

Republic of the Philippines  
Department of Public Works and Highways  
NATIONAL CAPITAL REGION  
Manila

Page 1 of 2

Name of Procuring Entity	Request for Quotation (P.R.): 2025-02-008
Revised on	Date: 02/21/2025
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	DPWH-NCR
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 9:00 A.M. of February 26, 2025 in the return sealed envelope attached herewith to the

BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

**TERMS and CONDITION :**

1. All entries must be type written or lightly written
2. Delivery period within Three (3) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
6. Bidders shall submit brochures showing certifications of the product applicable
7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.
8. All documents must be CERTIFIED TRUE COPY.
9. The approved budget ceiling for this procurement is **Php 238,000.00**

Very truly yours,

**JORD ACHAS R. DAVID**  
Chief, Administrative Division  
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Aircon Unit Cleaning and Repair	2	lot	P	P	
	Floor mounted inverter					
	Inclusion:					
	Pumpdown of unit					
	Cleaning of indoor and outdoor unit					
	Repiping / relocation of indoor unit					
2	Aircon Unit Cleaning	7	lot	P	P	
	Floor mounted inverter					
	Inclusion:					
	Additional freon					
	Cleaning of indoor and outdoor unit					
3	Aircon Unit Cleaning and Reprocessing	3	lot	P	P	
	Wall mounted inverter					
	Inclusion:					
	Reprocessing of unit					
	Cleaning of unit					
4	Aircon Unit Cleaning	3	lot	P	P	
	Floor mounted inverter					
	Inclusion:					
	Pumpdown of unit					
	Cleaning of unit					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

\_\_\_\_\_  
Printed Name/Signature

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**JORDACHES R. DAVID**  
Chief, Administrative Division  
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
5	Aircon Unit Cleaning and Repair	4	lot	P	P	
	Wall mounted inverter					
	Inclusion:					
	Pumpdown of unit					
	Cleaning of unit					
6	Aircon Unit Cleaning	1	lot	P	P	
	Wall mounted inverter					
	Inclusion:					
	Cleaning of indoor and outdoor unit					
	Additional freon					
7	Repair of Double Door	1	lot	P	P	
	Complete alignment of frameless double door					
	Reattachment of glass door to hinges					
	Reprocessing of floor hinges door closer,					
	transom patch, top patch, patch lock					
	x x x					
	<b>GRAND TOTAL =</b>				<b>P</b>	
	NOTE: For use of DPWH-NCR					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Warranty : \_\_\_\_\_

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\_\_\_\_\_  
Printed Name/Signature