



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SOUTH COTABATO 1ST
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE XII
Tindalo St., Balite, Brgy. Lagao, General Santos City

Name of Procuring Entity : **DPWH So. Cot. 1ST , DEO, GSC** Request for Quotation PR No: **2025-06-148-096**

Revised on : Date : **July 9, 2025**

Standard Form/Title : **REQUEST FOR QUOTATION (Small Value Procurement)** Office/End - User : Office of the Assistant District Engineer

COMPANY NAME	:			
ADDRESS	:			
TEL. NO./FAX No.	:		TIN :	

Please quote your lowest price on the item(s) listed below. Subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. Of July 17, 2025** in the return envelope attached herewith to Procurement Office of Department of Public Works and Highways South Cotabato 1st District Engineering Office, Tindalo St., Balite, Brgy. Lagao, General Santos City.

TERMS and CONDITIONS:

1. All entries must be typewriter or legibly written.
2. Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Number, Mayor's/Business Permit and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 58,374.00**

(SGD)LEI ANGELOUS S. BANTILAN
Chief, Planning and Design Section
BAC Chairperson

Stock Property No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Common Office Equipment for use in the operation of Assistant District Engineer Office for 3rd Quarter CY 2025 of DPWH South Cotabato 1st District Engineering Office, General Santos City.				
OE - 022	Water Dispenser, Hot and Cold, Bottom Load	1	unit		
OE - 053	Office Document Shredder for Deskside	1	unit		

Total Amount in Figures Php:

Total Amount in Words:

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the name. Otherwise , they will be subjected for disqualification.

Please specify brand name otherwise, bids will not be accepted.

Brand and Model

Delivery Period

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

c/o LEI ANGELOUS S. BANTILAN
BAC Chairperson
DPWH, South Cotabato 1st DEO, General Santos City

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

