

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: BOHOL 2ND DEO
Office Location : Ubay, Bohol

UPDATED ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. 1	Contract Package (Description)	Procurement Method	ABC: (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 d before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	COMMON OFFICE SUPPLIES									
	1. Common Office Supplies	shopping	6,103,904.36							
	2. Common Computer Supplies/Consumables	shopping	10,568,336.90							
	3. Common Janitorials Supplies	shopping	979,185.50							
	4. Common Office Equipment	shopping	4,501,388.00							
	5. IT Equipment and Software	Small Value Procurement	28,987,813.59							
	6. Common Electrical Supplies	Small Value Procurement	158,870.00							
	7. Service Vehicles and Equipment	Small Value Procurement	4,048,550.00							
	8. Fuels and Oils	Small Value Procurement	1,989,500.00							
	9. Furniture and Fixture	Small Value Procurement	1,514,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	64,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	367,200.00							
	12. Maintenance Materials	Small Value Procurement	27,625,687.30							
	13. Elevator Maintenance Services	Small Value Procurement	260,000.00							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	778,880.50							
	2. Inventory/Common Computer Supplies	shopping	2,544,289.90							
	3. Inventory/Common Office Devices	shopping	80,334.30							
	4. Inventory/Common Janitorials Supplies	shopping	226,576.50							
	5. Inventory/Common Office Equipment	shopping	58,622.00							
	6. Inventory/IT Equipment and Software	Small Value Procurement	161,200.00							
	Total Budget Amount	Php	91,018,328.85							

PREPARED BY: 

PRIMIVA E. ABAN
Procurement Engineer

RECOMMENDED BY: 

MARVIN P. PELERA
BAC Chairperson

APPROVED BY: 

FERNANDO D. RIVERA
OIC - District Engineer

PR No. = Purchase Request No.
ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Office (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: MAINTENANCE SECTION
Office Location: Bldg. 2ND DEO, USAF JROCK

UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024 as of 4th Quarter

P.R. No. 1	Contract Package (Description)	Procurement Method	1st QTR.	2nd QTR.	3rd QTR.	4th QTR.	ABC* (Fund Source)	PROCUREMENT SCHEDULE				
								Pre Procurement Conference (1 c.d.)	Advertisement (2 c.d.)	Conference (1 c.d.) 12 submission of bid	Submission and receipt of bids (1 c.d.)	Bid Evaluation (1 c.d.)
Common												
1.	Common Office Supplies/Books	delegated	143,036.00	143,671.00	139,471.00	148,036.00	579,014.00					
2.	Common Computer Supplies/Consumables	delegated	308,750.00	308,750.00	308,750.00	308,750.00	1,275,000.00					
3.	Common Janitools Supplies	delegated	6,035.00	20,470.00	8,995.00	20,470.00	55,960.00					
4.	Common Office Equipment	delegated	180,000.00	628,620.00			808,620.00					
5.	IT Equipment and Software	delegated	1,400,000.00	24,000.00		1,000,000.00	2,424,000.00					
6.	Common Electrical Supplies	delegated		20,000.00			20,000.00					
7.	Service Vehicles and Equipment	delegated										
8.	Fuels and Oils	delegated	990,000.00	990,000.00	999,000.00	1,070,000.00	4,059,000.00					
9.	Heavy Equipment Asset Rental	delegated		318,988.00			318,988.00					
10.	Maintenance Materials	delegated										
a.	Refurbished Parts	and sales	994,020.00		999,285.00							
b.	Labor Parts	and sales	998,500.00									
c.	Quick Dry Enamel Paints	and sales	999,900.00									
d.	Thermoplastic Powder	and sales		995,000.00								
e.	Joint Sealer	and sales										
f.	Hot Asphalt	and sales		974,400.00								
g.	Guardrail	and sales		999,702.00								
h.	Medal Road End Piece	and sales			995,010.00							
i.	Traffic Management Materials	and sales			11,551,289.80							
j.	Various Maintenance Materials	and sales	7,021,900.30	13,673,817.00		3,403,520.00	24,099,237.10					
INVENTORY												
1.	Inventory/Common Office Supplies	delegated										
2.	Inventory/Common Computer Supplies	delegated		5,950.00	3,000.00	11,950.00						
3.	Inventory/Common Office Devices	delegated										
4.	Inventory/Common Janitools Supplies	delegated		5,830.00	5,030.00	2,360.00						
5.	Inventory/Common Office Equipment	delegated										
6.	Inventory/IT Equipment and Software	delegated										
TOTAL EVERY QTR.			11,012,291.30	18,158,566.00	13,015,115.80	5,971,086.00	46,157,059.10					
Total Budget Amount:			46,157,059.10									

PREPARED BY:

EVALUATED BY:

(To be included in the IP-PM Budget Proposal)

APPROVED BY:

YAN M. M. GABATO
Data Encoder I

MILA B. VIRTUDAZO
Budget Officer II

RODRIGO S. BERRIO
OIC Chief, Maintenance Section

498 No. = Purchase Request No.
448C = Approved Budget for the Contract

The BMC, Contract and standards at the Project Procurement Management Plan (PPMP) prepared by the Project Management Office (PMO) into an Annual Procurement Plan (APP). The APP will show the approval of the level of the procuring policy, identifying the PMO and the consolidated APP shall be submitted every six (6) months or as often as required by the level of the procuring policy.

