



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
ISABELA 2nd DISTRICT ENGINEERING OFFICE  
Roxas, Isabela

|   |   |
|---|---|
| Name of Procuring Entity : DPWH-ISDEO       | Purchase for Quotation (P.R. No.): <b>2024-06-039</b> |
| Revised on :                                | Date: June 14, 2024                                   |
| Standard Form/Title : REQUEST FOR QUOTATION | Office/End-User: DPWH-ISDEO                           |
| <b>COMPANY NAME</b>                         |   |
| <b>ADDRESS</b>                              |   |
| <b>TEL. NO./FAX No.</b>                     | <b>TIN:</b>   |

Please quote your lowest price on the item (s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **June 20, 2024** in the return envelope attached herewith, to the Goods & Services Division, Procurement Services DPWH-Isabela 2nd District Engineering Office, Roxas, Isabela

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 C.D.** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered *(if applicable)*
8. The approved budget ceiling for this procurement is **PHP 73,455.00**

**ROGELIO A. CURAMENG**  
Assistant District Engineer  
BAC Chairperson

| ITEM NO. | ITEM & DESCRIPTION                      | QTY. | UNIT  | UNIT PRICE | TOTAL PRICE |
|----------|---|------|-------|------------|-------------|
| 1        | Staple Wire (No. 3 (24/6) No. 35 (26/6) | 30   | boxes |            |             |
| 2        | Expanded Envelope                       | 150  | pcs   |            |             |
| 3        | White Board Marker Refillable           | 3    | boxes |            |             |
| 4        | A4 Photo Paper                          | 10   | packs |            |             |
| 5        | Double Sided Tape 12mm x 50             | 60   | pcs   |            |             |
| 6        | Electrical Tape                         | 15   | pcs   |            |             |
| 7        | Folder Brown Long                       | 1    | box   |            |             |
| 8        | Folder Green Long                       | 1    | box   |            |             |
| 9        | Highlighter Marker                      | 40   | pcs   |            |             |
| 10       | Sign Here Tag (Sticky Note Flag Type)   | 50   | pad   |            |             |
| 11       | Mouse Pad                               | 10   | pcs   |            |             |
| 12       | Sketch Pad A4 Size                      | 30   | pcs   |            |             |
| 13       | Duct Tape                               | 5    | pcs   |            |             |
| 14       | Fastener Metal                          | 20   | boxes |            |             |
| 15       | Epson WF 869R Maintenance Box           | 5    | pcs   |            |             |
| 16       | Dater Stamp                             | 4    | pcs   |            |             |
| 17       | Permanent Marker                        | 1    | box   |            |             |
| 18       | Mouse Wired A4 Tech                     | 10   | pcs   |            |             |
| 19       | Spray Paint White                       | 20   | pcs   |            |             |
| 20       | Battery AAA                             | 20   | pcs   |            |             |
| 21       | Battery AA                              | 20   | pcs   |            |             |
| 22       | Plug Adapter                            | 6    | pcs   |            |             |
|          |   |      |       |            |             |



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| ITEM NO. | ITEM & DESCRIPTION   | QTY. | UNIT             | UNIT PRICE | TOTAL PRICE |
|----------|--|------|------------------|------------|-------------|
|          | <i>Janitorial Supplies</i>   |      |                  |            |             |
| 23       | Broom (Walis Tambo)  | 10   | pcs              |            |             |
| 24       | Broom (Walis Ting-Ting)  | 10   | pcs              |            |             |
| 25       | Insecticide, Aerosol Type  | 10   | can              |            |             |
|          | Purpose: Purchase and Delivery of Additional Janitorial and Office Supplies for use of Planning and Design Section under PDE, DPWH-ISDEO, Roxas, Isabela |      |                  |            |             |
|          | Note: Delivery is at the Office of the Supply Officer  |      |                  |            |             |
|          | Inclusive of Withholding Tax, VAT and Labor Cost   |      |                  |            |             |
|          | The awarding of this RFQ will be on a package basis.   |      |                  |            |             |
|          | Prospective Suppliers must quote for all items, otherwise they will be subjected for disqualification.   |      |                  |            |             |
|          |  |      | <b>TOTAL Php</b> |            |             |

Brand and Model:

Warranty:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. CP No. & E-mail Address