

Republic of the Philippines
Department of Public Works and Highways
NATIONAL CAPITAL REGION
Manila

Page 1 of 3

Name of Procuring Entity	Request for Quotation (P.R.): 2025-02-006
Revised on	Date: 02/21/2025
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	DPWH-NCR
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 9:00 A.M. of February 26, 2025 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION :

1. All entries must be type written or lightly written
2. Delivery period within Three (3) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
6. Bidders shall submit brochures showing certifications of the product applicable
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.
8. All documents must be CERTIFIED TRUE COPY.
9. The approved budget ceiling for this procurement is **Php 852,531.00**

Very truly yours,

JORD ACHAS R. DAVID
Chief, Administrative Division
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Customized Folder	150	pc	P	P	
	Size: 35.4cm x 25cm x 5.5cm					
	Thickness: 2mm					
	With 2 holes for fastener (above)					
2	Horizontal Window Covering	4	set	P	P	
	Closed type mechanism with powder coated					
	Manual Control, With installation (Basic Design)					
	Location: QAHD Cement Unit					
3	Horizontal Window Covering	5	set	P	P	
	Closed type mechanism with powder coated					
	Manual Control, With installation (Basic Design)					
	Location: QAHD Asphalt Unit					
4	Horizontal Window Covering	7	set	P	P	
	Closed type mechanism with powder coated					
	Manual Control, With installation (Basic Design)					
	Location: QAHD Soils Unit					
5	Horizontal Window Covering	10	set	P	P	
	Closed type mechanism with powder coated					
	Manual Control, With installation (Basic Design)					
	Location: QAHD Concrete Unit					
6	Horizontal Window Covering	6	set	P	P	
	Closed type mechanism with powder coated					

Delivery Period : _____

Price Validity : _____

Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature

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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
	Manual Control, With installation (Basic Design)					
	Location: QAHD Chemical Unit					
7	Battery, AA	200	pc	P	P	
8	Puncher, 2-hole, Heavy duty	15	pc	P	P	
	with handle lock and adjustable paper gauge					
9	Copy Paper, 80 gsm, A4 size (500sheets/ream)	300	ream	P	P	
10	Copy Paper, 80 gsm, Legal size (500sheets/ream)	300	ream	P	P	
11	Data File Box, legal, Horizontal	30	pc	P	P	
12	Stapler, standard type	30	pc	P	P	
13	Tape Dispenser, table top	20	pc	P	P	
	Sharp MX-3051 (SN: 05098101)					
14	Developer (Black)	1	pc	P	P	
15	Drum	4	pc	P	P	
16	Developer (CMY)	1	pc	P	P	
17	Main Charger Kit	4	pc	P	P	
	Develop Ineo+226i (SN: ACM2142000467)					
18	Drum DR218 Black	2	pc	P	P	
19	Toner TN228 Black for Ineo+226i	2	pc	P	P	
20	Toner TN228 Cyan for Ineo+226i	2	pc	P	P	

Delivery Period : _____

Price Validity : _____

Warranty : _____

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