for Goods.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 10 days upon receipt of the approved funded Purchase Order (PO). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed of non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit/DTI, Tax Clearance, and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P51,017.50**.
9. Place of Delivery: **Property and Supply Unit.**

ELMER M. TOLENTINO
Engineer III
Chief, Construction Section
BAC Chairperson for GOODS

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Janitorial and Office Supplies for Romblon Area Equipment Section, Odiongan, Romblon				
1	Bond Paper, subs.20 A4 (70gsm)	20	ream		
2	Tape, Packaging 2"	20	roll		
3	Tape, Masking, 2"	20	roll		
4	Envelope, Documentary, Legal (BROWN ENVELOPE)	30	pc		
5	Envelope, Documentary, Short (BROWN ENVELOPE)	30	pc		
6	Paper Clip, vinyl/plastic coated, length: 33mm	10	box		
7	Air Freshener, Spray 170ml	10	pc		
8	Alcohol, ethyl, 68%-72%, scented, 500ml	10	bottle		
9	Toilet Bowl Cleaner, 1000ml	10	bottle		
10	Battery, dry cell, AA, 2 pieces per blister pack	10	pack		
11	Battery, dry cell, AAA, 2 pieces per blister pack	10	pack		
12	Light Bulb, LED 10 watts (Firefly equivalent)	10	pc		
13	Broom, soft (Tambo)	10	pc		
14	Broom, Stick (Ting-Ting)	10	pc		
15	Rag	20	kg		
16	Sponge	20	pc		
17	Doormat (Rags) Cloth	20	pc		
18	Detergent Powder, 57 grams	30	pack		
19	Dishwashing Liquid Kit DIY (17 ltrs. Yield)	2	kit		
20	Heavy Duty Sap off Cutter Knife (18x100mm) branded	2	set		
21	Cutter Knife Refill (18x100 mm)	2	set		

TOTAL

Purpose: For office use of Romblon AES.

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item (s) as prices note above. If the space for delivery period, warranty and price validity are left blank, it means that I concur with the terms and conditions specified by DPWH.

Tel. No. (042) 567 - 5007

Email Address: alag.celestial@dpwh.gov.ph

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address