

Republic of the Philippines  
Department of Public Works and Highways  
NATIONAL CAPITAL REGION  
Manila

Page 1 of 5

Name of Procuring Entity	Request for Quotation (P.R.): 2024-12-087
Revised on	Date: 12/20/2024
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	DPWH-NCR
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of December 27, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

**TERMS and CONDITION:**

1. All entries must be type written or lightly written
2. Delivery period within Five (5) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
6. Bidders shall submit brochures showing certifications of the product applicable
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.
8. All documents must be CERTIFIED TRUE COPY.
9. The approved budget ceiling for this procurement is **Php 825,130.00**

Very truly yours,

**JORD ACHAES N. DAVID**  
Chief, Administrative Division  
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Preventive Maintenance Service of Elevator	1	lot	P	P	
	Troubleshooting of Machine Room:					
	Machine room environmental					
	Main switch supply					
	Traction machine					
	Magnetic brake					
	Controller					
	Rotary encoder					
	Speed governor					
	Earthquake detector					
	Traction sheave/pulley					
	Automatic rescue device					
	Machine room safety contact					
	Conditioning and Adjustment of Car Top:					
	Car frame					
	Car sheave/pulley					
	Car guide shoe/roller					
	Hoisting rope/STM					
	Governor rope					
	Car top safety contact					
	Car top box					
	Car top inspection control					
	Car lighting/outlet					
	Car door drive					
	Car door light curtain/sensor					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

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Printed Name/Signature

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**JORDACHAES R. DAVID**  
Chief, Administrative Division  
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
	Safety gear					
	Conditioning of Car Cage:					
	Condition of interior					
	Car operation panel					
	Car light and fan/emergency light					
	Interphone and emergency bell					
	Car door panel					
	Leveling					
	Conditioning of Hoist Way:					
	Landing door panel/mechanical/electrical/sill					
	Landing door self closing					
	Travelling cable					
	Levelling vane					
	Counterweight frame					
	Counterweight guide shoe/roller					
	Main and counterweight rail and bracket					
	Hoist light/outlet					
	Alarm bell					
	Compensating chain/rope					
	Troubleshooting of Entrance Doorway:					
	Landing indicator panel					
	Landing operation panel					
	Fireman switch					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

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Chief, Administrative Division  
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
2	Aircon Unit Cleaning and Reprocessing	24	lot	P	P	
	Floor Mounted					
	Inclusion:					
	Cleaning and brushing of inner and outer casing					
	Cleaning of fan motor shaft					
	Check up of blade					
	Tightening of screws					
	Cleaning and brushing of condenser and condenser fins					
	Cleaning of drip pan hose and removal of clogs					
	Check up of switches					
	Check up loose wirings					
	Cleaning and brushing of evaporator					
	Check up of thermostat control					
	Check up of start and run capacitor					
	Check up of switch					
	Check up of timer					
	Check up of motor/compressor					
	Check up of fuse box					
3	Aircon Unit Cleaning and Reprocessing	17	lot	P	P	
	Wall Mounted					
	Inclusion:					
	Cleaning and brushing of inner and outer casing					
	Cleaning of fan motor shaft					
	Check up of blade					
	Tightening of screws					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
	Cleaning of drip pan hose and removal of clogs					
	Check up of switches					
	Check up loose wirings					
	Cleaning and brushing of evaporator					
	Check up of thermostat control					
	Check up of start and run capacitor					
	Check up of switch					
	Check up of timer					
	Check up of compressor					
4	Circuit board assembly	1	lot	P	P	
	Inclusion:					
	Replacement of outdoor circuit door assembly					
	Labor and installation					
	Airconditioning Unit Cleaning					
5	Thermistor assembly	1	lot	P	P	
	Inclusion:					
	Replacement of thermistor assembly					
	Labor and installation					
	Airconditioning Unit Cleaning					
6	Aircon Unit Cleaning and Repair	4	lot	P	P	
	Floor mounted inverter					
	Inclusion:					
	Pumpdown of unit					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
	Airconditioning Unit Cleaning					
	Additional freon 410A					
7	Aircon Unit Cleaning and Repair	3	lot	P	P	
	Wall Mounted Inverter					
	Inclusion:					
	Cleaning and brushing of condenser and condenser fins					
	Check up of fuse box					
	Conditioning of Motor					
	Pumpdown of unit					
	Airconditioning Unit Cleaning					
	Additional freon 410A					
	Check up loose wirings					
	Check up of thermostat control					
8	Repair of Wall Mounted Airconditioning Unit	3	lot	P	P	
	Inclusion:					
	Flushing of drain lines					
	Airconditioning Unit Cleaning					
	x x x					
	<b>GRAND TOTAL =</b>				<b>P</b>	
	NOTE: For use of DPWH-NCR.					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

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