



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE II

Dalan na Pavvurulun, RGC, Carig Sur, Tuguegarao City, Cagayan



Procuring Entity : DPWH – Regional Office II
Standard Form/Title : **REQUEST FOR QUOTATION**
Revised on :
COMPANY NAME :
ADDRESS :
CONTACT NUMBER :
T.I.N. :
RFQ No. : **2024-10-099**
Date : November 04, 2024
Office/End User Unit : Equipment Management Division

Please quote your lowest price on all the items listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative **not later than 10:00 A.M.** on Nov. 11, 2024, in a sealed envelope to the Procurement Staff, DPWH Regional Office II, Tuguegarao City, Cagayan and will be opened on the same day at 10:00 AM.

TERMS and CONDITIONS:

1. All entries must be type written or legibly written.
2. Delivery period within 30 calendar days upon receipt of the approved funded Purchase Order. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies and materials; One (1) year for Equipment from date of acceptance by the end user.
4. Price Validity shall be for a period of **30 calendar days**
5. Documentary Requirements shall be attached upon submission of the quotation.
6. All items shall be procured as "One Lot"
7. Liquidated Damages pursuant to Sec. 68 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
8. Performance Bond: Yes ; No ✓
9. Incomplete quotation shall be declared non-responsive.
10. You may submit your Quotation and Requirements through casem.hilario@dpwh.gov.ph

BERNARD T. CALABAZARON

Chief, QAH Division
BAC Chairperson

Approved Budget Ceiling: P194,200.00

Mode of Procurement: Small Value Procurement

Documentary Requirements			
Mayor's Permit :	/	PhilGEPS Reg. No. or Reg. Certificate :	/
DTI/SEC :	/	Income/ Business Tax Return :	/
Tax Clearance Certificate :	/	Omnibus Sworn Statement :	/

Item No.	Item Description	Brand & Model	Quantity	Unit	Unit Cost	Total Cost
1	Executive Chair (for Division Chief)		1	pc		
2	Executive Chair (for Assistant Division Chief)		1	pc		
3	Executive Chair (for Staff)		15	pcs		
4	Conference Table (hardwood) with Chairs		1	set		
	X-X-X-X-X					
	To replace defective/destroyed chairs in the Equipment Management Division					
	(See attached specifications)					
TOTAL						

Delivery Period : _____ Price Validity : _____
Warranty : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above. If the space for Delivery Period, Warranty, and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH Regional Office II.

Name & Signature of Supplier: _____

Date: _____

Contact Number: _____



Executive chair PVC leather (Chief & Assistant)

Swivel, recliner with star base

Adjustable height using gas lift mechanism

Dimension:

- Arm to Arm: 660 mm
- Total Depth from Wall: 648 mm
- Lowest Height: 1200 mm
- Highest Height: 1270 mm
- Seat Width: 530 mm
- Seat Depth: 540 mm
- Backrest Width: 500 mm
- Backrest Height from Seat: 750 mm
- Floor to Seat (Minimum Height): 475 mm
- Base Width (Diameter): 706 mm
- Base (Center to End): 417 mm
- Base (Center to Castor): 330 mm
- Base (Center to End of Base): 353 mm



Executive chair PVC leatherette (staff)

High back, swivel, recliner with star base

Adjustable height using gas lift mechanism

Dimension:

Backrest - 20 inch / 51 cm

Height - 47 inch / 120 cm

Width - 23 inch / 59 cm

Length - 21 inch / 54 cm



Dining Set 8 seaters

Malaysian wood

Table specs: 79 x 39 x 29 inches

Chair specs: 19 x 18 x 39 inches

Seaters are fabric available color beige and gray