

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <p>Republic of the Philippines</p> <p><b>DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS</b></p> <p>REGIONAL OFFICE NO. IV-A</p> <p>Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna</p> </div> </div>					
Name of Procuring Entity :	Request for Quotation (P.R. No.):	2025-07-0048			
Revised on:	Date:	July 9, 2025			
Standard Form/Title	<b>REQUEST FOR QUOTATION</b>	Office/End-User:	ADMIN		
COMPANY NAME		Mode of Procurement:	Small Value Procurement		
ADDRESS					
TEL. NO./FAX NO.	TIN :				
<p>Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than <b>10:00 A.M. of July 14, 2025</b> in the return envelope attached herewith.</p>					
<div style="border: 1px solid black; padding: 5px;"> <p><b>TERMS and CONDITIONS :</b></p> <ol style="list-style-type: none"> <li>All entries must be typewritten or legibly written.</li> <li>Delivery period <b>Within Training</b> or upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason</li> <li>Warranty shall be for a minimum of three (3) months for supplies &amp; materials; one (1) year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.</li> <li>Price validity shall be for a period of sixty (60) calendar days.</li> <li><b>PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k) shall be attached upon submission of the quotation enclosed with Brown Envelope.</b></li> <li><b>(CERTIFIED TRUE COPY)</b></li> <li>Please indicate the brand for each items being offered.</li> <li>In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Department shall adopt and employ "Toss Coin or Draw Lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005</li> <li>The approved budget ceiling for this procurement is <b><u>Php 816,000.00</u></b></li> </ol> </div>					
<p><b>SIGNED</b>  <b><u>HENRY C. ALCANTARA</u></b>            Officer-in-Charge            Office of the Assistant Regional Director            BAC Chairperson</p>					
<b>Item No.</b>	<b>ITEMS &amp; DESCRIPTION</b>	<b>QTY.</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
	<b><i>Room Accommodation for speakers only, including Meals and Venue, for the Participants of the DPWH-DepEd Midyear Coordination Meeting/Seminar on July 29-30, 2025</i></b>				
1	Meals July 29, 2025 - AM Snack, Lunch, PM Snack and Dinner	250	pax		
2	Meals July 30, 2025 - Breakfast, AM Snack, Lunch and PM Snack	250	pax		
3	Hall/Venue/Function Room (Allotment per participants, Organizers & Secretariat)	2	day		
	Inclusions:				
	• Use of function Room				
	• Sound System set up with 4 wireless microphone				
	• Conference table microphone				
	• Projector and screen / LED Wall				
	• Flipchart with Markers				
	• Pad and pencil				
	• Wi-Fi Connection				
	• Hot and Cold-Water Dispenser				
	• Free-Flowing Coffee				
	• Table and Chairs set up				
	• Dedicated Banquet personnel ready and available				
4	24 Room Accommodation for Speakers	2	day		
	Take Note:				
	• Within the province of cavite, preferable in Tagaytay City				
	• Parking lot that can accommodate 90 cars (SUV/AUVs)				
	• Function Room/Hall good for 400pax to accommodate break'out sessions as part of the program with high ceiling of 18-20ft				
				<b>TOTAL AMOUNT</b>	
<b>Purpose:</b>	For use by the participant of DPWH-DepEd Midyear Coordination Meeting/Seminar				
Brand and Model	:		Warranty	:	
Delivery Period	:		Price Validity	:	
<p><b>After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.</b></p>					
Tel. No.: 02 (049) -348-10214 or 15 <a href="mailto:procurement_r4a@dpwh.gov.ph">procurement_r4a@dpwh.gov.ph</a> <b>DPWH REGION IV-A-Procurement Unit</b>			Printed Name / Signature / Designation / Date  Tel. No./Cellphone No. & E-mail Address		