



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**CAGAYAN DE ORO CITY 1ST DISTRICT ENGINEERING OFFICE**  
Bulua, Cagayan de Oro City



Name of Procuring Entity: **CDO 1st DEO** Request for Quotation **(P.R. No. 2025-06-085): 2025-07-042**

Revised on: \_\_\_\_\_ Date: \_\_\_\_\_

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: **Maintenance Section**

**COMPANY NAME:**

**ADDRESS:**

**TIN:**

**TEL. NO./FAX NO.:**

**(SMALL VALUE PROCUREMENT ABOVE 50K)**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative on JULY 24, 2025 until **9:00 a.m** to the office of the BAC Secretariat/Procurement Unit, 10th RES Compund, Bulua, Cagayan de Oro City.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 CD upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Phil-GEPS Registration Certificate, the following documents must be updated: Mayor's Business Permit, DTI, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement (DPWH-G&S-18) shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 757,900.00**
9. Submission of RFQ thru e-mail/courier shall not be entertained.
10. Prospective Bidders/s shall submit sealed quotation signed by an authorized signatory. It must be submitted by the Proprietor or if thru an Authorized Representative, an original Special Power of Attorney (SPA) and valid ID must be presented. (SPA must be updated and specify the details of the said procurement)

**ELVIRO S. SALIGUMBA**  
Chief, Quality Assurance Section  
BAC Vice-Chairperson

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Garments</b>				
1	Longsleeve T-Shirt with Hood	300.00	Pcs		
	Specification:				
	with DPWH Logo & "MAINTENANCE at the Back				
	Orange w/ Dark Blue sleeves				
	(For more items to procure, please visit the procurement unit for detailed information)				
	X-X-X-X-X-X-X-X-X				

Purpose: For the use in Maintenance Section of Cagayan de Oro City 1st District Engineering Office

Brand and Model: \_\_\_\_\_

Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Price Validity: \_\_\_\_\_

**After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

Printed Name/Signature/Date

BAC-Secretariat:  
Tel. No. 880-0177 Local 74619

Tel. No./Cellphone No./E-mail Address