



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE**  
Siaton, Negros Oriental, Region VII



Name of Procuring Entity:	<b>DPWH, Negros Oriental 3rd DEO</b>	Request for Quotation(P.R. No.):	2024-12-0113
Revised On:		Date:	12/2/2024
Standard Form/Title:	<b>REQUEST FOR QUOTATION</b>	Office End User:	Maintenance Section
Mode of Procurement:	<b>Small Value Procurement</b>		
COMPANY NAME:		PHILGEPS#	
ADDRESS:		TCC NO. :	
TEL. NO./FAX NO.:		TIN :	

Please submit your quotation for the item(s) listed below, which may be submitted in person at the Procurement Unit, DPWH-Negros Oriental 3RD DEO, KM44 Malabuhan, Siaton, Negros Oriental, or thru registered mail, facsimile or E-mail, **not later than 10:30 A.M. of December 6, 2024.**

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS AND CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 Calendar Days** upon received of the approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; from date of acceptance by the end-user.
4. Prices validity shall be for a period of Sixty days (60) calendar days.  
PhilGEPS Registration Certificate, may attached BIR Certificate of Registration in lieu of DTI/SEC Registration and
5. Mayor's Permit, Income/Business Tax Return and Omnibus Sworn Statement shall be included upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product. If applicable.
7. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
8. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
9. The approved budget ceiling for this procurement is **Php 999,086.00**

  
**ROMARICO D. EGE**  
BAC Chairman

Lot No. 1	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Item 1	Toner TN 328 Black (for INEO 360/)	6	pc.	P _____	P _____
Item 2	Toner TN 328 Cyan (for INEO 360/)	4	pc.	P _____	P _____
Item 3	Toner TN 328 Yellow (for INEO 360/)	4	pc.	P _____	P _____
Item 4	Toner TN 328 Magenta (for INEO 360/)	4	pc.	P _____	P _____
Item 5	Toner TN 211 Black (for INEO 287)	2	pc.	P _____	P _____
Item 6	Toner TN 211 Cyan (for INEO 287)	2	pc.	P _____	P _____
Item 7	Toner TN 211 Yellow (for INEO 287)	2	pc.	P _____	P _____
Item 8	Toner TN 211 Magental (for INEO 287)	2	pc.	P _____	P _____
Item 9	Fusing Unit (for INEO 360i)	1	unit	P _____	P _____
Item 10	Image Transfer Belt (INEO 281)	1	pc.	P _____	P _____
Item 11	Image Transfer Belt (INEO 300i) AA2J-R737-00	1	pc.	P _____	P _____
Item 12	Image Transfer Belt (INEO 360i) AA2J-R737-00	1	pc.	P _____	P _____
Item 13	Drum Unit DR 512 Black (INEO 281)	1	pc.	P _____	P _____

Item 14	Drum Unit DR 316 Black (INEO 360i)	1	pc.	P _____	P _____
Item 15	Drum Unit DR 316 Cyan (INEO 360i)	1	pc.	P _____	P _____
Item 16	Drum Unit DR 316 Yellow (INEO 360i)	1	pc.	P _____	P _____
Item 17	Drum Unit DR 316 Magenta (INEO 360i)	1	pc.	P _____	P _____
Item 18	Drum Unit DR 316 Cyan (INEO 300i)	1	pc.	P _____	P _____
Item 19	Drum Unit DR 316 Yellow (INEO 300i)	1	pc.	P _____	P _____
Item 20	Drum Unit DR 316 Magenta (INEO 300i)	1	pc.	P _____	P _____
Item 21	Drum Unit DR 316 Black (INEO 300i)	1	pc.	P _____	P _____
Item 22	Drum Unit Black (for INEO 287)	1	pc.	P _____	P _____
Item 23	Drum Unit Cyan (for INEO 287)	1	pc.	P _____	P _____
Item 24	Drum Unit Yellow (for INEO 287)	1	pc.	P _____	P _____
Item 25	Drum Unit Magenta (for INEO 287)	1	pc.	P _____	P _____
	X-X-X-X-X-X				
<b>Purpose:</b> For use in Maintenance Section. (Charge to CY 2024 Routine Maintenance)					
<b>TOTAL AMOUNT (Php)</b>					
<b>Please specify total amount in words (Php)</b>					
<b>Please specify brand names &amp; model, if applicable.</b>					
<b>Brand and Model :</b> _____			<b>Warranty:</b> _____		
<b>Delivery Period :</b> _____			<b>Price Validity:</b> _____		
<p><b>After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</b></p>					
<a href="mailto:davad.renee@dpwh.gov.ph">davad.renee@dpwh.gov.ph</a> <a href="mailto:lomocso.maricar@dpwh.gov.ph">lomocso.maricar@dpwh.gov.ph</a>			<b>Printed Name/Signature/Date</b> _____		
R0721.5 MJL/RSD			Tel No./Cellphone No./E-mail Address: _____		



Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
 Cel. No(s).: 0969-180-2073 (Smart)

