



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity:		Request for Quotation (R.R. No.): <u>PRR004-21-001</u>	
Revised on:		Date: <u>NOV 28 2024</u>	
Standard Form/ Title: REQUEST FOR QUOTATION		Office/End-user: Quality Assurance Section	
COMPANY NAME:		PHILGEPS No.:	
ADDRESS:		TCC No:	
TEL. NO./FAX NO:		TIN:	

(SMALL VALUE PROCUREMENT ABOVE 50K) ✓

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am of DEC 03 2024** at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City**.

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE . . . date and time for the opening. No bids shall be submitted through email. Sealed quotation must meet the following requirements.

SARAH JANE B. AGRIPIA
OIC-Assistant District Engineer
BAC Chairperson

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written
- Delivery period** is within _____ upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:
Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.)
Non-Expendable Supplies (serviceable in more than one (1) year like furniture, fixtures and etc.)
IT Equipments (computers, printers and etc.)
3 MONTHS
-1 YEAR
-3 YEARS
- Price validity** shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration , Mayor's Permit , DTI , Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.
- Bidders shall submit original brochures showing certifications of the product , if applicable
- Please indicate the "**BRAND NAME/MODEL**" for each item being offered
- The approved budget ceiling (ABC) for this procurement is **PHP 650,000.00**
- The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.
- For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.
- Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Photocopier (Color A3) x-x-x-x-x-x-x-x-x-x	1	Unit		
Technical Specifications:					
COPYING:					
Copy Speed (Black and Color)					
ISO 29183, A4, Simplex (Flatbed):					
Approx. 50 ipm					
ISO 24735, A4 Simplex (ADF 1:1):					
Approx. 50 ipm					
ISO 24735, A4 Duplex (ADF 1:2/2:2):					
9,999 copies					
Maximum Copies from Standalone:					
Max Copy Resolution:					
600 x 1,200 dpi					
Reduction/Enlargement:					
25 - 400%, Auto Fit Function					
Copy Paper Size (Flatbed):					
A3, B4, Legal, Indian-Legal, 8.5 x 13 in, Letter, A4, B5, A5, B6, A6,					
16k, 8k, 13 x 18cm, HV 16:9 Wide, 10 x 15cm, Envelopes: #10, DL C4, C6, A3					
Maximum Copy Size: A3					
SCANNING:					
Scanner Type:					
Flatbed colour image scanner					
Sensor Type:					
Colour CIS x 2					
Optical Resolution:					
600 x 600 dpi					
Maximum Scan Area:					
297 x 431.8 mm (11.7 x 17")					
SCANNER BIT DEPTH					
Colour:					
30-bit input, 24-bit output					
Grayscale:					
10-bit, input 8-bit output					
Black & White:					
10-bit, input, 1-bit output					
Scan Features:					
Scan to Network Folder/FTP, Scan to memory Device,					
Scan to Computer (Document Capture Pro / Document Capture Pro Server), Scan to Computer (WSD)					
Scan to Cloud					
Scan Speed (Monochrome Colour)					
200 dpi Flatbed:					
A4, Landscape: A3: 4.0 sec					
ADF (Simplex / Duplex)					
A4: 60 ppm / 120 ipm					
(ISO17991, Scan to Folder)					
A3: 30 ppm / -					
1 of 3 :					
See next page					

Purpose : Supply, Delivery & Installation of 1 unit PHOTOCOPIER (Color A3)
For use in the Quality Assurance Section. DPWH-Malaybalay

Brand and Model:	Warranty:
Delivery Period:	Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name & Signature, Date
Contact Number/E-mail Address



Name of Procuring Entity:

Request for Quotation (RFQ No.): **PPWH-17-0427**

Revised on:
Standard Form/ Title: **REQUEST FOR QUOTATION**

Date: **NOV 28 2024**
Office/End-user: **Quality Assurance Section**

COMPANY NAME:

PhilGEPS No.:

ADDRESS:

TCC No:

TEL. NO./FAX NO.:

TIN:

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ADF FUNCTION

Support Paper Thickness: **52 - 128 g/m2**
Paper Capacity: **150 pages (80 g/m2)**
Automatic 2-sided Scan / Copy Fax: **Yes (1-pass)**

PAPER HANDLING:

Paper feed Method: **Friction Feed**
Number of Paper Trays (Standard): **3 (Paper Cassettes:2, MP Tray:1)**
Paper Hold Capacity
Input Capacity: **Up to 1,150 sheets (80 g/m2) (Paper Cassettes 1- 2: 500 x 2 MP Tray: 150 sheets**
Maximum Input Capacity: **Up to 5,150 sheets (80 g/m2) (Paper Cassettes 1 - 4: 500 x 4 + MP Tray: 150 sheets**
+ High Capacity Feeder Unit: 3,000 sheets)
Output Capacity: **Up to 500 sheets (80 g/m2)**

Paper Size
Plain Paper: **A6, A5, A4, A3, B6, B5, B4, Half letter, Executive, 16k, Indian legal, letter, 8.5 x 13in,**
Legal, 8k, US B 11 x 17in, 12 x 18in
Envelope: **#10, DL, C6, C5, C4**

Maximum Paper Size: **297 x 1,200mm**
Support Paper Weight: **52 - 300 g/m2**

INTERFACE

USB: **USB 3.0**

Network:
Network Protocol: **Ethernet**
Network Protocol: **TCP/IPv4, TCP/IPv6**
Network Copier Protocol: **LPD, IPP, PORT9100, WSD**
Network Management protocols: **SNMP, HTTP, DCHP, BOOTP, APIPA, PING, DDNS, SNIIP SLP, WSD, LLTD**
Security Features: **Access Control Function, LDAP, Address Book, IP Address Filtering, Panel Admin mode, Confidential Job**

USB HOST FUNCTION

Type of Devices: **Memory Devices**
Function: **USB Host (Scan to memory Device/Storage Function)**
Direct copy paper size: **A3, A4, A5, A6, Legal, Indian-Legal, Letter B4, B5, B6, 8K, 16k, 8x13in, Envelopes: #10, C4, C6, DL**

Supported Operating System
Windows: **Windows 7 / 8 / 8.1 /10/ 11, Windows server 2008, 2012/2016/2019/2022**
MAC: **MAC OS X 10.9.5 or later, macos 11.x or later**
Chrome OS: **Chrome OS ver 89 or later (Copying and Scanning only)**

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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity: Request for Quotation (P.R. No.): **PR2024-11-0497**
Revised on: Date: **NOV 7 8 2024**
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TERMS:30 DAYS		1	unit		

Delivery Period:30 Days

Terms of Reference:
With Certification as Authorized Service Provider issued by the Manufacturer
With at least 10 years experience as supplier and service provider of the product and with office/official business store

AFTER SALES SERVICE:

<input type="checkbox"/> Free delivery, installation and operator's training.					
<input type="checkbox"/> Shall provide Regular Preventive Maintenance Service to ensure good machine condition.					
<input type="checkbox"/> Will provide back- up unit in case the equipment requires repair for prolong period of time FREE OF CHARGE.					
<input type="checkbox"/> Service call free of charge					
<input type="checkbox"/> LIFETIME FREE SERVICE WARRANTY (with On-Site Repair)					
<input type="checkbox"/> Scheduled monitoring of GPI Customer Service Engineers [CSE] to personally monitor clients' satisfaction and concerns on the Photocopier products and services acquired in our firm.					
<input type="checkbox"/> <i>With at least 10 years experience as supplier and service provider of the product and with office/official business store</i>					
3 of 3 : nothing follows					
X-X-X-X-X-X-X-X-X					
TOTAL					

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