

Republic of the Philippines
Department of Public Works and Highways
NATIONAL CAPITAL REGION
Manila

Page 1 of 2

Name of Procuring Entity	Request for Quotation (P.R.): 2024-12-082
Revised on	Date: 12/19/2024
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	RPMO
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of December 23, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION :

1. All entries must be type written or lightly written
2. Delivery period within Five (5) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
6. Bidders shall submit brochures showing certifications of the product applicable
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.
8. All documents must be CERTIFIED TRUE COPY.
9. The approved budget ceiling for this procurement is **Php 280,550.00**

Very truly yours,

JORD ACHAS R. DAVID
Chief, Administrative Division
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Customized Executive Table	1	set	P	P	
	Wood top with side table (Combination lock)					
	and Cabinet					
	Main Table: 140W x 60D x 75H					
	Side Table: 120W x 40D x 63H					
2	Office Table with Mobile Pedestal	5	set	P	P	
	Powder coated metal base and drawer					
	1200W x 700D x 740H					
	With full metal stand					
3	Mobile Pedestal	2	pc	P	P	
	Powder-coated steel					
	With 3 Drawers including 1 Central Lock, 1 Pen Tray					
	and File Divider					
4	Copy Paper, 80 gsm, A3 size (500sheets/ream)	30	ream	P	P	
5	Sign pen, blue, 0.5mm, needle point	50	pc	P	P	
6	Sign pen, black, 0.5mm, needle point	50	pc	P	P	
7	Customized Binder Folder, with DPWH logo, (above)	100	pc	P	P	
	and transparent pocket type (spine)					
	size: A4, thickness: 73mm (spine)					

Delivery Period : _____

Price Validity : _____

Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature

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BAC Chairperson

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