

Republic of the Philippines
Department of Public Works and Highways
NATIONAL CAPITAL REGION
Manila

Page 1 of 3

Name of Procuring Entity	Request for Quotation (P.R.): 2025-03-016
Revised on	Date: 03/20/2025
Standard Form/Title	REQUEST FOR QUOTATION
Office/End-User:	DPWH-NCR
COMPANY NAME:	
ADDRESS :	
TEL. NO./FAX NO.:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 9:00 A.M. of March 24, 2025 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION :

- All entries must be type written or lightly written
- Delivery period within Five (5) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year Equipment, from date of acceptance by the end-user
- Price validity shall be for a period of sixty (60) calendar days.
- PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
- Bidders shall submit brochures showing certifications of the product applicable
- Please indicate the brand for each item being offered, delivery period, price validity and warranty.
- All documents must be CERTIFIED TRUE COPY.
- The approved budget ceiling for this procurement is **Php 801,000.00**

Very truly yours,

JORD ACHAES N. DAVID
Chief, Administrative Division
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Customized Self Inking Stamp	2	pc	P	P	
	- Text template: at least 82 x 25mm					
	- Rubber Text Line: Max. 8 lines					
	- End user will provide the design					
2	Self-inking Dating Stamp	5	pc	P	P	
	Format: Month-Day-Year					
3	Storage Box, with lid	100	pc	P	P	
4	Mobile Pedestal	5	pc	P	P	
	Powder-coated steel					
	With 3 Drawers including 1 Central Lock, 1 Pen Tray					
	and File Divider					
5	Storage Cabinet - Sliding Glass Door	2	unit	P	P	
	All steel fabricated in cold rolled sheets (CRS) Gauge no. 22					
	with Four (4) adjustable shelves, sliding glass door					
	4mm thickness with metal frame provided with flush					
	handle with lock and duplicate keys					
	Dimension: 84"H x 36"W x 18"D					
6	Storage Cabinet - Sliding Glass Door	3	unit	P	P	
	All steel fabricated in cold rolled sheets (CRS) Gauge no. 22					
	with Four (4) adjustable shelves, sliding glass door					
	4mm thickness with metal frame provided with flush					

Delivery Period : _____

Price Validity : _____

Warranty : _____

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

Printed Name/Signature

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JORDACHES R. DAVID
Chief, Administrative Division
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
	handle with lock and duplicate keys					
	Dimension: 84"H x 36"W x 17"D					
7	Storage Cabinet - Sliding Glass Door	9	unit	P	P	
	All steel fabricated in cold rolled sheets (CRS) Gauge no. 22					
	with Four (4) adjustable shelves, sliding glass door					
	4mm thickness with metal frame provided with flush					
	handle with lock and duplicate keys					
	Dimension: 74"H x 36"W x 17"D (three (3) adjustable shelves)					
8	Refillable Ink Tank Printer, A4 / Legal size	3	unit	P	P	
	Print, Scan, Copy, Fax with ADF					
	Borderless printing, transparent ink tanks					
	Input capacity: up to 250 sheets of Plain Paper					
	With warranty and user manual					
	Max resolution: 4800 x 1200 dpi					
	Print speed: at least 33.0 ppm (black), 20.0 ppm (colored)					
	Max copy resolution: 600 x 600 dpi					
	Scanner type: Flatbed color image scanner					
	Optical Resolution: 1200 x 2400 dpi					
	Type of Fax: Black-and-white, Color Fax Capability					
	Network: Ethernet, Wi-Fi, Wi-Fi Direct					
9	Ink bottle black (compatible with delivered printer)	15	btl	P	P	
10	Ink bottle cyan (compatible with delivered printer)	15	btl	P	P	

Delivery Period : _____

Price Validity : _____

Warranty : _____

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Chief, Administrative Division
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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
11	Ink bottle magenta (compatible with delivered printer)	15	btL	P	P	
12	Ink bottle yellow (compatible with delivered printer)	15	btL	P	P	
13	Air-Conditioner, 3HP Inverter Wall Split Type	1	unit	P	P	
	Cooling Capacity: 29,520 kJ/h, 1P, 230V, 60Hz					
	With Remote Control, removable and washable panel					
	EER Rating: at least 12.1					
14	Installation	1	lot	P	P	
	- High grade copper tubes standard thickness .28.3/8,5/8.					
	- Rubber Insulation using 3/4" thickness.					
	- Control Wire using Royal Cord #12.					
	- Circuit Breaker with all weather box with THHN #10 Supply wire.					
	- With ACCU/Condenser support floor bracket using 2"x2"x3/16"					
	with bolts & nut, dyna bolts.					
	- Dismantling of existing Air conditioning unit (if applicable)					
15	Water dispenser, Hot & Cold	3	unit	P	P	
	Free-standing, Compressor type cooling					
	X X X					
	GRAND TOTAL =				P	
	NOTE: For use of DPWH-NCR.					

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