



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
REGIONAL OFFICE NO. IV-A  
Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna



Name of Procuring Entity :	:	Request for Quotation (P.R. No.):	2025-07-0054
Revised on	:	Date:	July 31, 2025
Standard Form/Title	:	Office/End-User:	ADMIN
COMPANY NAME	:	Mode of Procurement:	Small Value Procurement
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN :	

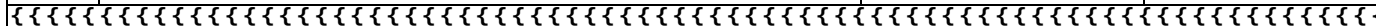
Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of August 04, 2025** in the return envelope attached herewith.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period **Within meeting** or upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. *Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.*
4. *Price validity shall be for a period of sixty (60) calendar days.*
5. **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
6. *Please indicate the brand for each items being offered.*
7. *In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Department shall adopt and employ "Toss Coin or Draw Lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005*
8. *The approved budget ceiling for this procurement is Php 60,000.00*

**SGD**  
**HENRY C. ALCANTARA**  
Officer-in-Charge  
Office of the Assistant Regional Director  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Purchase of Meals for Regional Staff Conference on August 05, 2025 at DPWH REGIONAL OFFICE NO. IV-A</b>	60	pax		
	Breakfast- Special Arrozcaldo with Egg and Puto Cheese, Tokwa't Baboy, Lumpiang Toge				
	AM Snack- Kamote Fries, Clubhouse Sandwich, Orange Juice				
	Lunch - Surf and Turf, Chicken Inasal with Tomato Salsa, Butter herbed Salmon, American Ribs in Bbq Sauce, Steamed vegetables, Pumpkin soup, Blueberry cheesecake, Steamed Rice, Fresh lemonade				
	PM Snacks- Bilo-bilo, Turonitos, Iced Tea				
	<b>Note:</b>				
	• Overflowing brewed coffee + Creamer + Sugar (with sugar free option) (available as early as 7:30am)				
	• Assorted Candies and Chips				
	• Hot Choco and Tea				
		<b>TOTAL AMOUNT</b>			



<b>Purpose:</b>	Purchase of Meals for Regional Staff Conference on August 05, 2025 at DPWH REGIONAL OFFICE NO. IV-A		
Brand and Model	:	Warranty	:
Delivery Period	:	Price Validity	:
<b>After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.</b>			
Tel. No.: (049) 3481-02-14 to 15 procurement_r4a@dpwh.gov.ph		Printed Name / Signature / Designation / Date	
<b>DPWH REGION IV-A-Procurement Unit</b>		Tel. No./Cellphone No. & E-mail Address	