

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE REGIONAL DIRECTOR

Region V  
Legazpi City

Name of Procuring Entry: **DPWH RO V**

Request for Quotation(P.R. No.): **2024-02-041**

Revised on:

Date: **02/21/2024**

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: **ADMIN. DIV**

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. **May 13, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Region V, Old Airport Road, Brgy. Cruzada, Legazpi City.

**TERMS and CONDITIONS:**

1. All entries must be handwritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 69 of the Revised IRR-84, 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Registration Certificate/Mayor's Permit/DTL, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation if applicable.
6. Bidders shall submit original brochures showing certifications of the product.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P157,057.55**

MARIA TEODORA P. LOSANTAS, Ph.D., DBA., JD  
(BAC Chairperson)  
Chief Administrative Officer

Item No.	ITEMS & DESCRIPTION			QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Catering Services for 5 days -Provision of AM Snack, Lunch, PM Snack)				47	pax		
DAY	AM SNACK	LUNCH	PM SNACK				
1	Special Burger with chips Bottled Juice	Steamed Rice Oriental Nido Soup Crispy Pork Kare-Kare Chicken Shanghai Rolls Assorted Sliced Fruits	Macaroni Soup Boiled Egg House Blend Iced Tea				
2	Bihon Guisado Cassava Cake Buko Juice	Steamed Rice Potato Soup Kung Pao Chicken Gulay na Ampalaya Sweet and Sour Fish Fillet Banana	Ginatan Halo Halo Pan de Agua Bottled Softdrinks				
3	Pancit Canton Guisado Puto w/ Cheese & Kutsinta Mango Juice	Steamed Rice Misua Soup with Patola Chili Beef Tinutungan Gulay na Langka with Crab Fish Fillet with Garlic Mayo Dip Fudgy Brownies	Baked Lasagna Toasted Garlic Bread Cucumber Juice				
4	Sotanghon Guisado Turon with chocolate Calamansi Juice	Steamed Rice Cream of Corn Soup Grilled Liempo Tinutungan Ubod Fried Chicken with Gravy Hot Prawn with Mango Dressing	Pancit Bato Hot Cheese Pandesal House Blend Iced Tea				
5	Binutong Hot Choco Tablaa	Steamed Rice Monogo Soup Pork Teriyaki Pritong Isda Fruit Salad	Specia Burger Bottled Softdrinks				
AMENITIES							
1. Free Flowing Brewed Coffee with Creamer and Sugar; Hot Chocolate (Breakfast only) 2. Free Purified Drinking Water with Dispenser 3. Complete Catering Utensils and Equipment 4. Tables and Chairs with Seat Cover and Table Cloth 5. Assistance of Well-Trained Waiters 6. Clean Linens 7. Assisted Buffet (Vaccinated and Well-Trained Waiter and Catering Personnel) 8. Complimentary Bottled Water for Speakers 9. Complimentary Food good for 5 persons 10. Food Burner 11. Food Nameplate (Indicate Allergens) 12. Spit Guard, Hairnet and Gloves							
For the Conduct of Seminar/Workshop on Effective Written and Oral Communication on May 15-17, 2024 and June 13-14, 2024							

Brand and Model:

Warranty:

Delivery Period:

Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date